

Supervisor Mark Illig called the regular meeting of the Pulteney Town Board to order at 7:00 PM on Wednesday, May 13, 2020, at the Pulteney Town Hall with the Pledge of Allegiance.

Roll call: Supervisor Mark Illig; Councilman Elizabeth White; Councilman Michael Yastremski; Councilman Tammy Tones; Councilman Kathleen Burns; Highway Superintendent Terry Gibson; Bookkeeper Rebecca Welch; and Town Clerk Erica Giambra. Absent was Attorney Mark Schlechter.

Supervisor Illig thanked those in attendance during this difficult time and circumstances. It is noted those in limited attendance wore masks and social distancing was practiced at 6 feet apart.

Bill Weber spoke in memory of 3 recent Town passing's. Edna Mae Tears was quite possibly the first-person Bill met in Pulteney in 1957. She once served on his Town Board as Councilman and held his feet to the fire on many occasions during times of controversy. She also made it known at that time that her name was simply Edna! She was one of the Grand Ladies of Pulteney and a member of the Snyder family. She has two children, grandchildren, and great-grandchildren. Roseanna Bates was a cousin of Edna's who also recently passed. She is survived by her husband Norman "Bucky" Bates. Bill would see Roseanna and Bucky at the Valley Inn often and in Town for various gatherings, such as senior lunches and the annual Christmas tea Bill's wife, Bonnie, and Alise Irwin held every year. She was a lovely woman. Joe Libertore was Bill's neighbor on Stone Point for 20 years. He and his wife lived in Pittsford but would often come check on their property they rented every summer. Joe was on the sales team with Patrick Pontiac and would bring Bill used car listings and leads that some turned into sales for Bill. Bill was always grateful. They all will be fondly remembered and sadly missed by many.

Councilman White made motion seconded by Councilman Burns to accept the minutes of the March 11, 2020 regular Board meeting. All in favor. Carried. An April 8, 2020 Board meeting was held via phone conference due to the Covid-19 pandemic.

Councilman Yastremski made motion seconded by Councilman Tones to authorize to pay General Bills in the amount of \$6,607.22 being vouchers No. 20-88 to No. 20-104. Roll call vote: Councilman White, yes; Councilman Tones, yes; Councilman Burns, yes; Councilman Yastremski, yes; Supervisor Illig, yes. Carried. Supervisor Illig noted vouchers are overall routine for General this month.

Councilman Burns made motion seconded by Councilman White to pay Highway Bills in the amount of \$41,617.44 being vouchers No. 20-92 to No. 20-114. Roll call vote: Councilman White, yes; Councilman Tones, yes; Councilman Burns, yes; Councilman Yastremski, yes; Supervisor Illig, yes. Carried. Vouchers for gravel and supplies for projects on Townline and Brown Road were among the main expenses. Highway Supt. Gibson reported the Town is receiving an additional \$24,000.00 in winter recovery funding and \$29,000.00 in Pave NY funding, hence the ability to allow for extra projects where pipes have been needing to be changed. We will still receive \$130,000.00 thru basic CHIPS funding for this year.

Councilman Yastremski made motion seconded by Councilman Tones to pay Water District #1 Bills in the amount of \$503.64 being vouchers No. 20-45 to No. 20-50. Roll call vote: Councilman White, yes; Councilman Tones, yes; Councilman Burns, yes;

Councilman Yastremski, yes; Supervisor Illig, yes. Carried. Supervisor Illig stated it was a light month in the Water District this month with minimal routine vouchers.

There are no transfers this month. The balance sheets and profit & loss reports were available to review.

The Highway, Water Department, Municipal Services, and Historian reports were all available to review.

Clerk Giambra reported that with the Covid-19 public health emergency, under the recommendation from the County, the Town extended its tax warrant from March 31, 2020 to April 30, 2020. She had a tax settlement appointment with County Finance on May 8th which went smoothly. With the Town Clerk's Office being closed to the public, she has maintained business as usual checking voicemails, emails, postal and metal drop box mail regularly. She has been open by appointment as needed. Clerk Giambra and Bookkeeper Welch coordinate schedules so that they are not in the office at the same time. Clerk Giambra ordered 250 masks thru PERMA at a subsidized rate to have available for staff and public if needed. She received notification from the DEC their website and licensing system is being updated. A new printer install and training will be provided at their convenience so there may be a delay in providing DEC services for a specified time being. Stay tuned.

Municipal Services Manager Welch mentioned, along with his report, the Board might want to consider getting a quote for a roof replacement as the twice fixed leak is once again leaking into the new office space. Clerk Giambra stated we did in fact receive a quote from the contractor that assisted with the new office space makeover. The quote is for \$10,900.00. \$5,450.00 down, \$2,725.00 half done, and \$2,725.00 upon completion. Supervisor Illig stated the roof is the original from 1978 and the Board does have contingency funding budgeted. When asked if the Board had any comments or objections, there were none heard. Supervisor Illig made motion seconded by Councilman Burns to enter into a contract to repair the Town Hall roof at the quote of \$10,900.00. Roll call vote: Councilman White, yes; Councilman Tones, yes; Councilman Burns, yes; Councilman Yastremski, yes; Supervisor Illig, yes. Carried. Clerk Giambra will contact the contractor and get the replacement scheduled.

Included in the Water report, is the continuing need to replace failed meters and repair leaks.

Highway Superintendent Gibson reported the Dept. has been grading roads between the rain and snow. They have roads ready for stone and oil when the weather permits and have made cold patch for the season. The transmission in the 2004 Chevy pickup truck needed rebuilt. He reported they are still having problems with the grader with the latest issue being a radiator leak. If the need arises to have to lease a grader to finish the season, it will cost \$8,000.00 per month. It will cost \$300,000.00 to replace. Supervisor Illig recommended Bookkeeper Welch research with Five Star Bank what the longest term we could secure would be. Typically, we would do a 3-year term loan, however at that expense would break the budget. She will report back. Also, Highway Supt. Gibson mentioned the Town of Cameron has a used grader for \$75,000.00. The Board will discuss further at the June meeting. Highway Supt. Gibson continued, stating they will be replacing a culvert on Town Line and Brown Road (as mentioned earlier). Brown Road will be closed Monday of next week for 1 day and Town Line will be closed beginning Tuesday till further notice, of course all dates weather dependent. Soil and

Water will be helping with both projects. Due to the time factor of publishing, Clerk Giambra will be able to publish an ad for the Town Line Road closure in the May 19th edition of the Southern Tier Shopper. It was noted the Town Hall playground remains closed. Governor Cuomo has now permitted tennis effective May 15th. Supervisor Illig asked Highway Supt. Gibson if the crew can put the tennis net up. He agreed. It will be nice for our new tennis/pickleball court to finally be able to be used 😊.

For the Justice report, Clerk Giambra stated the Pulteney Town Court remains closed at least until May 30th for all non-essential Court matters. Any essential/emergency matters are being handled at a centralized location in Steuben County. We are awaiting the next administrative order to hear of a further adjournment.

For the Supervisor report, Supervisor Illig wanted to thank all employees under these difficult circumstances for handling business as usual and continuing to operate and soldier on at full speed. He also wanted to mention he spoke with Eli Hill (a Junior at Hammondsport Central) and he still plans to scrape and paint the cannon at Glen View Cemetery for his Eagle Scout project once scouting is able to resume.

Councilman Burns commented thru Steuben Brewing & Around the Corner Catering with the Office of the Aging have combined to offer and deliver a loaf of bread and soup to those in need every Tuesday on a weekly basis. Also, Office of the Aging has partnered with the Food Pantry of the Southern Tier to deliver meals to those in need. Councilman White has been volunteering and Supervisor Illig offered if a driver is needed, he would assist. Councilman Burns stated anyone willing/able to help would be very much appreciated and that would in turn take some of the work load off the Office of Aging.

Councilman Tones mentioned since the school year ended so abruptly, the seniors unfortunately are not getting the well-deserved recognition. With the Governor's executive order in place, the School's hands are tied so the parents of the seniors have arranged for a car parade to go thru the Village of Hammondsport on Saturday, May 23rd at 6PM. The Hammondsport Fire Dept. is participating and anyone is welcome to support and celebrate the 2020 Hammondsport class seniors. It was suggested to call Pulteney Fire Chief Dan Radigan to see about the Pulteney Fire Dept. participating as well.

Attorney Schlechter provided a report to the Board in his absence. In the pending tax litigation, all parties have agreed upon a negotiated assessed value for a property on the lake, however they have not been able to finalize due to the pandemic.

Regarding the ambulance building transfer, Lauren sent the approved survey maps to Attorney Schlechter and the last step is for the maps to be officially filed at the Steuben County Clerk's Office. Again, due to the pandemic and the filing restrictions imposed, it has made the process take longer than usual. Lauren stated the Fire Commissioners had a meeting last week and are willing to take over the utilities and be considered owners of the building immediately rather than wait, due to the filing process delay.

Under old business, regarding researching options of a possible Local Law to standardize hours of operation for Town businesses, specifically wineries, distilleries, and breweries, Attorney Schlechter and Supervisor Illig recently discussed and agreed it is not the highest priority at this point in time and can resume discussion when we have a better idea of the businesses reopening in the State and in our area. Attorney Schlechter

also still needs to contact the State liquor authority to ensure his proposal would comply with their requirements and all bases are covered. Further discussion at a later date.

Under new business, Councilman Burns stated she has been racking her brain of how to be able to respectfully still have our annual Memorial Day celebration, however with no band, Legion, ability to maintain social distancing, she doesn't think there is an option other than to cancel the celebration this year. It was suggested possibly after Eli Hill finishes his Eagle Scout project at the Cemetery or for another holiday later in summer when large public gatherings are allowed, to have a memorial celebration then. Sadly, Councilman Burns made motion seconded by Councilman White to cancel the Town of Pulteney Memorial Day parade/celebration in hopes of postponing to a later date. All in favor. Carried. Clerk Giambra will advertise the cancellation in the Shopper.

Continuing with new business, at the March 11th Board meeting it was approved to hold the annual Town rabies clinic on Saturday, April 25th from 9-11AM. Due to the pandemic, the County cancelled that clinic late in March. When Clerk Giambra rescheduled with Eastview Veterinary Clinic, it was in hopes that a month later on May 30th would be a sufficient amount of time to hold the clinic. Unfortunately, that is not the case and more time is needed to be able to address safety concerns and social distancing. Clerk Giambra will contact Eastview to tentatively reschedule the clinic for a later date into the summer. Hopefully the third times a charm and we will be able to safely hold the clinic. Clerk Giambra will advertise as time gets closer.

With that being said, with the rabies clinic getting postponed into late summer, typically dog licenses are due by June 30th of every year, Clerk Giambra is recommending to the Board to extend the due date to August 30th for 2020 only to give dog owners the proper time to get their dogs vaccinated for rabies if expired and the ability to go to the Town rabies clinic if needed. Supervisor Illig made motion seconded by Councilman Burns to extend the annual Town of Pulteney dog license due date from June 30, 2020 to August 30, 2020. If the dog remains unlicensed for 60 days after August 30, 2020, a ten-dollar late fee and Court summons are allowed to be issued. Roll call vote: Councilman White, yes; Councilman Tones, yes; Councilman Burns, yes; Councilman Yastremski, yes; Supervisor Illig, yes. Carried. Clerk Giambra will send out annual license reminders. She will contact BAS as far as changing the wording to fit more appropriately if possible.

Due to the pandemic, Planning and Zoning Board meetings have been adjourned. There are 2 sub-division applications for the Planning Board that are waiting to be heard. The next scheduled Planning Board meeting is for June 8th at 7PM. The Board agreed to continue as scheduled with the hearings. There are no meeting dates scheduled for the Zoning Board, however Lauren stated he has possible applications for July.

Supervisor Illig stated there is not a need for an executive session, but asked if the public had any comments or questions at this time. Kayla Halbert was present and wanted to propose to the Board establishing a farmer's market on Town property this summer. She proposed her idea last night at the Library Board meeting; however, they suggested the need for Town Board approval not theirs. With her marketing background, she is interested in having a farmer's market with local foods including breads, pastries, cookies, etc. along with local vendors on Saturdays for 3 hours on Town property near the Town Hall and library. This would bring activity into Town and offer services to

locals while enjoying the great view. With the playground being near, the library could possibly offer a story hour in addition. There are obviously safety concerns at this time, as well as parking and insurance issues, however she is asking if the Board would be interested in her pursuing. Overall, the Board was for the idea with concerns that would need to be addressed and further research done, but were in agreement to pursue the concept. Clerk Giambra will add the proposal to the agenda for the June Board meeting. Supervisor Illig will contact Attorney Schlechter in regards to a certificate of insurance.

Under further public comments, Angela Egresi was present and noted she had an upsetting encounter with Highway Supt. Gibson recently and has concerns that will need to be addressed at a later date.

With nothing further heard, Supervisor Illig made motion seconded by Councilman Burns to adjourn the regular meeting. All in favor. Carried.

Meeting adjourned at 8:30 PM.

Erica Giambra, Town Clerk