

Supervisor Mark Illig called the regular meeting of the Pulteney Town Board to order at 7:00 PM on Wednesday, May 10, 2017, at the Pulteney Town Hall with the Pledge of Allegiance.

Present were: Supervisor Mark Illig; Councilman Richard Musso; Councilman Michael Yastremski; Councilman Kathleen Burns; Highway Superintendent Terry Gibson; Attorney Jennifer Prossick; Bookkeeper Rebecca Kirch; and Town Clerk Erica Giambra. Absent was Councilman Mark Goodwin.

Bill Weber took a moment to honor and recognize the recent passing of 4 Town residents. Nell (Nellie) Hoban was married to her husband John residing on Cross St. and later moved to Florida. Bill remembers they were one of the first to sell "float boats" on Keuka Lake. She was a very creative and interesting woman. Marian Wright lived half way up on Roff Hill Rd. She was a wonderful woman that enjoyed vineyard work. Thelma Peek was an icon in Pulteney. She lived into her 90's cheerful and healthy until an unfortunate recent fall. Her son is Reverend Don Peek. Dr. Al Wahlig was a giant on Keuka Lake and Pulteney. Not only was he the Town Health Officer for several years, he was heavily involved with KWIC/KLOC and the Keuka Lake Association. He sincerely cared for people and the area. They all will be fondly remembered and missed by many.

Councilman Musso made motion seconded by Councilman Yastremski to accept the minutes of the April 3, 2017 regular Board meeting. All in favor. Carried.

The balance sheets and profit/loss statements were made available to review. Supervisor Illig asked if there were any questions or concerns in which there were none. Supervisor Illig commented he has been carefully watching the Water District balance sheet since the Dep't lowered the water rates at the first of the year. As of December 31, 2016, there was an approx. balance of \$91,000. As of today, there is now approx. \$120,000. Therefore, even with lowering the rates, the Dep't is continuing to make a profit and tracking nicely.

Councilman Yastremski made motion seconded by Councilman Burns to pay General Bills in the amount of \$5,759.42 being vouchers No. 17-92 to No. 17-110 and vouchers No. 17-87 to No. 17-91. Roll call vote: Councilman Musso, yes; Councilman Yastremski, yes; Councilman Burns, yes; Supervisor Illig, yes. Carried. Supervisor Illig pointed out there was nothing out of the ordinary or note-worthy this month in General.

Councilman Musso made motion seconded by Councilman Burns to pay Highway Bills in the amount of \$9,363.99 being vouchers No. 17-81 to No. 17-85 and vouchers No. 17-87 to No. 17-105. Roll call vote: Councilman Musso, yes; Councilman Yastremski, yes; Councilman Burns, yes; Supervisor Illig, yes. Carried. Supervisor Illig stated this month for Highway was fairly standard purchasing gravel and supplies.

Councilman Yastremski made motion seconded by Councilman Musso to pay Water District #1 Bills in the amount of \$2,090.41 being vouchers No. 17-44 to No. 17-45. Roll call vote: Councilman Musso, yes; Councilman Yastremski, yes; Councilman Burns, yes; Supervisor Illig, yes. Carried. Supervisor Illig stated with the increase in water customers, the billing system is becoming very difficult to work with and the software used is now obsolete. Supervisor Illig authorized Water Operator Dluzak to look into a new billing system with one typically costing approx. \$8,000. Water Operator Dluzak will report back with an update when available.

Supervisor Illig stated there are no transfers this month.

The Highway, Water Department, Municipal Services, DCO, Historian and Justice reports were all available to review.

Clerk Giambra reported the rabies clinic held Saturday, May 6th went very well despite the rainy weather. There were 41 people that came with 50 dogs and 7 cats being vaccinated. There was a total donation amount of \$177.00 in which the proceeds are split with Steuben County Public Health. DCO and Deputy DCO Jack and Sherry Ballam were on hand to assist Eastview Veterinarian Chelsea Holman. In addition, with the assistance of the Highway Dep't setting up, and Bookkeeper Kirch and Allison Rice, the annual clinic ran smoothly and was a success. Thank you to everyone involved that assisted! Supervisor Illig stated in years past we allot the DCO a stipend of \$100.00. Supervisor Illig made motion seconded by Councilman Musso to pay the stipend of \$100.00 to the DCO for his assistance at the rabies clinic. Roll call vote: Councilman Musso, yes; Councilman Yastremski, yes; Councilman Burns, yes; Supervisor Illig, yes. Carried.

Municipal Services Manager Welch commented along with his report, the Dep't continues to be extremely busy. He has also been assisting the Village of Hammondport while their Code Enforcer is out on leave. He is expecting to only be covering there a couple more weeks as he was recently told. Typical for this time of year, building permits are on the rise with several new construction projects.

Highway Superintendent Gibson reported the Dep't finally was able to clean, polish and put away the plow equipment for the season. They were recently informed their efforts in Albany paid off and there will be a 20% increase (approx. \$30,000) in CHIPS funding this year. The Dep't has been working on the large culvert pipe repair on Town Line Rd. The old pipe is out and ready for the new to be installed. Highway Supt. Gibson recently met with the State and was told the State will be putting in a graded drain on Gibson Hill that will be finished by Memorial Day. His Dep't will need to clean out and reline the ditch prior to the State work. Highway Supt. Gibson mentioned Jim Sprague is having surgery tomorrow morning and will be out for approx. 2-3 months. Ed Gibson will be helping out the Highway Dep't when needed and available. Supervisor Illig and Clerk Giambra previously discussed and will send a get-well basket on behalf of the Town employees to Jim once he is home.

In talking with Assessor Dave Oliver, Supervisor Illig stated Grievance Day for the Town of Pulteney is May 25th from 4-6pm and 7-9pm.

For the Supervisor report, Supervisor Illig stated while at the rabies clinic Clerk Giambra received a call from Librarian Barb Radigan that the library roof had collapsed and is leaking water. Supervisor Illig followed up with the situation and thanks to the assistance of Sam Garber, the roof has been patched and a temporary repair in place. Since the library is hoping to move in the near future a permanent solution will not be made at this time until deemed necessary. Supervisor Illig also reported the County, through shared services, will in fact come to seal the cracks on the tennis courts when available.

Under the council report, Councilman Burns reported the Community Garden members have met twice so far this year, with Clerk Giambra making note of the meeting date change on the front page of the Town website. The Community Garden meeting dates are now the 2nd Tuesday of each month from April-October at 6pm at the Town Hall unless otherwise noted. At their first meeting, which was held at the Lakeside

Restaurant, Councilman Burns met with Barb Welles son and daughter, Tom and Wendy, which was a pleasure. There is approx. \$2500.00 in donations in memory of Barb, which thanks to Tom (Welles) and Ray Ulrich providing the labor, should be enough to cover the estimate for a pavilion. (Approx. 24ft x 24ft) Councilman Burns mentioned, with the assistance of Jim Howitt, he has set up again this year approx. 5-6 Corning Inc. employees to assist with work on the Community Garden for the United Way Day of Action on Friday, June 16th. This will be a great opportunity to get the footers done and possibly begin building the pavilion that day. Councilman Burns reported at their meeting last night they discussed where the Town Board would like the pavilion built. It was mentioned that the center of the garden would be ideal in which the Board agreed. Manager Welch stated he will handle the building permit. Councilman Burns mentioned if possible, since the Day of Action is on a Friday and the Highway Dep't has off, they could volunteer their time/equipment to assist. Highway Supt. Gibson stated for Ray Ulrich to get a hold of him and they can discuss plans and exactly what equipment is needed and when. Councilman Musso offered the use of his skid steer if Highway Supt. Gibson is able to haul it with a trailer to the garden. Continued updates to come.

At this time, it became noted it was 7:30pm. Councilman Musso made motion seconded by Councilman Burns to recess the regular meeting and enter into a scheduled public hearing regarding the proposed amendment to the Town of Pulteney Comprehensive Plan. All in favor. Carried.

Supervisor Illig explained in order to establish a solar energy law, it was necessary to add reference to solar and wind power within the Town Comprehensive Plan. Clerk Giambra previously sent the proposed amendment to the County Planning and Development Board, in which they have in turn reviewed and concluded there is not significant inter-community or county wide impact, therefore it is the Boards decision based solely on their findings. Supervisor Illig read the proposed statement amending the plan. It reads, "Work with the Planning Board and Town Officials to monitor the installation of solar and wind power systems." Supervisor Illig asked if there were any comments/questions from the Board and/or public. There were no comments or opposition noted. Supervisor Illig made motion seconded by Councilman Yastremski to close the public hearing and resume the regular meeting. All in favor. Carried.

Supervisor Illig made motion seconded by Councilman Burns to adopt the amendment to the Town of Pulteney Comprehensive Plan as presented. All in favor. Carried.

Continuing with the regular meeting and reports, Supervisor Illig stated the Planning Board recently had their meeting this past Monday, May 8th at the Fire House due to an expected large crowd. It was in fact a full house and good turnout overall. There were both positive and negative comments, with the majority of people in attendance being respectful. The meeting was more of an information session and ended with no applications being voted on that evening. Supervisor Illig asked Clerk Giambra to make copies of all 3 applications presented Monday evening for the Board to review at their leisure. The Board can contact Planning Board Chairman Gibson or Manager Welch with any questions. There is an upcoming informal meeting of the Planning Board scheduled and the hearing for the B&B/transitional recovery center special use permit potentially will be cancelled for June 12th. More information to come and stay tuned.

Under old business, Councilman Burns gave an update on the Memorial Day celebration. She stated planning is going well. She asked Supervisor Illig to do the welcome as he had done last year, in which he agreed. She is still waiting to hear from a few people as far as confirmation for the program. Councilman Burns reported a Veteran had not come forward as a speaker therefore she asked Town Historian, Ray Emery. He was indeed honored, however wanted to make sure he had the Town Board approval, in which they all unanimously agreed to have Ray be the speaker at the services. Clerk Giambra will advertise in the Shopper for 2 weeks prior to Memorial Day and print the programs once all information has been confirmed. Clerk Giambra stated additional flags have been ordered and the Boy Scouts have agreed to place the Veteran flags in Glen View cemetery again this year. Their assistance and support is greatly appreciated! Supervisor Illig is going to check with Lakeside regarding a food truck being on site for after the services.

Under new business, regarding the Water Dep't billing process, there appears to be a potential issue. Supervisor Illig explained the billing procedure is as follows: Water Operator Dluzak takes the reading, enters the data which produces the bills, receives the money and enters into the billing system, then gives to Bookkeeper Kirch to sort out and make the deposit. Even with all the faith in Water Operator Dluzak, there is a potential problem that if audited, having 1 person be responsible for the entire process until the deposit might raise flags, especially as the Water Dep't customers grow. Supervisor Illig suggested Councilman Musso and Councilman Goodwin, who are on the Board Water Committee, meet with himself, Bookkeeper Kirch and Water Operator Dluzak to discuss accounting procedures to ensure all measures are handled in the proper manner.

At 7:45pm Supervisor Illig made motion seconded by Councilman Musso to recess the regular meeting and enter into a scheduled public hearing regarding Local Law #1 of 2017, The Town of Pulteney Solar Energy Law. All in favor. Carried.

Supervisor Illig stated in a joint effort, the proposed law was crafted by Manager Welch and the Planning Board. The Planning Board approved the law and referred to the Town Board to review leading to tonight's hearing. Again, Clerk Giambra sent to the County Planning and Development Board for review with the same results as the Town Comprehensive Plan. Supervisor Illig asked the Board/public of any comments/questions. Bill Weber questioned the use of the term "on-site consumption". Manager Welch commented the intent is the production going into the grid and electricity coming back. Supervisor Illig reiterated it is the system itself as a whole. Highway Supt. Gibson stated this proposed law is a starter model to have something in place for reference. The Board can amend in the future if need be. With that being the only comment, Supervisor Illig made motion seconded by Councilman Burns to close the public hearing and resume the regular meeting. All in favor. Carried.

Supervisor Illig made motion seconded by Councilman Yastremski to adopt Local Law #1 of 2017, the Town of Pulteney Solar Energy Law. Roll call vote: Councilman Musso, yes; Councilman Yastremski, yes; Councilman Burns, yes; Supervisor Illig, yes. Carried. Clerk Giambra will send to the State to file with the Secretary of State. Once filed, the law will take effect.

Continuing with new business, Clerk Giambra announced there has been a recent resignation on the Board of Assessment review. Due to a clerical error from years back, Jim Pizura has resigned from his position as member and Chair of the Board. The term

up for appointment is from 10/01/2016-09/30/21 according to State records. Pam Kelly has offered to serve this term, however she is also a member of the Planning Board and Ethics Board. Atty. Prossick stated she believes this is a conflict to be on all 3 Boards, however will research and report back at the June Board meeting. With Grievance Day coming up at the end of this month and no appointment tonight, the BAR will be compliant with the current 4 members and Town Assessor, Dave Oliver. Once an appointment is made, that individual will need to undergo training and will be able to sit for 2018 Grievance Day.

Supervisor Illig reported several members of the community have asked if the Town could transition 1 of the tennis courts into a pickleball court. Pickleball is a popular up and coming game, especially with the senior population. Supervisor Illig stated Penn Yan has an indoor court that is used frequently. There are other outside courts that have been built at local residences. Supervisor Illig suggested he will look into who can come view our courts to see what would need to be done exactly and get an estimate. With the County sealing the cracks, 1 court should only need a different net and to repaint lines to turn into a pickleball court. Stay tuned.

Supervisor Illig stated he spoke with the Town housekeeper, Jean O'Neil. She advised Supervisor Illig that she has cleaned buildings for the Town since 2008 and has never received a raise. She currently charges the Town \$15.00 per hour, averaging 224 hours per year, being approx. \$3300.00 per year. Supervisor Illig proposed to the Board to consider a 12% raise that would be \$16.80 per hour, an increase of about \$403.00 per year. Bill Weber commented that she charges individual customers \$20.00 per hour and believes with the work she does, is very reasonable. Councilman Burns suggested the Board meet in the middle at \$17.50 per hour. Supervisor Illig made motion seconded by Councilman Burns to resolve to increase Jean O'Neil's hourly salary from \$15.00/hr. to \$17.50/hr. effective June 1, 2017. Roll call vote: Councilman Musso, yes; Councilman Yastremski, yes; Councilman Burns, yes; Supervisor Illig, yes. Carried.

Councilman Musso stated he, Mike Hanna, and Assemblyman Phil Palmesano had a meeting recently to discuss Highway funding. There is in fact no money or grants available with the exception of the yearly CHIPS money we receive. It was stated at the meeting it is possible to approach the State, in which they may listen based on our increasing economy. More and more, local back roads are being utilized going to local businesses due to GPS instructions. Councilman Musso suggested, with the support of Assemblyman Palmesano, he, Highway Supt. Gibson, and Councilman Yastremski meet to discuss, develop a plan, and set up a meeting with Congressman Tom Reed.

With no public comments or concerns, Supervisor Illig reported, due to an employee related issue, there is a need for an executive session.

Councilman Musso made motion seconded by Councilman Burns to adjourn the meeting. All in favor. Carried.

Meeting adjourned at 8:15 pm with an executive session to follow.

Town Clerk

