

Supervisor Mark Illig called the regular meeting of the Pulteney Town Board to order at 7:00 PM on Wednesday, October 12, 2016, at the Pulteney Town Hall with the Pledge of Allegiance.

Present were: Supervisor Mark Illig; Councilman Mark Goodwin; Councilman Richard Musso; Councilman Michael Yastremski; Councilman Kathleen Burns; Attorney Jennifer Prossick; Highway Superintendent Terry Gibson; Town Clerk Erica Giambra; and Bookkeeper Rebecca Kirch.

Bill Weber took a moment of reflection to speak of the recent passing of Pulteney native and resident, Nancy Gee. She lived on Hare Road and passed away too soon at the age of 64. She will be fondly remembered and sadly missed.

Councilman Yastremski made motion seconded by Councilman Goodwin to accept the minutes of the September 14, 2016 regular Board meeting. All in favor. Carried.

Supervisor Illig asked the Board if they had any questions/comments regarding the profit and loss statements and/or balance sheet. With no questions/comments, Supervisor Illig noted there were a couple routine transfers this month.

In the General Account from A1620.43 to A1410.4 in the amount of \$250.00; and A1620.45 to A1620.4 in the amount of \$1,600.00. Councilman Musso made motion seconded by Councilman Goodwin to transfer a total of \$1,850.00 within the General Account. Roll call vote: Councilman Musso, yes; Councilman Yastremski, yes; Councilman Burns, yes; Councilman Goodwin, yes; Supervisor Illig, yes. Carried.

In the Highway Account from D5130.41 to D5130.43 in the amount of \$5,000.00. Councilman Musso made motion seconded by Councilman Goodwin to transfer a total of \$5,000.00 within the Highway Account. Roll call vote: Councilman Musso, yes; Councilman Yastremski, yes; Councilman Burns, yes; Councilman Goodwin, yes; Supervisor Illig, yes. Carried.

There were no transfers within the Water District Account this month.

Councilman Musso made motion seconded by Councilman Goodwin to pay General Bills in the amount of \$13,290.34 being vouchers No. 16-217 to No. 16-235. Roll call vote: Councilman Musso, yes; Councilman Yastremski, yes; Councilman Burns, yes; Councilman Goodwin, yes; Supervisor Illig, yes. Carried. Supervisor Illig commented the main expense this month for General was to pay the Town of Urbana for the summer youth program, in which the cost is shared with Wayne and Urbana.

Councilman Yastremski made motion seconded by Councilman Musso to pay Highway Bills in the amount of \$45,076.38 being vouchers No. 16-185 to No. 16-198. Roll call vote: Councilman Musso, yes; Councilman Yastremski, yes; Councilman Burns, yes; Councilman Goodwin, yes; Supervisor Illig, yes. Carried. Supervisor Illig noted that the main expense this month for Highway was to Coots LLC to purchase gravel, which was an expected expense.

Councilman Goodwin made motion seconded by Councilman Burns to pay Water District #1 Bills in the amount of \$3,618.69 being vouchers No. 16-94 to No. 16-103. Roll call vote: Councilman Musso, yes; Councilman Yastremski, yes; Councilman Burns, yes; Councilman Goodwin, yes; Supervisor Illig, yes. Carried. The main expense for Water this month was for the purchase of meters for new customers.

Regarding reports, Clerk Giambra noted the last day to register to vote is October 14th, with the general election being November 8th from 6:00 am to 9:00 pm at the

Pulteney Town Hall. Get out and vote! Also, the DEC should be sending notifications of extra doe permits on or around November 1st. They will be on a first come first serve basis.

The Highway Department, Municipal Services, Water Department, DCO, and Justice report were all available to review.

Aside from his report, Municipal Services Manager Welch noted the building office will be closed all next week due to annual State classes and testing in Montour Falls.

Water Operator Dluzak commented, along with his report, the malfunctioning operating system is almost completely fixed, with the assistance of our IT specialist and Empire, as well as with the software supplier, Aqualogics. That being said, Aqualogics is recommending a software upgrade as the system we are using has run its course and is out of date. This has added to some of the difficulties with the system. The quote is for approx. \$15,000.00. Once Water Operator Dluzak receives an official quote, Clerk Giambra will send to all the Board members. This software upgrade should solve any remaining issues with the system. He also reported that we are currently at 367 customers.

Highway Supt. Gibson provided his monthly report, adding they are almost finished with grading roads. They put gravel on Dug Road and Bean Station Road, in which next year Bean Station will get stone and oil. The Towns of Urbana, Wayne, and Prattsburgh assisted with the hauling of gravel. They have been continuing to patch potholes. The new truck is built and will be in Rochester in the next 2 weeks. Highway Supt. Gibson noted the next paving project will be a portion of County Route 74 to the intersection at Gloades Corners Road to the intersection at Stone Road. They also will be putting down binder on CR74 and Thomas Road to the Amish schoolhouse. As long as we have a light winter and can save budgeted funds on overtime, diesel fuel, salt, etc. then the department can use funds to connect the dots in between.

Supervisor Illig reported he spoke with Assessor Dave Oliver and everything appears to be all under control in that department.

As far as the Supervisor report, Supervisor Illig stated he will defer his comments till later in speaking of the budget and process.

Supervisor Illig commented he spoke with our webmaster regarding the outdated (10 years or older) website. He is going to redesign the website so Clerk Giambra is able to directly post the agenda, approved minutes, and other important information so that it can be viewed in a timely manner and be updated on a regular basis. We are hoping around the end of November to have the system updated.

Supervisor Illig commented the Planning Board did not have a meeting in October due to the Columbus Day holiday. The next meeting will be November 14th.

Supervisor Illig reported the Zoning Board is up to date and has not received any new applications.

At the August meeting, the condition of the Town roads were brought up by the public stating they were in general sub par and need improvement. Councilman Musso volunteered to head a committee (along with Councilman Yastremski and Highway Supt. Gibson) to look into how we can improve our Town roads while maintaining financial responsibility. Councilman Musso reported the committee would like to take 12 1/2 miles of road out of approx. 24 miles up from gravel to oil and stone. To do this, the

main question is in regards to funding. Councilman Musso met with County Legislator Mike Hanna and Commissioner of the County Public Works, Vince Spagnoletti to discuss methods of road construction and the related costs. Councilman Musso tried meeting with Pat Donnelly, however spoke thru phone/email regarding options, including increasing the tax levy, floating bonds, etc. He will discuss further with Mr. Donnelly after tonight's meeting. Also, Councilman Musso wants to schedule a meeting in the spring with Assemblyman Phil Palmesano to discuss receiving funding on a State level. On a Federal level, Councilman Musso wants to meet with Congressman Tom Reed, in which Mr. Spagnoletti believes we have a better chance receiving funds on a Federal level than State simply because there is more money to be had at the Federal level. Councilman Musso believes Highway Supt. Gibson is on track with his plan to at least oil and stone the gravel roads and then depending on how much we want and need to do, plan on reconstructing possible miles or sections of roads as well. Councilman Musso stated we need to continue with the idea of a 5 year plan and set up maintenance and new construction schedules. Highway Supt. Gibson should have a plan each year once he is aware of how much money from the budget he has to work with. Councilman Musso asked the Board if they feel the committee is moving in the right direction? Supervisor Illig stated he feels Highway Supt. Gibson is pretty tuned in on a State level with CHIPS being the only real source of funding on a State level, however it is good for Councilman Musso to be researching and looking at Federal grants and funding. Supervisor Illig commented it is good for the committee to be concentrating on the heavily traveled roads. Councilman Musso also wanted to make the Board/public aware we will not see any source of funding for a minimum of 2 years. Due to the scheduling of funding, grants will not be given at this point till 2018, so we are pretty much on our own for the next 2 years with the exception of CHIPS. Councilman Musso will continue to give a monthly report and update the residents of the availability and progress of finding external income.

Regarding the tennis courts, Councilman Yastremski expressed the difficulty and disappointment with the progress of the courts. It was approved at the September meeting for Councilman Yastremski to contract out up to \$2000.00 to repair the cracks, in which 2 vendors had given quotes well under the approved amount. However, Larry's Paving out of Corning (quote \$1200.00) stated now they are booked up a month and a half and would not be able to get to it this year. Allison Asphalt out of Avoca (quote \$800.00) stated their machine is currently broken down and they are not going to fix it this year so to call in the spring. Therefore, as Councilman Yastremski stated, we are back to square 1. Supervisor Illig suggested that we start in February to get a contractor on the books next year to get this finally addressed and finished.

Under new business, the 2017 tentative budget was presented. Clerk Giambra had sent a budget packet to the Board members as requested prior to the Board meeting tonight. Supervisor Illig explained he had Bookkeeper Kirch look specifically at the present situation of the 3 funds (General, Highway, and Water) and calculate expenses for the remainder of the year. This is all explained and presented in the worksheet:

"Summary of Town Budget 2017".

Fund	Appropriations and Provisions for other uses	Less Estimated Revenue	Less Unexpended Balance	Amount to Be Raised by Levy
General	407,358.00	103,540.00	75,000.00	228,818.00
Highway	690,260.00	12,350.00	78,733.00	599,177.00
Special Districts:				
Fire District #2	14,262.00	0.00	0.00	14,262.00
Fire District #1	223,011.00	0.00	0.00	223,011.00
Ambulance District #1	10,124.00	0.00	0.00	10,124.00
Water District #1	436,805.00	168,630.00	85,000.00	183,175.00
Total	1,781,820.00	284,520.00	238,733.00	1,258,567.00

Supervisor Illig reported the taxable assessed value for the Town has been determined to be \$270,280,299.00. This is one of the highest assessed values in the region. The County receives a significant amount of funds from the Town due to our assessed value. The assessed value for Urbana, Wayne and Pulteney together is approx. 8 million. As listed in the summary, in the past we have tried combining Fire District #1 and #2, however they continue to remain separated. The amount listed for our Water District #1 is our mortgage payment, in which every customer is assessed a tax which in turns goes toward the mortgage. In the General budget, Supervisor Illig stated he proposes a 4% increase to all employees with the exception of Justice, Supervisor, Town Board, Attorney (\$1,280.00 increase accounted for) , and Assessor. For the Highway budget, Supervisor Illig proposes a 4% increase to all employees. He commented there is a union meeting scheduled at the end of October, in which he is going to suggest for the year 2017 a 4% increase for the 3 contractual union employees, rather than the obligated 2% increase in the contract. Therefore, the contract would consist of a 4% increase for 2017, 2% for 2018, and 2% for 2019. Union contracts are for 3 years. Supervisor Illig commented our CHIPS funding will be increased from \$129,000.00 to \$150,000.00. The total spending for road repairs will be increased from \$88,000.00 to \$155,000.00 due to a 2016 end of year fund balance. In the Water District #1 budget (which is an enterprise fund, we cannot take funds out of and transfer to General or Highway), based on our growing number of customers and revenue, the proposed water rate for 2017 is \$115.00 down from \$125.00 per quarter. Supervisor Illig proposes a \$3,800.00 increase in the Water Operator salary due to all certifications met and licenses achieved. Supervisor Illig proposes we budget \$50,000.00 as an emergency repair fund to cover any repairs to the water system. In addition, he proposes we budget \$20,000.00 to replace water meters as

they have reached their end of life, and/or for new customers, as well as other necessary equipment. Both of these proposals will be funded by our 2016 fund balance.

As mentioned earlier, it was brought up if the tennis courts, for full replacement/enhanced repair, were budgeted for, in which Supervisor Illig stated they are not. If we were to budget for them, we would need to take away money budgeted for our road repairs. Councilman Burns stated that now is the time to address the courts as they are not safe. Supervisor Illig suggested he poll the Board to ask everyone's thoughts and opinions on the life of the tennis courts. Councilman Burns stated yes we should replace/repair as needed and they are worthy of the tax payers money. Councilman Yastremski stated for the amount we will have to spend to replace the courts, no he does not think they are worth the taxpayers money. Councilman Musso agreed with Councilman Yastremski stating there are not enough people that use them to make them worth replacing. He suggested we should poll the Town to see if they would like us to spend over \$100,000.00 replacing. Councilman Goodwin stated yes, they are a good recreational activity for the community members and to fix. Supervisor Illig stated he believes they are worthy of preserving up to a certain dollar amount. He believes anything over \$120,000.00 would not be worth each resident in Town paying \$120.00 whether they use the courts or not. Supervisor Illig recommends not changing the 2017 budget and receiving public input as to the future of the tennis courts. He stated he will gather official financial numbers to project cost analysis and recommend the best way to get public input and report back to the Board. Councilman Yastremski mentioned the best time to get the input of the public is in the summer when lake residents are around full time so we are polling the community as a whole. Supervisor Illig stated all comments will be taken into consideration and he will formulate a constructive plan as to the next steps in the future of the tennis courts.

Councilman Burns asked if any of the funds from the sale of the gravel pit will be used to contribute to the building of the new Pulteney Free Library. Supervisor Illig stated he has discussed the library's intentions with their Board and they will fund the construction, they are not coming to the Town Board for financing, therefore there is no need for us to budget any funds toward the construction.

Councilman Yastremski made motion seconded by Councilman Musso to approve the 2017 tentative budget and adopt it as the 2017 preliminary budget and schedule a public hearing on the 2017 preliminary budget at 7:30 pm on Wednesday, November 9, 2016 and have Clerk Giambra advertise such hearing in The Corning Leader. Roll call vote: Councilman Musso, yes; Councilman Yastremski, yes; Councilman Burns, yes; Councilman Goodwin, yes; Supervisor Illig, yes. Carried.

Supervisor Illig mentioned that if this preliminary budget is adopted as the final budget in November, the tax rate for 2017 will be around \$3.06 per thousand. If a property has a value of \$100,000.00 the tax bill from the Town will be \$306.00. Last year the tax rate was at \$2.95 per thousand. The only other Town in the County with a lower tax rate than us is Wayne, which in 2016 was \$2.60 per thousand.

RESOLUTION

Whereas certain water account customers may be delinquent in paying their quarterly water bills, it may be necessary to have the arrears added to their Town and County tax bills.

Therefore, be it resolved that the Town of Pulteney hereby authorizes the Steuben County Real Property Tax Office to re-levy the delinquent water charges to the owner of the property and that the Town of Pulteney will provide the necessary information to the County.

Memo from the County Real Property Tax Service attached hereto.

BY: Councilman Musso

SECOND: Councilman Burns

Roll call vote, Attest by Town Clerk

Roll call vote: Councilman Musso, yes; Councilman Yastremski, yes; Councilman Burns, yes; Councilman Goodwin, yes; Supervisor Illig, yes. Carried.

12th October, 2016

Supervisor Illig reported the County wants to enter into a Joint Services Agreement with the Town of Pulteney for Data Collection Services. The agreement involves a new hire position at the County level to collect data inventory, sales verification, data inspection, etc. Councilman Goodwin made motion seconded by Councilman Musso to approve and enter into this agreement with the County. All in favor. Carried.

Councilman Burns made motion seconded by Councilman Yastremski to have Clerk Giambra send the following notice to the Southern Tier Shopper and post on the Town website.

PUBLIC NOTICE **TOWN OF PULTENEY RESIDENTS**

In order to do an efficient job of plowing snow this winter, there will be **NO PARKING** along the Town Roads or Right-of-Ways in the Town of Pulteney from November 1, 2016 to April 1, 2017.

All vehicles will be towed away at the owner's expense.

Please remember that plowing driveways across roadways is dangerous, as well as against the law. Anyone plowing snow across the roadway will be subject to a violation and may be issued an appearance ticket.

By order of Terry Gibson,
Highway Superintendent

All in favor. Carried.

Supervisor Illig announced the Board needs to set the annual Halloween Trick or Treat date and time in the Town of Pulteney. The Pulteney Fireman's Auxiliary is having their annual Halloween party for Pulteney children on Saturday, October 29th from 2-4 pm. Councilman Goodwin made motion seconded by Councilman Burns to have Trick

or Treat following the Halloween party on Saturday, October 29th from 6-8 pm and for Clerk Giambra to send to the Shopper and post on the Town website. All in favor. Carried.

Clerk Giambra reported that we are in the process of having Glen View Cemetery surveyed, as previously discussed at the September meeting. She contacted McConnell and Muller and provided them with all past deeds associated with the property. Clerk Giambra will report back once she hears anything further from the surveyors.

Under public comments, there was nothing further from the public, with no need for an executive session, Supervisor Illig wanted to thank all those for attending and their welcomed comments.

Councilman Musso made motion seconded by Councilman Goodwin to adjourn the meeting. All in favor. Carried.

Meeting adjourned at 8:40 PM.

Town Clerk