

Supervisor Mark Illig called the regular meeting of the Pulteney Town Board to order at 7:00 PM on Wednesday, July 12, 2017, at the Pulteney Town Hall with the Pledge of Allegiance.

Present were: Supervisor Mark Illig; Councilman Richard Musso; Councilman Mark Goodwin; Councilman Michael Yastremski; Highway Superintendent Terry Gibson; Attorney Jennifer Prossick; Bookkeeper Rebecca Kirch; and Town Clerk Erica Giambra. Absent was Councilman Kathleen Burns.

Bill Weber took a moment to honor and recognize the recent passing of (2) Town residents, Bill Case and Don Jimerson. Don Jimerson lived North of the boatyard in Pulteney and was married to Peg Jimerson. Bill Case was a Veteran of the U.S. Navy and a retired school teacher from Prattsburgh Central School. Bill and his wife Meg resided in a cabin at the bottom of Boyd Hill. Bill Weber knew Bill Case for several years and commented what a nifty guy he was. They both will be fondly remembered and missed by many.

Councilman Yastremski made motion seconded by Councilman Musso to accept the minutes of the June 14, 2017 regular Board meeting. All in favor. Carried.

The balance sheets and profit/loss statements were made available to review. Supervisor Illig asked if there were any questions or concerns in which there were none. Supervisor Illig commented he has been carefully watching the balance sheets and there appears to be no issues and all are tracking nicely. Being half way through the year, it is particularly a good time to pay close attention and analyze the financial statements.

Councilman Musso made motion seconded by Councilman Goodwin to pay General Bills in the amount of \$7,880.65 being vouchers No. 17-139 to No. 17-140 and vouchers No. 17-141 to No. 17-161. Roll call vote: Councilman Goodwin, yes; Councilman Musso, yes; Councilman Yastremski, yes; Supervisor Illig, yes. Carried. Supervisor Illig pointed out there was (1) payment authorized in advance for our DCO to receive a mandated rabies titer vaccine, otherwise nothing out of the ordinary this month for General.

Councilman Goodwin made motion seconded by Councilman Musso to pay Highway Bills in the amount of \$28,546.72 being vouchers No. 17-134 to No. 17-150. Roll call vote: Councilman Goodwin, yes; Councilman Musso, yes; Councilman Yastremski, yes; Supervisor Illig, yes. Carried. Supervisor Illig stated the main expenses for Highway this month was to Steuben County Soil & Water for their help with the culvert replacement and To Suit-Kote Corp. for crack sealing and dust control.

Councilman Yastremski made motion seconded by Councilman Goodwin to pay Water District #1 Bills in the amount of \$2,272.11 being vouchers No. 17-69 to No. 17-78. Roll call vote: Councilman Goodwin, yes; Councilman Musso, yes; Councilman Yastremski, yes; Supervisor Illig, yes. Carried. Supervisor Illig reported there was nothing unusual expense wise in the Water District for this month.

Supervisor Illig stated there are no transfers this month.

The Highway, Water Department, Municipal Services, DCO, Justice, and Historian reports were all available to review.

Municipal Services Manager Welch commented along with his report, the Dep't continues to be extremely busy. In addition, he is working on 3-possible-5 more Zoning Board of Appeals variance applications for August.

Water Operator Dluzak reported the Water Dep't is running well and looks good. He is continuing to work on a quote for software as mentioned at the May meeting. As expected, he is very busy with seasonal turn ons and leak detection.

Highway Superintendent Gibson reported they have been busy digging out soft spots on Armstrong and Briglin Roads. They finished mowing roadsides and will start again soon as it has been a losing battle with the weather. They put dust control in front of houses and have been hauling gravel on rainy days. Highway employee Jim Sprague is back to work full force and is doing very well after his surgery and leave. Welcome back Jim!

Supervisor Illig stated the Planning Board recently had their meeting this past Monday, July 10th in which (2) hearings were approved and there was (1) to review and consider that is scheduled for a hearing in August.

For the Supervisor report, Supervisor Illig commented that between conversations that Lauren and himself have had, they might have an idea for additional parking on West Lake Road that would assist in the ever difficult and congested parking situation. At the bottom of Boyd Hill there once was a grocery/tavern, Nichols Inn. The Town owned the property up until 1993 when the County purchased from the Town. The property is currently under DEC decontamination, however when remediation is complete possibly the County will sell the property back to the Town for us to convert into public parking. Supervisor Illig stated he spoke with County Treasurer Pat Donnelly, who stated after a remediation, it is typical for the County to sell the property. He can make a referral to the County Legislature to put the property back on the tax roll or possibly the property could be donated to the Town of Pulteney. Due to the large amount of money the County has spent on this remediation, it is doubtful they will simply donate the property. Pat also referred Supervisor Illig to speak with the Chairman of Finance Scott VanEtten. With permission from the Board, Supervisor Illig is requesting to pursue this idea. The Board unanimous agreed the topic warrants further discussion.

Supervisor Illig continued to report this past Monday, July 10th, he and Councilman Yastremski attended a Department of Transportation (DOT) meeting in Hammondsport. Others were not in attendance due to the Planning Board meeting that same evening. He stated the meeting was very interesting and informative. They mostly discussed the issues with State Route 54 and SR 54A. In particular, they stated 54A is their hardest to maintain and control disputes within the area. They also discussed the State right-of-way pointing out on 54A it is a complete jagged line (even more crooked than the road itself). It is necessary when determining the right of way to contact the DOT so they can give the dimensions and exact location of right of way. At the meeting, it was mentioned it would be convenient if that information was digitalized, however at this time it is not. The DOT is considering having a public meeting in August to continue the discussion further. Stay tuned.

At the June meeting, while discussing the Glen View cemetery and moving the fence and removing the shed, Supervisor Illig asked Attorney Prossick to ensure the Town is allowed to do as planned. She stated the Town has owned the cemetery long enough that there are no restrictions and the Town can treat the cemetery as their own. Highway Supt. Gibson stated he needs to get in contact with NYSEG about the light pole that is by the fence that will need to be relocated once the fence is moved. Highway Supt. Gibson also commented we will be able to add approx. 30 plots on this side of the

fence and once the fence and shed are moved approx. 100 total plots could be added. Highway Supt. Gibson and Cemetery Registrar Donna Conley will be able to mark out the plots and sections.

Under old business, as mentioned at the June meeting, going along with the Town Highway 5-year plan for replacement of Trucks/Equipment, it is getting time to replace the 1998 Volvo truck that has approx. \$200,000 miles. Highway Supt. Gibson and Councilman Yastremski went over the details comparing purchasing a Peterbilt vs. Kenworth. It was decided the Peterbilt would offer more and be the better option of the two. With the Peterbilt, it would come with a stainless-steel body rather than the Kenworth and regular steel. It was a unanimous recommendation to support replacing the 1998 Volvo at this time with a new Peterbilt. Supervisor Illig stated he and Bookkeeper Kirch will begin working on financing and at budget time will have exact numbers as to how we will pay for. Next steps include finding a lease company in which it was suggested the County should have a list of recommended financial lease institutions that we can call to research interest rates and which company would be best to go with. Councilman Yastremski suggested as long as we order the truck by the end of August we should be in good shape. It was also recommended the Board wait until the August meeting to officially approve the replacement and order at that time due to Councilman Burns being absent and this will give the Board time to thoroughly consider and look into interest rates/finances. At the June meeting, Councilman Musso also suggested looking into replacing the 2013 Peterbilt at this time due to the trade in value being high. After speaking with the President of Utica General, Highway Supt. Gibson stated it is not wisely suggested to replace the 2013 at this time. It has low mileage and will maintain its high point value for a good ten years.

Under new business, Supervisor Illig stated in honor of Pulteney Town resident, Janet Hallahan's 80th birthday, the Hallahan family reached out to him in support of the Town Board declaring a Proclamation. As noted the Proclamation is as follows:

**Town of Pulteney
Steuben County
Pulteney, New York
PROCLAMATION**

Be it resolved that July 12, 2017 is hereby declared: "Janet James Hallahan Day" in Town of Pulteney, Steuben County, New York.

- **Whereas, Janet Hallahan has had a positive influence on our young men and women through her distinguished career as a teacher in Steuben County for over 20 years.**

- **Whereas, Janet has been a community pillar through her leadership in church, women's organizations, and civic activities.**

- **Whereas, Janet's steadfast volunteerism at Curtiss Museum for over 20 years has been a valuable contribution to tourism and preservation of community history.**
- **Whereas, Janet's animal husbandry skills training Miss Lilly to make daily patrols along Middle Road have contributed to the public safety and security of residents, vineyard workers, and tourists as evidenced by the zero-crime rate in her neighborhood.**
- **Whereas Janet's insatiable appetite and quest for the latest fashions has had a vital economic impact on the prosperity of local restaurants and ladies apparel shops throughout the region.**
- **Whereas, Janet's insatiable addiction to catalogue shopping has single handedly sustained the U.S. Postal Service profitability through rain, snow and the dead of night.**

Given under my hand this twelfth day of July, 2017 in the Town of Pulteney.

**Mark Illig
Town Supervisor**

Continuing with new business, Supervisor Illig mentioned the vault in the Clerk/Bookkeepers office is in need of a clean out. Clerk Giambra stated there are records we must keep forever and there is a record retention schedule for others. There are some documents that simply can be thrown away and others that need shredded. Rather than purchase an expensive industrial shredder, we will bag the documents and take to a shredding company. Supervisor Illig suggested setting a date or two in August taking the time to clean up some of the documents that are long past retention and we can dispose of. Clerk Giambra and Bookkeeper Kirch will be in charge to set dates and follow through.

Supervisor Illig reported Five Star Bank came to the Town Hall a few weeks ago meeting with Clerk Giambra and himself, presenting the opportunity for lockbox services for Town and County taxes. Supervisor Illig was pleased they came to us and was impressed with the services they were offering. He asked them to also put together a proposal to include switching all of our municipal banking to Five Star. Currently, Clerk Giambra uses Five Star for the Town Clerk and Tax Collector Accounts, whereas Bookkeeper Kirch maintains the municipal financing and accounts thru M&T. Attorney Prossick is going to check to ensure there is not a reason the Town must use two different banks. Supervisor Illig suggested that Clerk Giambra and Bookkeeper Kirch schedule another meeting with Five Star and also with M&T, and from there make a recommendation to the Board as to what they prefer and to go ahead with in the future.

Supervisor Illig asked if there were any public comments or concerns at this time. There was a question concerning the possible public parking, if the Town would be liable if there was an accident? This was an excellent question and one Attorney Prossick will

look into further, however she does not believe the Town would be negligent. With nothing further heard, Supervisor Illig reported there is no need for an executive session.

Councilman Musso made motion seconded by Councilman Goodwin to adjourn the meeting. All in favor. Carried.

Meeting adjourned at 7:52 pm.

_____Town Clerk