

Supervisor Mark Illig called the regular meeting of the Pulteney Town Board to order at 7:00 PM on Wednesday, August 10, 2022, at the Pulteney Town Hall with the Pledge of Allegiance.

Roll call: Supervisor Mark Illig; Councilman Richard Rees; Councilman Kathleen Burns; Highway Superintendent Terry Gibson; Attorney Jennifer Galvan; Bookkeeper Rebecca Welch; and Town Clerk Erica Giambra. Absent were Councilman Tammy Tones and Councilman Elizabeth White.

As Bill Weber was unable to attend the July Town Board meeting, he took a moment to reflect and speak of, within the last few months, 6 recent passings: Mike Sable, Janet Stone, Barry Cermak, Frank Hamm, Harriet Potter, and Pat Gowin.

Mike Sable, Bill did not know well, but feels he should have considering all the times spent with his family, specifically at Lakeside Restaurant and Harbor Lights Marina. Mike's interests in scouting and outdoor activities made him the great person he was to be around, and Bill wishes he would have known him better.

Barry Cermak, Bill met back in the 1970's, when he was doing bulldozer work in Wagener Gully and later when he was installing a wastewater system on Stone Point. In the early 1980's, Bill sold him a truck and would visit with him and Audrey at their house on Gloades Corners. Approx 10 years ago, Barry and his son Jim built JB's Restaurant across the road from his house. Bill remembers Barry as a real professional contractor and enjoyed his company on their numerous visits together.

Harriet Potter and her husband Charlie, lived on the West Lake Road north of Bill near Armstrong Road, later moving closer to Penn Yan on SR 54A. After moving, she and Charlie never failed to be involved in Pulteney happenings, including senior lunches and activities with the Pulteney Presbyterian Church. During her working years, she was the secretary for Judge Henry Scudder for 38 years.

Pat Gowin, Bill would see on many occasions, both on Town business and personal visits. She ran a beauty parlor out of her house on Mill Street. He remembers the time she called to say there was a problem with the appearance of the water in the Town pond behind her house. Pat would also often mention to Bill establishing a walking trail on the property the Town Hall sits on. They would discuss their mutual fondness of cats, in particular one of her pets she named "Plumb Bob".

Frank Hamm had a cottage north of Bill and near what was to become Steve Dillon's house. As his cottage was one of the first to be built over a steep bank, Phil Hamilton referred to it and others similar as "mine shaft houses". Bill saw Frank from time to time at Alfred University gatherings, but his fondest memory was to watch his donut making machine in the Tasty Bakery on the corner of Market and Cedar Streets in Corning. It was displayed in the window for all to watch then come in and buy.

Lastly, Janet Stone, served on the Town Board and was Bill's deputy for KWIC and KLOC. She was instrumental in negotiating a union contract for our Town Highway employees and with establishing grant funding for the construction of the playground. As a dedicated Town Board Councilman, she was true to her beliefs and on 2 occasions had asked Bill to resign as Town Supervisor. The second time being after she left the Town Board and the hydro fracking episode evolved, she dedicated herself to opposing any action he made and spent a great deal of money on printing and mailing costs in her attempt to get him to leave office. He noted her efforts didn't work. Bill admitted she never exhibited any hostility towards him and was always polite and cordial during and

after the fracking activity and subsequent elections. He certainly respected her integrity and honesty in all their dealings.

They all will be fondly remembered and sadly missed by many!

Councilman Burns made motion seconded by Councilman Rees to accept the minutes of the July 13, 2022, regular Board meeting. All in favor. Carried.

Councilman Rees made motion seconded by Councilman Burns to pay General Bills in the amount of \$8,316.01 being voucher No. 22-158 and vouchers No. 22-159 to No. 22-174. Roll call vote: Councilman Rees, yes; Councilman Burns, yes; Supervisor Illig, yes. Carried. Supervisor Illig pointed out the main expense being to Fellows Blacktop Inc. in the amount of \$2,598.00 for the sealing and re-stripping of the parking lot. Remaining vouchers are routine.

Councilman Burns made motion seconded by Councilman Rees to pay Highway Bills in the amount of \$17,433.69 being vouchers No. 22-134 to No. 22-150. Roll call vote: Councilman Rees, yes; Councilman Burns, yes; Supervisor Illig, yes. Carried. Supervisor Illig commented routine vouchers.

Councilman Rees made motion seconded by Councilman Burns to pay Water District #1 Bills in the amount of \$4,167.21 being vouchers No. 22-71 to No. 22-80 and vouchers No. 22-81 to No. 22-82. Roll call vote: Councilman Rees, yes; Councilman Burns; yes; Supervisor Illig, yes. Carried. Again, routine vouchers.

The balance sheets and profit & loss reports were provided to the Board for review. Supervisor Illig reported we have received the remaining 50% installment of allotted ARPA funding. He stated on the General and Highway balance sheets, the ARPA funds have been deposited into the money market accounts not the checking accounts.

There are transfers in the General and Water Accounts needed at this time in continuing with the auditor's recommendation to perform transfers throughout the year not all at the end.

**2022**

**BUDGET TRANSFERS**

8/10/22

<b>GENERAL</b>	<b>Increase Budget Line</b>	<b>Amount</b>	<b>Decrease Budget Line</b>	<b>Amount</b>
	A1010.4 - Twn Bd. Contract Exp	\$ 200.00	A1620.51 - Contingency	\$ 200.00
	A1620.45 - Heating	\$ 15,000.00	A1620.51 - Contingency	\$ 15,000.00
	A1620.48 - Insurance	\$ 300.00	A1620.51 - Contingency	\$ 300.00
	A7310.2 - Youth Program Exp	\$ 2,256.22	A2705.2 - Donations Playground	\$ 2,256.22
	A8810.4 - Cemetery Contr Exp	\$ 500.00	A1620.51 - Contingency	\$ 500.00
	Total	<b>\$18,256.22</b>	Total	<b>\$18,256.22</b>

<b>HIGHWAY</b>	<b>Increase Budget Line</b>	<b>Amount</b>	<b>Decrease Budget Line</b>	<b>Amount</b>
	<b>NO TRANSFERS</b>			

Total **\$0.00** Total **\$0.00**

<b>WATER</b>	<b>Increase Budget Line</b>	<b>Amount</b>	<b>Decrease Budget Line</b>
	SW8310.8 - Meter Replacement	\$4,000.00	SW8310.7 - Emergency Repair
	SW8330.41 - Chlor Master	\$500.00	SW8310.7 - Emergency Repair
	Total	<b>\$4,500.00</b>	Total
			<b>\$4,500.00</b>

Councilman Rees made motion seconded by Councilman Burns to transfer a total of \$18,256.22 within the General Account as shown above. Roll call vote: Councilman Rees, yes; Councilman Burns; yes; Supervisor Illig, yes. Carried.

Councilman Burns made motion seconded by Councilman Rees to transfer a total of \$4,500.00 within the Water District Account as shown above. Roll call vote: Councilman Rees, yes; Councilman Burns; yes; Supervisor Illig, yes. Carried.

The Highway, Water Department, Municipal Services, and DCO reports were available to review.

Clerk Giambra reported hunting licenses and doe permits went on sale August 1<sup>st</sup>. The lottery for doe permits will run from August 1<sup>st</sup> till end of business on October 1<sup>st</sup>. In addition, the Veggie Van that came to the Pulteney Community Garden on August 3<sup>rd</sup> will be back August 24<sup>th</sup> and Sept 14<sup>th</sup> from 9am-11am. Councilman Burns reported there was a good turn out for the initial date with seniors using the coupons and in hopes for the program to continue to go well.

Municipal Services Manager Welch commented the Dept. has been busy as usual, particularly with putting out “neighbor fires”. He recently issued the first Town fireworks permit, otherwise has mainly been working on permits for projects such as decks, sheds, and demos.

Regarding the Water report, Supervisor Illig mentioned that the Board approved in the spring for the water tank on Mill Street to be cleaned at a quote of \$6500.00, however the company has not come to perform the work. Getting frustrated with the lack of communication with that company, W.O. Dluzak contacted a different company receiving a new quote of \$3,690.00 for up to 3 inches of sediment. Since this quote is at a lower rate and was previously approved, Chuck has the new company lined up to clean the tank in the next 2 weeks. The Water Dept. is continuing to work on replacing the caps on the incorrect meters from cubic meters to gallons. They are approx. 2/3<sup>rd</sup> finished replacing and trying to track down residents on West Lake to finalize the project. Councilman Rees asked if the supplier is now following thru on their end of providing the proper meters? Supervisor Illig confirmed we have received the proper replacements from the supplier and should be in good shape now.

Supervisor Illig commented for the Assessor’s report, currently we have 2 small claims legal actions that are being started against the Town. One is an individual that has attempted to take legal action involving his assessment before. Assessor Oliver and Town Attorney Galvan have been in touch and will appear in Court together on the scheduled August 19<sup>th</sup> Court date. Supervisor Illig thanked Attorney Galvan for her time and efforts in this process.

Highway Superintendent Gibson reported the new grader is working well and the Dept. has used it every day since arrival. They have been cutting shoulders and cleaning out ditches with it. On another good note, he received notification we will be getting \$117,000.00 for our first CHIPS installment. The bad news is salt and sand prices are/have been on the rise. Fortunately, fuel prices have been coming down, but we need to hope for an easy winter on the prices for other supplies.

There was a Planning Board meeting held this past Monday, August 8<sup>th</sup> with 1 special use permit application that was reviewed and scheduled for a public hearing on September 12<sup>th</sup> 7pm.

There is not a Zoning Board of Appeals meeting scheduled for August.

Under old business, after the July meeting, Supervisor Illig contacted Bill Dineen to advise him the Board approved his appointment as chair of a short-term rental committee. With Supervisor Illig's recent travel schedule, he has not been able to meet with Bill yet but plans to this week or next to discuss moving forward with the committee. The timeline on this "project" is unforeseen. The committee will take its due diligence and research all facets of what would be involved in regulating short-term rentals. Stay tuned.

Continuing under old business, unfortunately with the recent passing of Janet Stone, we are in need of a new Town Health Officer appointment. Supervisor Illig made motion seconded by Councilman Burns to appoint Nancy Snyder as Town Health Officer to a term of 8/10/22-12/31-22. All in favor. Carried. Nancy has provided her resume and is beyond fully qualified for the position. The Town Health Officer is a yearly appointment, and a re-appointment will be made at the January organizational Board meeting. Clerk Giambra will contact Nancy and perform an oath of office. There remains a vacancy for an Alternate on the Zoning Board of Appeals. Supervisor Illig will contact the ZBA chair, along with potential appointees, and will make a recommendation at the September meeting.

Long standing over the course of several years, on the agenda under old business, is the Town Hall outside drinking fountain. We believe we finally have a solution of installing a new fountain on the outside wall of the Town Hall. Neil Perkins has been working on, along with the help of Todd Bennett, and we are in hopes of soon having a working outdoor drinking fountain. They will be using a backhoe to dig a trench around the area to install. Once installed, it has been asked to have a hose for watering purposes to have alongside. The old fountain will be removed and will be the spot for the "free little library" book stand. Christopher Hill has been working on building the stand for his Eagle Scout project and we look forward to utilizing the new fountain and "little library".

As mentioned last month, when preparing the budget, Supervisor Illig provided a listing of employee's salaries and is proposing that the employee compensation for 2023 be based on the inflation rate rather than the 2% increase that has been given in the past few years. The Town Board has control of any employee compensation increases, with the exception of the Highway employee's union contract. He believes 2% in today's world is very unreasonable. He has asked the Board to review and consider when preparing to look at employee compensation, that the increase be more than in the past. As of June 2022, the annual inflation rate accelerated to 9.1%. Councilman Burns reported the new figure is at 8.5% with an adjusted rate of 5.9%. Councilman Rees stated he feels an increase is warranted, however is not sure what that number is. Supervisor

Illig commented, particularly with 2 Councilmen not present, further discussion will be needed at the budget workshop. The total employee salaries for 2022 is \$414,845.00. It was tentatively agreed upon to schedule the budget workshop for Wednesday, August 31<sup>st</sup> at 5pm. Supervisor Illig will contact Councilman White and Councilman Tones to check their availability for that date and time. Once confirmed, Clerk Giambra will publish as needed and on the Town website. Supervisor Illig and Bookkeeper Welch will meet prior to the workshop to start the process and get the generalized numbers together. It will be particularly difficult this year to navigate the formation of the budget with the dramatic increase in assessed value of properties and the NYS tax cap being set at 2%.

Lastly on the agenda, Councilman Burns reported, when discussing how to utilize the ARPA funding, the Board authorized \$5,000.00 to be implemented maintaining and improving the Town of Pulteney's recreational/playground area. The committee has met on several occasions to discuss how best to use this funding and are presenting the following recommendations. They have decided it will not be necessary to rototill the playground chips, as it would reduce their effectiveness for safety measures and potentially increase weed growth, that they have taken significant efforts to control. They are recommending topsoiling the area south of the tennis/pickleball court. They have received a quote from Sensenig's for 3" of topsoil (plus delivery) in the amount of \$2,960.00. Grass seed would be an additional expense. Once delivered, Highway Supt. Gibson agreed to assist in spreading the topsoil when time allows in the Dept's schedule. Carol McGill is currently pursuing a grant application from Keuka Area Fund to purchase a soccer net for that area. If awarded, the Town should not have any additional expense. Additionally, the committee is recommending purchasing 4 "wear mats" to be installed in high traffic areas in the playground such as near the swings and slide. The mats would cost approx. \$400.00. Councilman Burns made motion seconded by Councilman Rees to authorize the playground committee to move forward with their recommendations of purchasing \$2960.00 of topsoil and \$400.00 in "wear mats" totaling \$3,360.00 being financed through the previously approved allotted \$5,000.00 ARPA funding. Roll call vote: Councilman Rees, yes; Councilman Burns; yes; Supervisor Illig, yes. Carried. If there is money left over from the \$5,000.00, the committee is recommending purchasing more chips at that time. The committee is also recommending future equipment purchases and maintenance of Town property be left to Town personnel to install rather than volunteers for liability purposes. Further discussion as needed.

Continuing, Councilman Burns presented recommendations for the Pulteney community garden. As with the playground area, the Town Board authorized \$5,000.00 to be utilized to maintain and improve the community garden/pavilion. The committee is recommending a 4'x 5' Rubbermaid storage shed priced at \$750.00 as well as 2 6ft. coated steel benches for the shaded area in the community garden in the amount of \$1,280.00 for both benches. The storage shed would be placed next to the Ambulance building for stability purposes and near the outside faucet. The committee will need to get approval of placement from the Fire Commissioners who own the Ambulance building. The benches would need to be installed with cement being an additional expense. Councilman Burns made motion seconded by Councilman Rees to authorize the community garden committee to move forward in purchasing these products totaling \$2,030.00 out of the allotted \$5,000.00 in ARPA funding. Roll call vote: Councilman Rees, yes; Councilman Burns; yes; Supervisor Illig, yes. Carried. Councilman Burns is

also recommending the Board authorize up to \$300.00 for additional needs in the community garden such as sturdy tomato cages, weed control fabric, gardening tools, fertilizer, etc. Councilman Burns made motion seconded by Councilman Rees to authorize up to \$300.00 for such purchases for the Pulteney community garden. Roll call vote: Councilman Rees, yes; Councilman Burns; yes; Supervisor Illig, yes. Carried. Supervisor Illig thanked Councilman Burns and the committees for their research and efforts in moving forward in maintaining the 2 Town recreational areas.

Supervisor Illig asked if anyone from the public had any comments/questions? With nothing heard and no need for an executive session, Supervisor Illig made motion seconded by Councilman Rees to adjourn the regular meeting. All in favor. Carried. Meeting adjourned at 7:55 PM.

---

Erica Giambra, Town Clerk