

Supervisor Mark Illig called the regular meeting of the Pulteney Town Board to order at 7:00 PM on Wednesday, April 11, 2018, at the Pulteney Town Hall with the Pledge of Allegiance.

Present were: Supervisor Mark Illig; Councilman Mark Goodwin; Councilman Kathleen Burns; Councilman Richard Musso; Councilman Michael Yastremski; Attorney Jennifer Prossick; Highway Superintendent Terry Gibson; Bookkeeper Rebecca Kirch; and Town Clerk Erica Giambra.

Bill Weber took a moment of reflection to speak of the recent passing of former Town resident Luella Hoad. He did not know Luella, but he reached out to her niece, Donna Conley, who shared some information and history. She had lived in 2 areas of Town, by the General Store and also by the Presbyterian Church. She will be fondly remembered and sadly missed.

Before Supervisor Illig turned the floor over to Steuben County Legislator Mike Hanna, he wanted to discuss an item on the agenda that involves Mr. Hanna, the Nichols Inn site. As discussed at previous Board meetings, the Town is attempting to re-acquire the Nichols Inn property to provide additional parking for residents of West Lake Road. Supervisor Illig has sent letters to Patrick Donnelly, Steuben County Commissioner of Finance and Scott Van Etten, Chair of Finance Steuben County Legislature. Supervisor Illig recently received a response from Commissioner Donnelly stating the County is not in a position to consider any such requests due to the ongoing remediation and DEC monitoring/testing requirements at the site. Once the DEC allows the County to have such discussions of conveyance of property, Supervisor Illig asked Mike to support and sponsor legislation in favor of the County donating the property back to the Town of Pulteney. Mike agreed he will assist as needed with the process once able.

At this time Mike introduced Kevin Costello, the President of the Steuben County Conference & Visitors Bureau. Kevin has been the President for the last year and has produced award winning programs in the past. Mike stated the County is very fortunate to have his expertise in tourism. The Bureau is mainly funded by a 4% room tax with some grant money allotted and indirectly reports to the County Legislature. Kevin stated he grew up in the Finger Lakes region near Skaneateles. He moved south to Florida and eventually Virginia and has a background in the hotel industry and as Director of Tourism. Their office is in Corning and the Bureau works closely with the Finger Lakes Wine Trail. Their strategic planning process of a 3-year plan involves redeveloping their website to include more storytelling of local wine history, aviation, Corning Museum of Glass, etc. They are working on an Agriculture & Tourism Trail that was recently awarded grant funding. In September there will be a 2-day conference for travel writers that will bring a great opportunity of increased social media to the area. There was discussion regarding taxing on lodging/cottage rentals that is quite complicating and will produce more conversations to come. Supervisor Illig and the Board thanked Kevin and Mike for the presentation and relevant information.

Councilman Yastremski made motion seconded by Councilman Burns to accept the minutes of the March 14, 2018 regular Board meeting. All in favor. Carried.

Councilman Musso made motion seconded by Councilman Goodwin to pay General Bills in the amount of \$37,625.01, being vouchers No. 18-23; No. 18-62 to No. 18-64; and No. 18-65 to No. 18-83. Roll call vote: Councilman Goodwin, yes; Councilman Musso, yes; Councilman Yastremski, yes; Councilman Burns, yes;

Supervisor Illig, yes. Carried. Supervisor Illig stated the main expense for General this month was the payment of \$30,812.00 to the Pulteney Free Library as contribution from the Town of Pulteney voted on and approved in the November 7th General Election.

Councilman Yastremski made motion seconded by Councilman Musso to pay Highway Bills in the amount of \$225,162.69 being vouchers No. 18-55; and No. 18-57 to No. 18-75. Roll call vote: Councilman Goodwin, yes; Councilman Musso, yes; Councilman Yastremski, yes; Councilman Burns, yes; Supervisor Illig, yes. Carried. Supervisor Illig reported the main expenses are to Utica General and Valley Fab for the new Town Highway truck that was delivered last week. Both expenses were previously approved by the Board.

Councilman Burns made motion seconded by Councilman Goodwin to pay Water District #1 Bills in the amount of \$2,547.61 being vouchers No. 18-34 to No. 18-42. Roll call vote: Councilman Goodwin, yes; Councilman Musso, yes; Councilman Yastremski, yes; Councilman Burns, yes; Supervisor Illig, yes. Carried. Supervisor Illig commented the vouchers for the Water District were overall routine including meter replacements.

There are no transfers this month. Balance sheets and profit & loss reports were available to view. Supervisor Illig stated next month will be a better reflection to review the balance sheets.

The Highway, Water Department, Municipal Services, DCO, and Justice reports were all available to review.

Clerk Giambra reported the last day for tax collection was Monday, April 2nd and she has an appointment with the County to settle tomorrow the 12th. She has collected approx. \$2.8 out of the \$3 million in taxes. Any delinquent taxes will now need to be paid through the County Finance Dept.

Municipal Services Manager Welch mentioned, along with his monthly report, that the spring season is kicking in as shown on West Lake Road with new projects and construction.

Aside from the Water Operator report, Supervisor Illig stated there are known water leaks, however the source/location of those leaks is unknown. Some are possibly concerning, so it appears the Water District will need to bring a professional in to detect the location of the leaks in the near future.

Highway Superintendent Gibson reported the Dept. has still been sanding but hope to be done. They have been hauling in gravel and sweeping roads. The outcome of Highway Supt. Gibson's trip to Albany, along with fellow Steuben County Highway Supts., is the Town will be receiving an additional \$24,000 in CHIPS funding this year. Currently we have budgeted and receive \$150,000.00 in CHIPS reimbursement. As stated earlier, the new Highway truck is in and hope to have it in service tomorrow. Regarding the (3) older trucks, Highway Supt. Gibson, Councilman Musso and Councilman Yastremski discussed and are recommending to auction off all (3) with Auctions International and purchase (1) reliable good back up truck. There will be further discussion under new business.

Councilman Burns commented the Community Garden Committee has had their first meeting of the year as they meet April-October. Pending approval, they have submitted June 21st as the United Way Day of Action. Councilman Burns mentioned they are very much in need of volunteers. The construction of the pavilion needs finalized

with reportedly a need of new wood supplies as they have laid out too long over the winter.

Supervisor Illig reported the Planning Board had their monthly meeting this past Monday, April 9th with (1) open hearing being closed and voted approved. This was for a special use permit for a recreational development (major) of a 15-20 site campground referred to as “glamping”. The Zoning Board of Appeals in March approved a 3-acre variance to be in accordance with the Town Zoning Law for this site as well. There was also further neighbor concern/discussion regarding the approved special use permit for a farm distillery on Middle Road.

The next Zoning Board of Appeals meeting is April 17th with (1) hearing scheduled.

Under old business, as the Board has been discussing the past few months, regarding Supervisor Illig’s recommendation to establish an employee salary schedule, the Board was to review the spreadsheet provided at the March meeting. Supervisor Illig opened the floor to discussion or questions. Councilman Musso commented the salaries suggested appear right in line however the topic is not cut and dry as each position has different duties and responsibilities per Town. Nothing else heard, Supervisor Illig made motion seconded by Councilman Yastremski to adopt, as presented this evening, a Town salary schedule for a new starting employee. All in favor. Carried.

In regards to the Memorial Day Celebration, Clerk Giambra stated she spoke with Valerie Stern who will spruce up the wreaths used as needed. Councilman Burns updated that Pulteney resident, US Navy Veteran, and current NYS Trooper, Matt Nesbitt, has agreed and is honored to be the guest speaker. The Board commented he is an excellent choice.

Continuing the discussion of the new Highway truck recently delivered, Supervisor Illig mentioned the truck is impressive and for the Board and/or interested public to check out at the Town Highway Barn. Again, it is being serviced tomorrow and will be ready to go. While reviewing an inventory of assets, Highway Supt. Gibson, Councilman Musso, and Councilman Yastremski believe it is the best course of action to auction off the (3) older trucks. As a replacement, the Town will purchase (1) good used truck in which it is possible some Highway Capital Reserve will be needed. Councilman Yastremski made motion seconded by Councilman Musso to authorize Highway Supt. Gibson to auction through Auctions International the ’98 Volvo, ’92 MAC, and the ’98 GMC. All in favor. Carried.

Under new business, Supervisor Illig reported at the last KLOC meeting the damn in Penn Yan, that measures/regulates the lake level and protects approx. 2 billion in real estate, is once again in need of repairs. KLOC has put out to bid repairs the last 2 years however the money in the budget is not sufficient for maintenance at this point. The cost of repairs is \$75,000 in which they currently have \$50,000 budgeted from the 8 municipalities that pay into. KLOC has also received a \$10,000 grant from KLA. There will be a special meeting next week to decide if they will borrow the funds from a bank or from KWIK, who has a large cash reserve that KLOC can pay back. Supervisor Illig will report back next month.

Supervisor Illig wanted to begin discussion regarding future plans for the Town Hall and Ambulance building in light of the Library being fairly optimistic they will break ground in 2018. Supervisor Illig asked Councilman Musso to contact the Fire

Dept. (who owns the Ambulance Corp.) to form a committee as to their thoughts and visions as to what should happen to the building that currently houses the Town Municipal Services Manager, Water Operator, Assessor, and Ambulance Corp. Along with the notion of breaking ground, the Library is requesting the Town waive the building permit application fee of \$1000.00 or have the Board donate the fee. The Board will further discuss next month.

As brought to the Board's attention and discussed at the March meeting, there has been several resident traffic concerns regarding the areas on Wright Road between Middle Road and County Route 76 and also on Middle Road between Shuart Road and the Urbana Town Line. As residents, they asked the Board to research ways to alleviate their concerns, especially once the newly approved farm distillery is built and operating. Attorney Prossick drafted a Resolution requesting a reduction of speed limits on both those Town roads. Supervisor Illig reiterated to the concerned residents, the Town can only request a reduction they cannot make a recommendation as to what the reduction is. The State ultimately decides if a reduction is appropriate and necessary based on traffic studies amongst other factors involved. Supervisor Illig made motion seconded by Councilman Burns to approve Resolution #2 of 2018 Town of Pulteney request to reduce the speed limits on two Town Roads as referred to above. Roll call vote: Councilman Goodwin, yes; Councilman Musso, yes; Councilman Yastremski, yes; Councilman Burns, yes; Supervisor Illig, yes. Carried. Copies of the Resolution will be sent to the NYS DOT District 6 Director and the Steuben County Commissioner of Public Works. The residents asked if they can add letters of support to the submission of the Resolution. Attorney Prossick stated that would be appropriate and to give to Clerk Giambra in order for her to submit with the Resolution.

Lastly, Highway Supt. Gibson mentioned he is interested in extending the no parking in Town right of ways from November-April (what it is currently) to year-round. He asked Attorney Prossick what this would entail and if it is a feasible option. She will look into and report back at the May meeting.

Supervisor Illig asked if there were any further public comments/concerns/questions at this time. None being heard, he wanted to thank everyone in attendance. Without the need for an executive session, Councilman Yastremski made motion seconded by Councilman Goodwin to adjourn the meeting. All in favor. Carried.

Meeting adjourned at 8:17 PM.

Town Clerk

