

Supervisor Mark Illig called the regular meeting of the Pulteney Town Board to order at 7:00 PM on Wednesday, November 14, 2018, at the Pulteney Town Hall with the Pledge of Allegiance.

Present were: Supervisor Mark Illig; Councilman Mark Goodwin; Councilman Richard Musso; Councilman Michael Yastremski; Councilman Kathleen Burns; Highway Superintendent Terry Gibson; Attorney Jennifer Prossick; Bookkeeper Rebecca Kirch; and Town Clerk Erica Giambra.

Bill Weber took a moment of reflection to speak of the recent passing of Richard Sprague. Richard, most known as “Dick”, was born in Pulteney and grew up near the intersection of Judson and CR 76. Dick served our Country in the Air Force for 4 years. Once returning home, he worked as a truck driver for over 40 years. He was a long-standing member of the Pulteney Fire Dept. for 50 years. Bill remembers his selfless efforts volunteering, especially at breakfasts, on behalf of the Fire Dept. Dick was the father of Town Highway employee Jim Sprague. Supervisor Illig commented what a large turn out of people attended the memorial service proving what a great man and Town resident Dick was. He will be fondly remembered and sadly missed.

Bill continued recalling Veteran’s Day (November 11th) this year marked 100 years since the armistice with Germany that ended the European portion of WWI. In the Mediterranean and Middle East, fighting continued creating problems that are still seen today. The Versailles Treaty ended the war in June of 1919. In reflecting on this historical event, Bill stated Pulteney has only one WWII Veteran still alive, Col. John Rose, retired U.S. Air Force. Col. Rose served in a P-61 squadron at the end of the Pacific War and in conjunction with the United Nations, flew jets over North Korea. He is 98 yrs. old and currently living in South Carolina with his daughter. We wish him all the best and a special thank you for his service to our Country.

Councilman Musso made motion seconded by Councilman Burns to accept the minutes of the October 10, 2018 regular Board meeting. All in favor. Carried.

Supervisor Illig stated there are no transfers this month.

Councilman Musso made motion seconded by Councilman Goodwin to pay General Bills in the amount of \$5,380.91 being vouchers No. 18-197 to No. 18-215 and No. 18-196. Roll call vote: Councilman Burns, yes; Councilman Goodwin, yes; Councilman Musso, yes; Councilman Yastremski, yes; Supervisor Illig, yes. Carried. Supervisor Illig noted the final voucher to Larry’s Latrines for the year and the voucher to Jason Tears was for a burial opening. The remaining vouchers were overall routine.

Councilman Burns made motion seconded by Councilman Yastremski to pay Highway Bills in the amount of \$19,336.69 being vouchers No. 18-209 to No. 18-229. Roll call vote: Councilman Burns, yes; Councilman Goodwin, yes; Councilman Musso, yes; Councilman Yastremski, yes; Supervisor Illig, yes. Carried. There was a voucher for work done on the grader, otherwise nothing unusual this month for Highway.

Councilman Goodwin made motion seconded by Councilman Musso to pay Water District #1 Bills in the amount of \$2,103.61 being vouchers No. 18-112 to No. 18-123. Roll call vote: Councilman Burns, yes; Councilman Goodwin, yes; Councilman Musso, yes; Councilman Yastremski, yes; Supervisor Illig, yes. Carried. Routine vouchers for the Water District this month as well.

Balance sheets and profit & loss reports were available to view. Supervisor Illig commented activity has been relatively quiet this month, however he is watching the

accounts closely as we near the end of the year. The Highway and Water District accounts are in good shape, the General account will be close.

The Highway, Water Department, Municipal Services, DCO, and Justice reports were all available to review.

Municipal Services Manager Welch stated the Dept. is busy as usual. He is trying to get inspections caught up, working on property transfers, and will meet with Assessor Oliver tomorrow to give recent building and property reports.

Water Operator Dluzak was not present, however as mentioned at previous meetings, curb stops are reaching their max lifetime after 10 years and the Dept. is having to replace rapidly.

Supervisor Illig commented he spoke with Assessor Oliver last week in regards to the STAR program. This year the process and requirements have changed and are more complicating than before. It was suggested on behalf of the Towns of Pulteney, Urbana, and Wayne he hold a Q&A session to assist in guiding taxpayers through this new process. A public notice will appear in the Shopper twice prior to the session to be held at the Urbana Town Hall Saturday December 1st from 10am-12pm. The Board agreed this is a great idea and will hopefully be worthwhile.

Highway Superintendent Gibson reported the Dept. put shoulders down on Dug Road with assistance from the County. They have been cutting back tree limbs that hang over roads. They are hauling in gravel for next year's projects and are mostly finished mowing roadsides back. Plow equipment is ready as the season has already begun. After submitting the applicable CHIPS projects completed this year, the Town will receive CHIPS reimbursement in mid-December as expected. Supervisor Illig asked with the addition of Wade Hilton to the Highway Dept., if the men are keeping the same snow plow routes. Highway Supt. Gibson replied they all have their same route, including a route for Wade and he assists with intersections as needed.

Regarding the Justice report, Clerk Giambra mentioned Court has been rescheduled from 6pm on November 21st to 10am.

Supervisor Illig announced the pertinent result of the Library vote on Election Day being Proposal #1 for the Town of Pulteney. The 10% increase passed with 377 yes votes and 146 no. The allotted budget amount for 2019 will be \$33,893.00. On Election Day there was a power outage at the Town Hall for approx. 1 ½ hours and a second time for about 15 minutes. Fortunately, the ballot machine ran on battery power so the outage did not cause any disruptions. There were 540 residents that came to vote, which is approx. 60% of the total amount of registered voters for the Town of Pulteney.

Supervisor Illig is recommending next year to have a budget workshop at the end of August and have all Board members involved in the number building from the beginning, not just the Supervisor and Bookkeeper as in years past. He stated this year the majority of the Board saw issues and did not agree with the tentative budget presented, therefore if they establish together this should eliminate roadblocks for the 2020 budget.

Councilman Burns commented she registered for the Steuben County Planning Dept. Annual Fall training tomorrow November 15th from 5pm-9pm. She received correspondence stating they are considering cancelling the training due to weather concerns. They are to advise registered individuals early tomorrow if they decide to

cancel. She is mostly interested in the training involving grants and will report back (if held).

Supervisor Illig reported the Planning Board had a meeting this past Monday with 1 hearing and 1 application to review. The sub-division hearing was approved and 1 hearing was scheduled for December. On the agenda under new business, a recommendation will be made to the Board regarding a vacancy on the Planning Board. There will not be a need for a ZBA meeting in November.

Under old business, regarding the Ambulance building update, Attorney Prossick stated after reviewing the survey map specific details remain unclear and now an abstract of title is needed. This is an expenditure that will be necessary regardless in going further. It is a fairly slow time of year in real estate, therefore she does not expect it will take long to receive and will cost approx. \$600-800. With Board permission, she will order the abstract. The Board agreed. As stated last month, Councilman Musso will contact the Fire Commissioners to discuss matters further once all details and full disclosure of the property and deed are known. He did report after speaking with Tim Marshall, Director of the Office of Emergency Services for Steuben County, next year the County will be investigating consolidating Fire/Ambulance Depts. County wide. The County is realizing the desperate need for some Towns, in particular 4 Towns that share 1 medic. It is becoming a dire situation mainly due to lengthy training and certification requirements, for no pay, that there is a lack of volunteers throughout the area. Councilman Musso commented the Fire Dept. might be right as to why would they build a new building to house the ambulance at the expense of taxpayers if a County consolidation will occur in the near future. Continued updates to come.

Continuing with old business, at the July meeting it was approved to close the tennis courts for the season due to safety concerns. It has been overall agreed the need to replace the courts, possibly down-sizing to one court that can be used for tennis and pickleball. Funding to do this remains the challenge. Supervisor Illig stated once the budget is approved, the Board will need to dive into seeking what funds are available in the 2019 budget, in addition to borrowing funds on a short-term basis. Continued discussion at the December meeting.

At this time, 7:30 PM, Supervisor Illig made motion seconded by Councilman Musso to recess the regular meeting and enter into the scheduled public hearing regarding the proposed 2019 Town of Pulteney preliminary budget. All in favor. Carried. After the budget workshop last month, Supervisor Illig and Bookkeeper Kirch updated the budget with the approved changes and sent the proposed preliminary budget to the Board members. The budget has also been made available to the public. Supervisor Illig asked the public if anyone had any comments or questions. Bill Weber asked what the total levy was for 2019 and if the budget was staying within the NYS regulated tax cap. Supervisor Illig replied the levy is calculated at \$905,940,220 which is an increase of 55,642,476 from last year. The proposed 2019 preliminary budget is within the 2% tax cap. Bill gave his compliments to the Board in falling within the difficult restricted limit. No other public comment was heard. Supervisor Illig asked the Board if they had any comments or questions. Councilman Burns is requesting the line item under the General budget be changed from Flower Garden to Community Garden. The Board approved, Bookkeeper Kirch will update. With nothing further heard, Supervisor Illig made motion

seconded by Councilman Goodwin to close the public hearing on the proposed preliminary budget and resume the regular meeting. All in favor. Carried.

Councilman Goodwin made motion seconded by Councilman Musso to approve the following Resolution (#9): **Town of Pulteney Adoption of the 2019 Budget**

WHEREAS, the Town of Pulteney wishes to adopt the proposed preliminary budget as presented for the year 2019; and

WHEREAS, the Town of Pulteney has reviewed and after due notice held a public hearing at the November 14, 2018 regular meeting of the Town Board; and

NOW THEREFORE, it is hereby

RESOLVED, that the Town of Pulteney hereby adopts the 2019 budget; and it is further

RESOLVED, that the Town Clerk is hereby authorized to send the adopted budget to the Steuben County Clerk of the Legislature Office.

Roll call vote: Councilman Burns, yes; Councilman Goodwin, yes; Councilman Musso, yes; Councilman Yastremski, no; Supervisor Illig, yes. Carried.

Adopted the fourteenth day of November, 2018, at a meeting of the Town Board of the Town of Pulteney.

Under new business, the 4th annual Town of Pulteney Christmas luncheon will be Thursday, December 13th at noon. Highway Supt. Gibson suggested we move the event to the Fire Hall this year as the tables and chairs are already there and it will provide more room including parking. The Board agreed this was a good idea and Supt. Gibson will contact Fire Commissioner Don Ballam to make sure this is acceptable with the Fire Dept. Clerk Giambra will contact JB's Restaurant to cater the event as in years past.

As discussed at the October meeting, Tom Smith has resigned from the Planning Board due to spending half the year in Florida. At the Planning Board meeting this past Monday, the Board approved and is now recommending to the Town Board appointing Joe Sheehy to fill Tom's position and term. Joe was present and gave a brief introduction and background of himself and wife Leslie. Supervisor Illig made motion seconded by Councilman Burns to appoint Joe Sheehy to the Planning Board effective November 14, 2018 to December 31, 2022. All in favor. Carried. At the October Planning Board meeting after Tom resigned, he offered to stay on Board as an alternate member. Supervisor Illig made motion seconded by Councilman Musso to appoint Tom Smith as an alternate member of the Planning Board effective November 14, 2018 to December 31, 2025. All in favor. Carried. Thank you to Tom for his dedicated service and Welcome to Joe!

At the October meeting, Councilman Yastremski suggested the Highway Dept. purchase a roller rather than a spare truck from the funds of selling the 3 older Highway trucks. The purchase of a spare truck has previously been approved by the Board. Highway Supt. Gibson stated the Dept. does in fact need a roller but he needs to know if he is still approved to purchase a truck as planned. The Board agreed to continue with a purchase agreement for a spare truck and in the near future will have to look at funding for a roller. Currently the Dept. leases a roller costing approx. \$16,000/yr. A new roller would cost approx. \$128,000 new and \$80,000-85,000 used. The Board will need to decide before May which avenue to take as far as leasing vs. purchasing. Further discussion to come.

Supervisor Illig stated there is a need to enter into an executive session at this time. The public is welcome to stay, however there will not be any further business conducted after the executive session.

Supervisor Illig made motion seconded by Councilman Yastremski to recess the regular meeting and enter into an executive session regarding personnel issues. All in favor. Carried.

Once the executive session was completed, Supervisor Illig made motion seconded by Councilman Musso to recess the executive session and resume the regular meeting. All in favor. Carried.

Bookkeeper Kirch had reports prepared for the Board to perform a quarterly audit/review.

Once the quarterly audit was reviewed and satisfactorily completed, Councilman Goodwin made motion seconded by Councilman Yastremski to adjourn the meeting. All in favor. Carried.

Meeting adjourned at 8:12 PM.

Town Clerk