

Supervisor Mark Illig called the regular meeting of the Pulteney Town Board to order at 7:00 PM on Wednesday, June 14, 2017, at the Pulteney Town Hall with the Pledge of Allegiance.

Present were: Supervisor Mark Illig; Councilman Richard Musso; Councilman Mark Goodwin; Councilman Michael Yastremski; Councilman Kathleen Burns; Highway Superintendent Terry Gibson; Attorney Jennifer Prossick; Bookkeeper Rebecca Kirch; and Town Clerk Erica Giambra.

Bill Weber took a moment to honor and recognize the recent passing of one of Pulteney's Great Grand ladies, Norma Jean Graner. Norma was an icon moving to Pulteney in the 1950's on Stone Point and living to age 94. She was extremely delightful and will be fondly remembered and missed by many.

Councilman Yastremski made motion seconded by Councilman Musso to accept the minutes of the May 10, 2017 regular Board meeting. All in favor. Carried.

The balance sheets and profit/loss statements were made available to review. Supervisor Illig asked if there were any questions or concerns in which there were none. Supervisor Illig commented he has been carefully watching the balance sheets and there appears to be no issues and all are tracking nicely.

Councilman Musso made motion seconded by Councilman Burns to pay General Bills in the amount of \$7,019.07 being voucher No. 17-111 and vouchers No. 17-112 to No. 17-138. Roll call vote: Councilman Yastremski, yes; Councilman Burns, yes; Councilman Goodwin, yes; Councilman Musso, yes; Supervisor Illig, yes. Carried. Supervisor Illig pointed out there was nothing out of the ordinary this month for General except stipends for the Board of Assessment Review members and John Ballam for the rabies clinic.

Councilman Yastremski made motion seconded by Councilman Goodwin to pay Highway Bills in the amount of \$133,167.52 being voucher No. 17-86 and vouchers No. 17-106 to No. 17-133. Roll call vote: Councilman Yastremski, yes; Councilman Burns, yes; Councilman Goodwin, yes; Councilman Musso, yes; Supervisor Illig, yes. Carried. Supervisor Illig stated this month for Highway was quite expensive due to the culvert replacement in April/early May (which we will be refunded by CHIPS funding), the final payment on the loader, last quarter payment on the contract for salt, and the replacement trailer that was previously approved by the Board. Highway Supt. Gibson noted we are still expecting a bill from Steuben County Soil & Water for approx. \$10,000.00 for their assistance with the culvert replacement. Without their help, we would've had to spend even more so this was quite a savings.

Councilman Burns made motion seconded by Councilman Musso to pay Water District #1 Bills in the amount of \$10,818.33 being vouchers No. 17-56 to No. 17-68. Roll call vote: Councilman Yastremski, yes; Councilman Burns, yes; Councilman Goodwin, yes; Councilman Musso, yes; Supervisor Illig, yes. Carried. The most expensive voucher for the Water District this month, Supervisor Illig reported, was the contractual water usage fee to the Village of Penn Yan.

Supervisor Illig stated there are no transfers this month.

The Highway, Water Department, Municipal Services, DCO, and Historian reports were all available to review.

Clerk Giambra reported dog license renewals are due by June 30<sup>th</sup>. Spayed/neutered dogs are \$10.00. Non-spayed/non-neutered are \$20.00. A valid rabies vaccination is needed to license a dog.

Municipal Services Manager Welch commented along with his report, the Dep't continues to be extremely busy. He is requesting approval to attend a septic system class at the Potter Fire Dept. on July 12<sup>th</sup> that would cost \$99.00. Supervisor Illig made motion seconded by Councilman Burns to approve for Municipal Services Manager Welch to attend the training on July 12<sup>th</sup> at the rate of \$99.00 and for him to give the information to Bookkeeper Kirch. All in favor. Carried.

Water Operator Dluzak was unable to attend, however Supervisor Illig reported he is currently working on a quote for software as mentioned at the May meeting. Manager Welch commented the Water Dept. is adding new customers weekly.

Highway Superintendent Gibson reported they finally completed the pipe project on Townline Road. The Dept. had help from Steuben Co. Soil & Water, Prattsburgh, Urbana, Avoca, and Wayne. As mentioned at the May meeting, Jim Sprague had surgery, is home and doing very well. He has a Dr. appt next week so he will give an update at that time.

Supervisor Illig stated the Planning Board recently had their meeting this past Monday, June 12<sup>th</sup> in which there were quite a few less in attendance compared to the previous month at the Fire House. Dan Radigan chaired the meeting and conducted the meeting very well in Chairman Gibson's absence. There were (2) applications that were approved that were heard at the May meeting. One subdivision application and a special use permit for (2) apartments. The application for a scheduled June 12<sup>th</sup> hearing for the special use permit for a transitional recovery center was rescinded.

Under old business, Supervisor Illig stated as reported at the May meeting, there is a vacancy on the Board of Assessment Review. The effective term is 10/1/16-9/30/21. The BAR has already met for Grievance Day this year, therefore a member will not be needed until next spring. That being said, Supervisor Illig stated he has met Zac DeVoe on a few occasions and has been impressed with him and he expressed an interest in serving the term as he is a resident of Pulteney. As a result, Supervisor Illig made motion seconded by Councilman Musso to appoint Zachary DeVoe to the Board of Assessment Review for the term of 10/1/16-9/30/21. All in favor. Carried. Clerk Giambra will provide Zac with an oath of office and in the spring a mandatory training will need to occur prior to Grievance Day 2018.

Continuing with old business, Supervisor Illig reiterated the Water Dep't. billing procedure, as mentioned at the May meeting, in particular for Councilman Goodwin who was absent at that time. The billing procedure is as follows: Water Operator Dluzak takes the reading, enters the data which produces the bills, receives the money and enters into the billing system, then gives to Bookkeeper Kirch to sort out and make the deposit. Even with all the faith in Water Operator Dluzak, there is a potential problem that if audited, having 1 person be responsible for the entire process until the deposit might raise flags, especially as the Water Dep't customers grow. Supervisor Illig suggested Councilman Musso and Councilman Goodwin, who are on the Board Water Committee, meet with himself, Bookkeeper Kirch and Water Operator Dluzak to discuss accounting procedures to ensure all measures are handled in the proper manner. Councilman Musso suggested that they also get input from the Comptroller and other Towns as to what

procedure they expect and follow. Bookkeeper Kirch has a contact that she will follow up with. Supervisor Illig will set up the meeting and the Committee will make a recommendation to the Board at the July meeting.

Supervisor Illig reported an update regarding Glen View Cemetery, there has been no resolution for the neighboring property owner to sell us more land to add plots. Therefore, we will continue with the plan to extend the northwest fence to add plots, as well as the area above Faber's plots and the area once the shed is torn down. Supervisor Illig asked Highway Supt. Gibson if the Board should hire a contractor depending on how busy the Highway Dept. schedule is. Highway Supt. Gibson believes they will be able to tend to the Cemetery as needed. Clerk Giambra is allowed to sell plots in the area above Faber's and once the other areas are cleared. The Highway Dep't will begin work on extending the fence and tearing down the shed as soon as possible.

As mentioned at the May meeting, Clerk Giambra reported we can in fact paint lines within the lines of (1) of the tennis courts to transition it to a pickleball court. Hammondsport Central School has also been approved to do the same to their courts. The net for a tennis court is 36' whereas a pickleball net is slightly shorter at 34' in the center of the net. Clerk Giambra will get the official dimensions so lines can be painted. It was asked from the public what pickleball is, and Clerk Giambra stated it was a game in between tennis and ping pong. The racket is similar to a paddleboard and the ball is more like a whiffle ball. It is an up and coming game, especially with the senior population. Several members of our community have requested a pickleball court so hopefully we can get the lines painted and ready to go for the remainder of the summer.

Under new business, going along with the Town Highway 5-year plan for replacement of Trucks/Equipment, it is getting time to replace the 1998 truck that has approx. \$200,000 miles. Supervisor Illig stated when working on the 2018 budget, he will look at numbers and the Highway Capital Reserve Account and make a recommendation to the Board at that time. There most likely will be a proposal to lease a new truck to be able to turn over quicker rather than keeping for an extended period of time. The Board received a handout regarding how the Town can fund a replacement truck that enlisted the current balance in the Highway Capital Account of \$83,375.88. There are (2) leases that will be paid off in 2017 for the loader and 2014 Peterbilt truck that will assist with a new lease in 2018 for a new 2017 Peterbilt. Councilman Musso suggested replacing the 2014 Peterbilt as well due to the trade in value being high at this time. Councilman Yastremski stated it would be better to wait 2 more years to space out and continue with the 5-year plan. The 2014 Peterbilt only has approx. \$40,000 miles on it but Councilman Musso can check into to see what they will give us for it at this time. Supervisor Illig made motion seconded by Councilman Goodwin to continue with the 5-year replacement plan for the 1998 truck. All in favor. Carried. Supervisor Illig made motion seconded by Councilman Musso to also evaluate buy vs. trade advantages for the 2014 Peterbilt. All in favor. Carried.

Supervisor Illig reported he spoke with Assessor Dave Oliver and Grievance Day was a success as there were no applications filed nor anyone in attendance when the Board of Assessment Review met on May 25<sup>th</sup>. Supervisor Illig stated he does not believe that has ever happened before and what a great accomplishment.

Clerk Giambra reported she received a letter from the Office of Court Administration requesting the Board conduct an annual audit/examination for the

calendar year ending 2016. Clerk Giambra provided the Board with all of the 2016 court calendars/dockets and financial reports (which the Board receives every month). Supervisor Illig made motion seconded by Councilman Musso to approve the following Resolution. All in favor. Carried.

## RESOLUTION

At the June 14, 2017 Town of Pulteney regular Board meeting, the Town Justice financial records and dockets, for the calendar year ending 2016 as requested, were examined and found to be acceptable within the standards of Municipal accounting procedures.

The Town Clerk is hereby authorized to send a copy of this Resolution and any necessary supporting documents to the appropriate authority within the State of New York Unified Court System.

A member of the public, Suzan Kurem, had requested to be placed on the agenda regarding emails that she had sent the Board. Supervisor Illig stated we have an open policy, however there are conditions. The Board has received her email correspondences and the Board is aware she has a problem with the Waterfront Restaurant, however the Board has reviewed and there is no resolution. The Board and the Planning Board investigated a year ago a possible noise ordinance at her request and there is no further action that will take place and the matter is closed. Supervisor Illig stated she is free to address the Board, however they will not discuss this matter further. Ms. Kurem stated the Board is disregarding the Town Local Law and read from the Town Zoning regulations that “in any district, the following standards for activities shall apply: no offensive or objectionable vibration, odor, noise, or glare shall be noticeable at or beyond the property line excepting normal agricultural pursuits”. Supervisor Illig again stated the Board has reviewed her complaint and not only recently but over several years and the Town of Pulteney will not pursue this issue she has with the Waterfront Restaurant. There is nothing they can or will do. Ms. Kurem stated they are ignoring their Local Law. Supervisor Illig stated this matter is closed.

With no further public comments or concerns, Supervisor Illig reported there is no need for an executive session.

Supervisor Illig made motion seconded by Councilman Musso to adjourn the meeting. All in favor. Carried.

Meeting adjourned at 7:50 pm.

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Town Clerk