

Supervisor Mark Illig called the regular meeting of the Pulteney Town Board to order at 7:00 PM on Wednesday, August 9, 2017, at the Pulteney Town Hall with the Pledge of Allegiance.

Present were: Supervisor Mark Illig; Councilman Richard Musso; Councilman Mark Goodwin; Councilman Michael Yastremski; Councilman Kathleen Burns; Highway Superintendent Terry Gibson; Attorney Jennifer Prossick; Bookkeeper Rebecca Kirch; and Town Clerk Erica Giambra.

Bill Weber took a moment to honor and recognize the recent passing of Town resident, Susan Force. Bill knew Susan thru her husband Richard who worked for the Town Highway Department approx. 20 years ago. He commented they lived off of Reynolds road in the area they called "Forceville". She will be fondly remembered and missed by many.

Councilman Yastremski made motion seconded by Councilman Musso to accept the minutes of the July 12, 2017 regular Board meeting. All in favor. Carried.

Supervisor Illig stated there are transfers that need to be made in the General and Water Accounts prior to paying bills. Councilman Musso made motion seconded by Councilman Goodwin to transfer a total of \$5,500.00 within the General Account (Account A7310.4 to Accounts A1620.4, A1620.42, and A1670.44). Roll call vote: Councilman Musso, yes; Councilman Yastremski, yes; Councilman Burns, yes; Councilman Goodwin, yes; Supervisor Illig, yes. Carried.

Councilman Goodwin made motion seconded by Councilman Yastremski to transfer a total of \$3,000.00 within the Water Account (Account SW8340.6 to Account SW8340.5). Roll call vote: Councilman Musso, yes; Councilman Yastremski, yes; Councilman Burns, yes; Councilman Goodwin, yes; Supervisor Illig, yes. Carried. Supervisor Illig stated the Water Account transfer was necessary due to the Village of Penn Yan's billing cycle varies from ours.

Councilman Burns made motion seconded by Councilman Yastremski to pay General Bills in the amount of \$6,467.34 being vouchers No. 17-162 to No. 17-178. Roll call vote: Councilman Musso, yes; Councilman Yastremski, yes; Councilman Burns, yes; Councilman Goodwin, yes; Supervisor Illig, yes. Carried. Supervisor Illig pointed out one of the authorized payments was for Lauren to have a device to make it more accessible to report from the field. Supervisor Illig had mentioned how necessary he felt that piece of technology was as previous meetings. Another payment Supervisor Illig commented on was the contractual payment to Richard Peer for mowing services.

Councilman Yastremski made motion seconded by Councilman Musso to pay Highway Bills in the amount of \$18,697.52 being vouchers No. 17-151 to No. 17-167. Roll call vote: Councilman Musso, yes; Councilman Yastremski, yes; Councilman Burns, yes; Councilman Goodwin, yes; Supervisor Illig, yes. Carried. Supervisor Illig stated the main expenses for Highway this month was to ST Coots LLC for gravel. There also was a payment to Utica General Truck Co Inc for an air compressor repair in the 2013 truck.

Councilman Goodwin made motion seconded by Councilman Musso to pay Water District #1 Bills in the amount of \$1,499.75 being vouchers No. 17-79 to No. 17-88. Roll call vote: Councilman Musso, yes; Councilman Yastremski, yes; Councilman Burns, yes; Councilman Goodwin, yes; Supervisor Illig, yes. Carried. Supervisor Illig

commented the payment to John Tears was for his much needed and appreciated assistance in the Water Dept. painting hydrants, working on the towers, etc.

The Highway, Water Department, Municipal Services, DCO, and Justice reports were all available to review.

Municipal Services Manager Welch commented along with his report, the Dep't continues to be extremely busy. Building permits in general are down but there is a large increase in Planning Board and Zoning Board applications.

Water Operator Dluzak was not present for the meeting however Supervisor Illig reported Chuck has been extremely busy assisting the Dept. of Transportation marking meter/water lines and dealing with their ongoing construction. Lauren commented last night was THM flushing and testing. Under new business there will be additional comments regarding the Water Dept.

Highway Superintendent Gibson reported they have been fairly lucky with the storms lately as they have caused damage that has needed repairs but the washouts have stayed in the same places. On rainy days, they have been busy ditching. They removed several trees on Coreyell Road that will assist with ongoing water problems. Regarding the culvert, the Town will receive \$56,000 in return from CHIPS funding. He contacted NYSEG regarding the pole in Glen View Cemetery and they have a 15ft. right-a-way therefore they have no problem with us moving the fence. Highway Supt. Gibson asked the Board what they thought of planting a living fence rather than the metal fence Glen View currently has. He explained once the Highway Dept. pulls out the fence they could replace with proper shrubbery making the area look a little more presentable. Councilman Musso, Councilman Yastremski, and Councilman Goodwin all stated they are fine with having the fence or replacing with a living fence. Councilman Burns stated she liked having the fence as it has been there for quite a long time. Supervisor Illig suggested Clerk Giambra speak with Cemetery Registrar Donna Conley, ask her opinion, and get ideas of proper shrubbery and prices. The Board did agree that at the very least the Cemetery will keep the Glen View sign that is currently there. Clerk Giambra will report back with details once she speaks with Donna. Highway Supt. Gibson continued to report he spoke with Fisher Tree Service regarding cutting more trees within the Cemetery and they want to wait until the fall as the service schedule is currently very busy. Lastly, he commented that he spoke with Don Strepzak, who in the past mowed the Town properties, and potentially he will be interested in mowing for the Town again as he now has more individuals to assist him.

Supervisor Illig stated the Planning Board has their meeting August 14th in which there is (1) hearing scheduled. The Zoning Board meeting is August 15th with (2) hearings scheduled.

Under old business, last month Supervisor Illig mentioned at the bottom of Boyd Hill there is property the Town used to own that the County currently owns. The property is currently under DEC decontamination, however when remediation is complete possibly the County will sell the property back to the Town for us to convert into public parking. To further pursue this idea, Supervisor Illig wrote a letter to Steuben County Chairman of Finance Scott VanEtten requesting the County to deed us the property. He has in turn spoke with Mr. VanEtten and the County is responsible for 7 more years going forward until the DEC will release the property for development. Although not optimistic, Supervisor Illig stated he will attempt to contact the DEC to

discuss the concept “if the County deeded us the property, would that allow for remediation to be suspended”. Stay tuned.

Continuing with old business, Supervisor Illig mentioned at the July meeting the vault in the Clerk/Bookkeepers office is in need of a clean out. Clerk Giambra stated there are records that are permanent and there is a record retention schedule for others. The cleanout is more or less simply for outdated paperwork that has piled up through the years. It was originally scheduled for August 17th however Supervisor Illig stated he will be out of Town that day. He suggested and it was agreed to reschedule to August 24th at 9:30am for those Board members that have an interest in assisting.

Under new business, Supervisor Illig and Bookkeeper Kirch provided a summary of lease payments that is funded out of the Highway Capital Reserve Account. The summary was an overview of financing that stated the current balance and the leases paid off in 2017, the new lease in 2017, the new truck if authorized this evening, and a payment summary from 2018-2021. In reviewing, Supervisor Illig stated the goal in purchasing the new truck is to not go over the amount of the last payment for the (2) leases paid off in 2017. With this spreadsheet, it confirms we will meet that goal adding to the recommendation of purchasing a new 2018 truck.

After researching and discussing over several months, Supervisor Illig reiterated that the Highway Committee recommends purchasing a 2018 Peterbilt over Kenworth. He stated we would go through the same process of financing as we did with the 2017 Peterbilt. Councilman Musso asked when we would take delivery of the new truck in which Highway Supt. Gibson stated January of 2018. Highway Supt. Gibson commented he will be able to save \$2500.00 now if he gets the truck without tarping and he can always put on later by his Dept. for \$1400.00. Supervisor Illig made motion seconded by Councilman Musso to enter into a purchase agreement with Utica General Truck as discussed in detail at the July meeting for a 2018 Peterbilt Cab and Chassis 10-wheel truck priced at \$210,000.00-\$215,000.00 and authorize Clerk Giambra to send a letter of intent to Peterbilt and Valley Fab for the all-season body and snow equipment. Roll call vote: Councilman Musso, yes; Councilman Yastremski, yes; Councilman Burns, yes; Councilman Goodwin, yes; Supervisor Illig, yes. Carried.

At the July meeting, Supervisor Illig reported Five Star Bank had come to the Town Hall to meet with Clerk Giambra, and himself, presenting the opportunity for lockbox services for Town and County taxes. Supervisor Illig was pleased they came to us and was impressed with the services they were offering. Five Star recently came back after putting together a proposal to include switching all of our municipal banking to Five Star in addition presenting lockbox services for the Water District. Currently, Clerk Giambra uses Five Star for the Town Clerk and Tax Collector Accounts, whereas Bookkeeper Kirch maintains the municipal financing and accounts thru M&T. Attorney Prossick confirmed a consolidation of banking services would not be an issue. Bookkeeper Kirch presented a formal proposal summarizing the benefits of switching all Town banking to Five Star. After discussing the benefits and all questions being answered satisfactorily, Clerk Giambra and Bookkeeper Kirch recommended to the Board transferring the Town municipal accounts, establishing lockbox services for Town and County taxes, and establishing lockbox services for the Water District billing. Councilman Yastremski made motion seconded by Councilman Burns to transfer all Town of Pulteney municipal accounts from M&T Bank to Five Star bank. Roll call vote:

Councilman Musso, abstain; Councilman Yastremski, yes; Councilman Burns, yes; Councilman Goodwin, yes; Supervisor Illig, yes. Carried.

Supervisor Illig made motion seconded by Councilman Goodwin to allow Five Star to establish lockbox services for payment of the Water District billing. Roll call vote: Councilman Musso, yes; Councilman Yastremski, yes; Councilman Burns, yes; Councilman Goodwin, yes; Supervisor Illig, yes. Carried.

Supervisor Illig made motion seconded by Councilman Burns to allow Five Star to establish lockbox services for payment of the 2018 Town and County taxes. Roll call vote: Councilman Musso, yes; Councilman Yastremski, yes; Councilman Burns, yes; Councilman Goodwin, yes; Supervisor Illig, yes. Carried.

Supervisor Illig wanted to provide an update regarding the invasive species “starry stonewort” that has been identified in Keuka Lake near the canal and Sugarcreek near Branchport. As mentioned in previous meetings, it is a stalk-like species with wide leaves that grows in shallow water. It is not an overall threat to the lake however it will need to be harvested to eliminate the species for a very long time. KWIC applied and was awarded a grant that will allow KWIC to hire an individual to harvest the species. The grant is \$150,000 over the course of 3 years.

Regarding KLOC, Supervisor Illig stated at their last meeting the Board approved an increase of 50% in their budget to enable the dam to be repaired. Currently \$1200.00 is budgeted which will go to \$1800.00. This will not fully pay for the repairs however will assist. KLOC will need to apply for grants to pay for the remaining repairs. To a lot for the budget to increase, there will be an increase in dues for each Town that are members of KLOC.

Supervisor Illig reported that in the middle of July there was a significant landslide on Route 54A that a retaining wall must now be built. The DOT contacted Water Operator Dluzak stating a water line leak in Pulteney contributed to the landslide. Water Operator Dluzak investigated 8 miles of Town water pipes and there was no change in our system at all. He looked at the water hydrants and they were all dry, he tested for chlorine, in which there was none detected, did water samples and no fluoride discovered and sent a report to the DOT stating it is not possible the landslide occurred due to our water lines. All agencies involved agreed. A culvert where the landslide occurred probably was the cause. The DOT will complete the retaining wall up to and after Labor Day continuing into fall.

Supervisor Illig commented we are coming upon budget time. He will begin the usual process shortly after Labor Day. Clerk Giambra provided the Board with the listing of mandatory dates and a time line in which the budget needs to be prepared. Supervisor Illig stated he is optimistic regarding the Water District and possibly might be able to lower water rates again. He commented the Town has mostly used the leftover surplus of money (i.e. sale of the Gravel Pit) therefore we may have to go over the tax cap this year. Hopefully we do not have to and will try to avoid however Supervisor Illig wanted to mention the possibility. Stay tuned and more budget discussion to come.

Supervisor Illig asked if there were any public comments or concerns at this time. There was none with the exception of noting FINALLY the outside drinking fountain is in working order! With nothing further heard, Supervisor Illig reported there is a need for an executive session due to proposed litigation. All are welcome to stay until the executive session is over however there will be no further business conducted.

Councilman Musso made motion seconded by Councilman Goodwin to adjourn the regular meeting and enter into an executive session. All in favor. Carried.

Once the executive session was completed, Supervisor Illig made motion to recess the executive session and resume the regular meeting. All in favor. Carried.

Supervisor Illig made motion seconded by Councilman Musso to adjourn the meeting. All in favor. Carried.

Meeting adjourned at 8:18 pm.

_____ Town Clerk