

Supervisor Mark Illig called the year-end meeting of the Pulteney Town Board to order at 3:00 PM on Thursday, December 28, 2017, at the Pulteney Town Hall with the Pledge of Allegiance.

Present were: Supervisor Mark Illig; Councilman Mark Goodwin; Councilman Michael Yastremski; Councilman Richard Musso; Highway Superintendent Terry Gibson; Bookkeeper Rebecca Kirch; and Town Clerk Erica Giambra. Absent was Councilman Kathleen Burns and Atty. Jennifer Prossick.

Supervisor Illig noted the purpose of the meeting was to finalize year-end business.

There were no transfers that needed to be made at this time however, Supervisor Illig reported at the January meeting it will be necessary.

Councilman Goodwin made motion seconded by Councilman Musso to pay General Bills in the amount of \$2,947.44 being vouchers No. 17-263 to No. 17-272. Roll call vote: Councilman Goodwin, yes; Councilman Musso, yes; Councilman Yastremski, yes; Supervisor Illig, yes. Carried. Supervisor Illig pointed out a voucher to the Pulteney Democratic Party for unused stamps that Clerk Giambra can use for the upcoming tax season.

There was a discussion regarding the very recent executive order issued by Gov. Andrew Cuomo suspending portions of state law that restricted local municipalities from issuing property tax bills and collecting taxes early. Clerk Giambra reported that numerous residents have either called the office and/or have come in to pay their property taxes early. With each County being different, Steuben County instructed the tax collectors to proceed at their discretion.

Councilman Musso made motion seconded by Councilman Yastremski to pay Highway Bills in the amount of \$7,267.83 being vouchers No. 17-250 to No. 17-262. Roll call vote: Councilman Goodwin, yes; Councilman Musso, yes; Councilman Yastremski, yes; Supervisor Illig, yes. Carried.

Councilman Yastremski made motion seconded by Councilman Goodwin to pay Water District #1 Bills in the amount of \$4,562.96 being vouchers No. 17-141 to No. 17-149. Roll call vote: Councilman Goodwin, yes; Councilman Musso, yes; Councilman Yastremski, yes; Supervisor Illig, yes. Carried. Supervisor Illig commented the vouchers to the Pulteney Highway Dept. for reimbursement of fuel used throughout the year.

RESOLUTION - Justice Court Records Audit

Clerk Giambra had presented Supervisor Illig with a letter from Honorable Mary Hope Benedict on December 7, 2017, stating pursuant to Section 2019-a of the Uniform Justice Court Act, it is the duty of every Justice to present his/her records and dockets, at least once a year, to the auditing Board of the Town, which shall examine said records and enter in the minutes the fact they have been duly examined. Clerk Giambra made available all court records and dockets for the Board to examine.

Supervisor Illig made motion seconded by Councilman Goodwin to adopt the following Resolution:

BE IT RESOLVED at the December 28, 2017 Town of Pulteney regular year end Board meeting, the Town Justice financial records and dockets, for the calendar year ending 2017 as requested, were duly examined and found to be acceptable within the standards of Municipal accounting procedures. Collected Court fines have been turned over to the proper officials of the Town as required by law.

WHEREAS the Town Clerk is hereby authorized to send a copy of this Resolution and any necessary supporting documents to the appropriate authority within the State of New York Unified Court System.

Roll call vote: Councilman Goodwin, yes; Councilman Musso, yes; Councilman Yastremski, yes; Supervisor Illig, yes. Carried.

Supervisor Illig reflected fondly on the Annual Christmas luncheon and wished all in attendance a very Happy New Year.

Supervisor Illig extended a huge thank you to Highway Supt. Gibson and his crew for their excellent work in keeping the roads safe and clear in the winter weather and asked he pass along the Town Board's appreciation to the Highway employees as well.

In addition, Supervisor Illig thanked Bookkeeper Kirch for her preparation of the year-end financials prior to the meeting.

Councilman Musso made motion seconded by Councilman Goodwin to adjourn the year-end meeting. All in favor. Carried.

Meeting adjourned at 3:12 pm.

_____ Town Clerk