

Supervisor Mark Illig called the regular meeting of the Pulteney Town Board to order at 7:00 PM on Wednesday, April 14, 2021, at the Pulteney Town Hall with the Pledge of Allegiance.

Roll call: Supervisor Mark Illig; Councilman Elizabeth White; Councilman Michael Yastremski; Councilman Tammy Tones; Councilman Kathleen Burns; Highway Superintendent Terry Gibson; Bookkeeper Rebecca Welch; and Town Clerk Erica Giambra. Absent was Attorney Mark Schlechter.

It is noted those in limited attendance wore masks and social distancing was practiced at 6 feet apart.

Bill Weber took a moment to speak of the recent passing of Chuck Musso. Bill met Chuck in the early 90's, when Chuck lived on Briglin Road with his wife Gretchen, and next to his brother Rich. He managed Air Flow Corp in Prattsburgh and later moved the company to Elmira where it grew to over 200 employees. Chuck was a member of the Air National Guard from 1976 to 1991 when he retired. Bill would witness flyovers of the Keuka region from time to time believing Chuck was piloting the aircraft. Bill does have confirmation of a time when Chuck flew over Rich's house in Pulteney and also when Rich and Linda were in the Adirondacks canoeing. He will be remembered for his business leadership and especially his devotion and service to our County. Chuck passed away too young and will be sadly missed by many.

Councilman White made motion seconded by Councilman Tones to accept the minutes of the March 10, 2021 regular Board meeting. All in favor. Carried.

There are no transfers for this month. The balance sheets and profit & loss reports were available to review.

Councilman Yastremski made motion seconded by Councilman Burns to authorize to pay General Bills in the amount of \$7,803.66 being vouchers No. 21-60 to No. 21-74. Roll call vote: Councilman Yastremski, yes; Councilman White, yes; Councilman Tones, yes; Councilman Burns, yes; Supervisor Illig, yes. Carried. Supervisor Illig mentioned vouchers to the Steuben County Board of Elections and the State Comptroller, otherwise vouchers are overall routine.

Councilman Burns made motion seconded by Councilman Tones to pay Highway Bills in the amount of \$15,175.93 being vouchers No. 21-58 to No. 21-74. Roll call vote: Councilman Yastremski, yes; Councilman White, yes; Councilman Tones, yes; Councilman Burns, yes; Supervisor Illig, yes. Carried. Voucher No. 21-60 was the main expense for stone/gravel which will be reimbursed thru CHIPS funding. Remaining vouchers are routine.

Councilman Yastremski made motion seconded by Councilman White to pay Water District #1 Bills in the amount of \$23,150.38 being voucher No. 21-24 and vouchers No. 21-25 to No. 21-35. Roll call vote: Councilman Yastremski, yes; Councilman White, yes; Councilman Tones, yes; Councilman Burns, yes; Supervisor Illig, yes. Carried. The main expense being the contractual water payment to the Town of Jerusalem in the amount of \$18,620.00. Supervisor Illig noted there were a few small emergency repairs this month involving broken valves.

The Highway, Water Department, Municipal Services, Justice, and DCO reports were all available to review.

Clerk Giambra stated she has a tax settlement appointment with the County tomorrow, April 15th. There remain 95 unpaid bills totaling approx. \$129,000.00. She

has collected over 2.9 million. Regarding the annual rabies clinic, she spoke with East View Veterinarian, DCO Matthews, and Steuben County Public Health, and is proposing to schedule the clinic for Thursday, June 3, 2021 from 5-7PM at the Pulteney Highway barn in a drive-thru style similar to last year. Supervisor Illig made motion seconded by Councilman White to schedule the clinic as proposed and advertise in the Shopper as needed. All in favor. Carried.

As seen in the Municipal Services report, Lauren commented spring is here and construction projects are consistently increasing. Even with lumber prices being so expensive, projects are ongoing on the lake and on the hill. He also reported he will be out of Town April 22-26.

Regarding the Water report, we have hooked up a few new customers to the District. The annual water quality report is on the Town website. There recently was a car accident on the Lake Road in which a fire hydrant was run over and needed replaced. Chuck is working on an estimate to submit to the owner's car insurance.

Highway Supt. Gibson relayed the Dept. has been sweeping and ditching roads along with filling in potholes. They hauled in more gravel for this year's projects. They have removed the snow equipment from trucks and painted the plows. He has been told we will be receiving 15% (and possibly more) of CHIPS funding that the State held back last year. He has an Association meeting tomorrow, will learn more, and report back. In the Board's packets, is a revenue report from Auctions International of what we received for the 3 Highway items placed for auction: 2008 Chevy pickup truck, flail mower, and plow. Highway Supt. Gibson reported he believes we made out well in what we received in bids.

Councilman Yastremski reported he has decided not to run another term as Councilman in the upcoming election in November. The Board wishes him the best and thanked him for his dedication and service to the Town.

As reported the last several meetings, and on the agenda under old business, there is a community solar farm project in the works on Chidsey Hill Road. A scheduled public hearing of the Planning Board was held March 8th and due to several questions and concerns the hearing was left open. A meeting was held this past Monday, April 12th with Bergmann Engineers and Delaware River Solar again on hand to answer questions and speak on behalf of the application. Highway Supt. Gibson (Planning Board Chairman) stated the meeting went fairly smooth. The hearing remains open; however, he expects a Board vote next month at the May 10th meeting. He felt there were more positive than negative comments from the public at the meeting Monday vs. last month. There are still some concerns regarding placement of NYSEG poles, drainage, runoff, wells, road conditions, landscaping, barriers, etc. The Town Board will eventually need to review and approve a host community agreement if the solar special use permit is approved. Once Clerk Giambra receives additional information regarding an agreement, she will forward along to the Board. Further updates in May.

There is a Zoning Board of Appeals meeting scheduled for April 20th at 7PM with (2) area variance hearings.

Under old business, last month a Steuben County Multi-Jurisdictional Hazard Mitigation Plan was placed on the agenda. After discussing, the Board agreed to review the plan further and take action at the April meeting. This plan has previously been approved by FEMA and in order for the Town to gain Federal approval, a Resolution

must be adopted allowing us to be eligible for Federal Disaster Mitigation Grant money before and following a Federal disaster declaration. Once the Resolution is adopted, it is to be returned to the County Office of Emergency Services. The plan in its entirety is on the County website for review. Supervisor Illig made motion seconded by Councilman Yastremski to adopt the following Resolution and have Clerk Giambra send to the County Office of Emergency Services to file. All in favor. Carried.

RESOLUTION ADOPTING THE STEUBEN COUNTY HAZARD MITIGATION PLAN

WHEREAS, the Town of Pulteney, with assistance from the County of Steuben, has gathered information and prepared the Steuben County Multi-Jurisdictional Hazard Mitigation Plan (the “Plan”); and

WHEREAS, the Plan has been prepared in accordance with the Disaster Mitigation Act of 2000 as amended; and

WHEREAS, the Town of Pulteney Town Board has reviewed the Plan and affirms that the Plan will be updated no less than every five years; now, therefore, be it

RESOLVED, that this Town of Pulteney Town Board does hereby adopt the Steuben County Pre-Disaster Multi-Jurisdictional Hazard Mitigation Plan including all corrections as may be required by FEMA and as revised from time to time.

Adopted this 14th day of April, 2021.

Continuing with old business, the Board approved at the March meeting, to hold the annual Memorial Day celebration in Glen View Cemetery this year. As in the past, Councilman Burns agreed to chair the event. She reported that Eli Hill will be in attendance so the Board will be able to thank and recognize him for his Eagle Scout project of repainting the cemetery cannon. She also spoke with Scout Master, Ian Walruth, who will also be able to attend and assist if needed. Councilman Burns noted there is a new band Director at the Hammondsport School and is waiting to hear back from, along with Pulteney Fire Chief Dan Radigan and the Hammondsport American Legion. Once she hears back from all, she will report any updates. As he was scheduled to speak last year, Bill Weber has again agreed to speak in honor of Veterans. Librarian Barb Radigan asked if the library, as in years past, could help local kids decorate their bikes for a parade? The Board agreed to hold a celebration at the cemetery, without a parade, therefore decorating bikes would not be necessary. With the annual event having to be cancelled last year due to COVID, hopefully this celebration will give the community a sense of normalcy back.

In the fall last year, a playground committee was formed that presented to the Board potential safety hazards and proposed updates that could be made to make the playground safer and more attractive. Now that spring is up on us, the committee met again recently to discuss their next steps regarding updates. The committee had asked the Highway Dept. to move the toddler slide set due to not enough mulch/chips surrounding it and also was too close to the parking lot. In doing so, the slide is now damaged from

digging the cemented poles out, that it cannot safely be used again. The committee is proposing the Town purchase a slide set similar at a state contract price of \$4,286.24 as well as purchasing a sensory spinning set in the amount of \$1,197.94. The new equipment would be placed near the back of the playground with new mulch/chips surrounding. The chips would be an additional \$1,000.00. The freight is being estimated at \$1,300.00. If an order was placed prior to May 15th, a one-time surcharge for steel would be charged. If the order was placed after, an additional second surcharge would be assessed. In total, they are expecting the cost to be \$7,048.84, in addition \$1,000.00 for chips. Supervisor Illig asked the Board their thoughts. Councilman Yastremski commented since the annual summer youth program was cancelled last year due to COVID, our budget was underspent by \$8,000.00 (the amount typically budgeted for the program). Due to this, he felt by adding this equipment would in turn continue to support the youth, since that money was not spent last year. Councilman White, Councilman Tones, and Councilman Burns all unanimously agreed. Councilman Burns made motion seconded by Councilman Tones to purchase the toddler slide, sensory spinning set, with included freight/surcharge for \$7,048.84 from MRC, Inc. as proposed. Roll call vote: Councilman Yastremski, yes; Councilman White, yes; Councilman Tones, yes; Councilman Burns, yes; Supervisor Illig, yes. Carried. The chips will be purchased separately at a later date and Highway Supt. Gibson will pickup by truckload. Councilman Burns thanked Carol McGill and Dorothy Graham, who all together are on the committee, for their time and effort. Carol is also working on grants and getting community donations for other needs, such as public benches, for around the playground. Bookkeeper Welch will set up a line-item account that donations can go into and remain into the next year if not used.

Lastly, under old business, Supervisor Illig reported he has not received any new information regarding the audit. He believes the final report is still in process going through the chain of commands. Stay tuned.

Under new business, Supervisor Illig met with Assessor Oliver and Lauren recently to discuss distressed housing units in Pulteney. Supervisor Illig was under the assumption that most distressed units in Town were abandoned with the owner walking away and ceasing to pay taxes. Generally, that is not the case. In most situations, the owner still resides in the housing unit and pays taxes. He had Assessor Oliver run a report with pictures of properties Assessor Oliver has listed as "poor conditioned". Many of the properties on the list were able to be removed, as they have been torn down or already renovated. For the remaining listings, Supervisor Illig would like the Board to review the report and decide if in moving forward, they should contact Arbor Housing to schedule a meeting in seeking to assist home owners with renovating these housing units. The Board noted the delicate nature of the situation and some/many home owners might not want or have any interest in assistance. More discussion at the May meeting.

Continuing with new business, with the Town transferring ownership of the ambulance building to the Fire Dept., the Town no longer is not responsible for paying the water bill. That being said, the community garden has always used the outside hose as their water source for the garden beds. It has been relayed to the Town, that the Fire Commissioners are concerned someone will leave the water on, resulting in a large bill. Supervisor Illig is suggesting a letter be sent to the Fire Commissioners stating, in the event the water is left on and a large bill is incurred, the Town will forgive any charge

above their average use for any quarter in the past year. This ensures they will not be held liable for any excessive use and in the meantime the community garden continues to have access to a necessary water supply. The Board agreed and a letter will be sent. There has only been one instance in the past when the water was left on, so the Board is hopeful this will remain a non-issue for everyone involved.

In speaking of the community garden, Councilman Burns reported they had their garden committee meeting last night. Hamm’s Landscaping has mapped out where the (8) new beds will be placed and should be built by the end of this month. Between the lumber, soil, etc., the cost for everything is over the quoted amount, however as agreed upon when the quote was approved, any amount over the quote Hamm’s will cover the remaining expense. Councilman Burns relayed the committee is in the process of re-writing the garden policies and procedures. If a community member wants to reserve the area for a specific event, they can do so through an application process at no charge. This will ensure the space is reserved, otherwise it is first come first serve. The garden committee is looking to NOT have an onsite garbage can at the area for anyone to take advantage of. Rather, everyone will need to take with them any disposables brought. She will have the new policies and procedures for the Board to review at the May meeting.

Lastly, under new business, similar to previous years, there is a need to adopt an updated Resolution for (2) appointed officials to send to NYS Retirement and the Office of State Comptroller. Supervisor Illig made motion seconded by Councilman Burns to adopt Form RS 2417-A Standard Work Day and Reporting Resolution for Elected and Appointed Officials as shown below. All in favor. Carried.

Standard Work Day and Reporting Resolution

BE IT RESOLVED, that the Town of Pulteney / Location code 30718 hereby establishes the following as standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities:

Title	Name	Social Security Number (Last 4 digits)	Registration Number	Standard Work Day (hrs/day)	Term Begins/Ends	Days/ Month (based on Record of Activities)	Tier 1 (Check only if member is in Tier 1)	Not submitted (Check box if no record of activities completed or timekeeping system)
Elected Officials								
Appointed Officials								
Bookkeeper	Rebecca Kirch	****	*	6	01/01/2021-12/31/2021	18.64		
Water Operator	Charles Dluzak	*****	*	6	01/01/2021-12/31/2021	29.89		

Supervisor Illig stated there is no need for an executive session, however there is a need for the Board to perform a quarterly audit. The public is welcomed to stay but no further business will be conducted. Supervisor Illig asked if the public/Board had any comments or questions at this time.

With nothing heard, Supervisor Illig made motion seconded by Councilman Yastremski to adjourn the regular meeting. All in favor. Carried.

Meeting adjourned at 7:50PM.

_____ Erica Giambra, Town Clerk