

Supervisor Mark Illig called the regular meeting of the Pulteney Town Board to order at 7:00 PM on Wednesday, July 11, 2018, at the Pulteney Town Hall with the Pledge of Allegiance.

Present were: Supervisor Mark Illig; Councilman Mark Goodwin; Councilman Kathleen Burns; Councilman Richard Musso; Councilman Michael Yastremski; Highway Superintendent Terry Gibson; Bookkeeper Rebecca Kirch; and Town Clerk Erica Giambra. Absent was Attorney Jennifer Prossick.

Bill Weber took a moment of reflection to speak of the recent passing of Town resident and overall “good person” Robert Illi. Upon retiring from Eastman Kodak, Bob and wife Ginny moved to Keuka Lake. In 2006 he received his degree in Theology. Both Bob and Ginny have made a major impact in Town particularly with the Pulteney Free Library and Pulteney Presbyterian Church. He was a wonderful man and will be fondly remembered and sadly missed.

Councilman Yastremski made motion seconded by Councilman Burns to accept the minutes of the June 13, 2018 regular Board meeting. All in favor. Carried.

Councilman Goodwin made motion seconded by Councilman Musso to pay General Bills in the amount of \$6,107.21 being vouchers No. 18-127 to No. 18-143. Roll call vote: Councilman Burns, yes; Councilman Goodwin, yes; Councilman Musso, yes; Councilman Yastremski, yes; Supervisor Illig, yes. Carried. Supervisor Illig stated vouchers were overall routine and nothing out of the ordinary this month for General.

Councilman Yastremski made motion seconded by Councilman Burns to pay Highway Bills in the amount of \$82,348.19 being vouchers No. 18-120 to No. 18-140. Roll call vote: Councilman Burns, yes; Councilman Goodwin, yes; Councilman Musso, yes; Councilman Yastremski, yes; Supervisor Illig, yes. Carried. The main expense for Highway was to Suit-Kote Corp. for stone and oil.

Councilman Burns made motion seconded by Councilman Goodwin to pay Water District #1 Bills in the amount of \$5,823.04 being vouchers No. 18-68 to No. 18-77. Roll call vote: Councilman Burns, yes; Councilman Goodwin, yes; Councilman Musso, yes; Councilman Yastremski, yes; Supervisor Illig, yes. Carried. Supervisor Illig mentioned the main expense for the Water District this month was for an emergency repair on West Lake Rd.

There are no transfers this month. Balance sheets and profit & loss reports were available to view. Supervisor Illig stated the balance sheets reflect that we are half way thru the year and Highway and Water are overall on track. The Board will need to keep an eye throughout the remainder of the year on the General account due to approx. \$13,000 that was not budgeted accordingly.

The Highway, Water Department, Municipal Services, DCO, Historian and Justice reports were all available to review.

Municipal Services Manager Welch stated the Dept. is very busy especially on the Lake Road, as shown in his monthly report.

Along with the Water Operator report, Supervisor Illig mentioned the Dept. is in good shape overall. Currently no major new projects. Quarterly billing has been sent out.

Last month Supervisor Illig reported Assessor Dave Oliver has completed the Town wide reassessment and letters have been sent to residents regardless if assessment value increased or decreased. The assessments have been sent to the County. There was

1 issue with a discrepancy that was reported to the County incorrectly. Assessor Oliver will correct the error to be applied on the 2019 tax roll.

Highway Superintendent Gibson reported the Dept. has been busy doing road maintenance. They completed stone and oiling Armstrong Road with the assistance of the Towns of Prattsburgh, Wayne, and Urbana. The Dept. is waiting on the County to do the blacktop on Dug Road. Highway Supt. Gibson and Deputy Jason Tears attended Highway School in Ithaca. Over 750 Superintendents attended this year. Wade Hilton, hired as the new Highway member, has been working out well and fits right in with the crew.

Along with the Historian report, Supervisor Illig commented Ray has been working on an article that will be published in the Steuben County Historical Society newsletter "Steuben Echoes" in which Pulteney will be featured in the August edition commemorating the 210th Anniversary of the Town of Pulteney. We look forward to the publication.

Regarding the Council report, Councilman Musso stated he recently looked at the tennis courts and he is making the recommendation to close the courts for the season because they are in such disrepair and a liability to the Town due to the cracks. Supervisor Illig suggested the Board look to see the condition of both courts together and discuss further.

Supervisor Illig reported the Planning Board did not have any applications to review however held a meeting this past Monday July 9th. The next scheduled ZBA meeting is July 17th at 7pm with (3) applications to hear.

Under old business, Supervisor Illig stated last month the Fire Dept./Ambulance Corp. has identified (3) individuals (Dan Radigan, Don Ballam, and Ken Forenz) they want to represent them in the joint committee with the Town to further discuss the future of the Ambulance building/ Town Hall. A meeting has been scheduled for Saturday, July 14th. Supervisor Illig and Councilman Yastremski will meet with the above named to determine the best solution in moving forward for all involved. It is the desire of the Town to move all employees, with the exception of the Highway Dept., into the Town Hall and (1) building eliminating the need for the Ambulance building/Town office building that holds Lauren, Chuck and Dave. With the library construction rapidly moving along, the library is expecting to be in their new home in April of 2019. Supervisor Illig wanted to get the thoughts and opinions of the Board as to what they suggest to do in regards to the Ambulance building/Town offices. Councilman Goodwin suggested to sell the building and use the profit to fix the tennis courts. Councilman Musso believes the Ambulance Corp. and Fire Dept. should be under 1 roof therefore moving the Ambulance to Brown Rd. Councilman Yastremski agreed the Ambulance is part of the Fire Dept. therefore should be together. He stated the Fire Dept. should be able to build a building next to them to house the Ambulance. Councilman Yastremski also stated in selling the current Ambulance/Office building, there would be a concern as to the operating siren that would go off every day. There would be a need to move the siren over to the Fire Dept. as well at some point in the future. Councilman Burns agreed but didn't have any additional comments. Supervisor Illig and Councilman Yastremski will report back at the August meeting.

Continuing with old business, Clerk Giambra had filed a Resolution, neighbor correspondence, and other necessary paperwork to the County and NYS DOT in regards

to the request for a speed limit reduction on Wright Road and Middle Road. She has received confirmation they are suggesting, after thorough traffic studies, to reduce the speed limit from 55mph to 45mph on Middle Road between Shuart Road and the Urbana Town line. They are NOT suggesting a reduction on Wright Road between Middle Road and County Road 76 as requested. The DOT concluded the 55mph speed limit was appropriate. Highway Supt. will order the appropriate signage to post. Supervisor Illig stated hopefully the concerned neighbors are satisfied with at least 1 reduction in which the Town has done everything they can in regards to neighbor requests and this matter is officially closed with this DOT completed investigation.

Concluding with old business, the (3) Highway trucks that were placed on Auctions International have officially sold, been taken, and we have received the funds in the amount of approx. \$41,000.00. Highway Supt. Gibson is authorized, as approved at a previous meeting, to purchase a used truck to replace the (3) that were sold. He will report back to the Board with a purchase update.

Under new business, Supervisor Illig stated recently Gary Emmick, a senior member of the Zoning Board of Appeals, approached Larry Fischer, Chairman of the ZBA, with the suggestion he become an alternate member, and current alternate member, Carol McGill, become a full-time member. Gary lives in Florida half the year whereas Carol is here full time. This switch would ultimately serve the ZBA more appropriately. Supervisor Illig made motion seconded by Councilman Musso to appoint Carol McGill as a fulltime regular ZBA member taking over Gary Emmick’s term and appoint Gary Emmick as an alternate member of the ZBA taking over Carol McGill’s term effective July 11, 2018. All in favor. Carried. Clerk Giambra will notify Chairman Fischer of the appointments and serve both with new oaths of office.

Supervisor Illig reported in 2012 a Resolution was originally adopted regarding the NYS Retirement System and the reporting of a standard work day/record of activities for elected and appointed officials. There is a need to adopt an updated Resolution to send to NYS Retirement and the Office of State Comptroller. Supervisor Illig made motion seconded by Councilman Goodwin to adopt Form RS 2417-A Standard Work Day and Reporting Resolution for Elected and Appointed Officials as shown below. All in favor. Carried.

Standard Work Day and Reporting Resolution

BE IT RESOLVED, that the Town of Pulteney / Location code 30718 hereby establishes the following as standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities:

| Title | Name | Social Security Number (Last 4 digits) | Registration Number | Standard Work Day (hrs/day) | Term Begins/Ends | Days/ Month (based on Record of Activities) | Tier 1 (Check only if member is in Tier 1) | Not submitted (Check box if no record of activities completed or timekeeping system) |
|----------------------------|---------------|---|---------------------|--------------------------------|-------------------------|---|---|---|
| Elected Officials | | | | | | | | |
| Town Clerk | Erica Giambra | **** | * | 6 | 01/01/2018 - 12/31/2021 | 26.63 | | |
| Highway Superintendent | Terry Gibson | **** | * | 6 | 01/01/2018 - 12/31/2019 | 31.77 | | |
| Appointed Officials | | | | | | | | |

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|----------------|----------------|-------|---|---|-----------------------|-------|--|---|
| Assessor | David Oliver | **** | * | 6 | 10/01/2013-09/31/2019 | 5.38 | | |
| Bookkeeper | Rebecca Kirch | **** | * | 6 | 01/01/2018-12/31/2018 | 20.25 | | |
| Water Operator | Charles Dluzak | ***** | | 6 | 01/01/2018-12/31/2018 | | | √ |

Supervisor Illig asked if there were any public comments or concerns at this time. As discussed earlier, the condition of the tennis courts was noted. Joan Georgia had pictures of both courts exhibiting the large cracks covering both courts. With the meeting still in order, the Board and public assembled at the tennis courts. Once back in the Town Hall, Councilman Musso made motion seconded by Councilman Yastremski to close the tennis courts for the season due to safety concerns. All in favor. Carried. Supervisor Illig recommended Clerk Giambra run for (2) weeks an ad in the Shopper stating by Board order the courts are closed for the season. At the August 8th meeting the Board will be requesting public input from interested residents as to the future of the courts. As of now, the Board is considering several options: 1) To rebuild the courts as is except have (1) tennis court and (1) pickleball court. The Board would bid the work out and hopefully be able to do some of the work ourselves; 2) To rebuild (1) combination court for tennis/pickleball. This would allow the skatepark to remain as is; 3) To tear-out the existing courts and convert the skatepark into a pickleball court. There would be no tennis courts; 4) To have (1) tennis court and where the skatepark currently is build a pickleball court. At this point, the existing fence is debatable if we can reuse regarding any of the options. Stay tuned, further discussion to come in August.

Nothing else heard, and no need for an executive session without Attorney Prossick, Councilman Yastremski made motion seconded by Councilman Musso to adjourn the meeting. All in favor. Carried.

Meeting adjourned at 8:05 PM.

Town Clerk

