

Supervisor Mark Illig called the regular meeting of the Pulteney Town Board to order at 7:00 PM on Wednesday, July 10, 2019, at the Pulteney Town Hall with the Pledge of Allegiance.

Present were: Supervisor Mark Illig; Councilman Richard Musso; Councilman Michael Yastremski; Councilman Mark Goodwin; Councilman Kathleen Burns; Highway Superintendent Terry Gibson; Bookkeeper Rebecca (Kirch) Welch; and Town Clerk Erica Giambra. Absent was Attorney Jennifer Prossick (See Below).

Bill Weber took a moment of reflection to speak of a recent Town passing, Jeffrey Wise. Bill only met Jeff once when he was visiting with Jeff's Mother on Town Line Road. He was impressed with his large stature, pleasant personality, and caring disposition. Jeff graduated from Prattsburgh Central School followed by degrees from University of Buffalo and Mansfield University in the field of Psychology. He leaves behind his wife of 30 years, Kelly, children Nikki, McKenna, and Nicholas, along with 3 grandchildren, and a brother and sister. He will be fondly remembered and sadly missed and as Bill stated "only the good die young."

Councilman Yastremski made motion seconded by Councilman Burns to accept the minutes of the June 12, 2019 regular Board meeting. All in favor. Carried.

Councilman Goodwin made motion seconded by Councilman Musso to pay General Bills in the amount of \$3,770.89 being vouchers No. 19-128 to No. 19-143. Roll call vote: Councilman Musso, yes; Councilman Yastremski, yes; Councilman Burns, yes; Councilman Goodwin, yes; Supervisor Illig, yes. Carried. Supervisor Illig stated vouchers were overall routine.

Councilman Musso made motion seconded by Councilman Yastremski to pay Highway Bills in the amount of \$16,313.50 being vouchers No. 19-124 to No. 19-137. Roll call vote: Councilman Musso, yes; Councilman Yastremski, yes; Councilman Burns, yes; Councilman Goodwin, yes; Supervisor Illig, yes. Carried. Supervisor Illig pointed out voucher No. 19-135 to Terry Gibson in the amount of \$2,640.00. There was an emergency repair needed on the grader. Highway Supt. Gibson attempted to purchase with the Town credit card, however the transaction would not go through. After investigating, the decline was due to the limited credit line therefore he placed the purchase on his personal credit card. This voucher is to reimburse him. Supervisor Illig commented he and Bookkeeper Welch will be pursuing increasing the credit line with Five Star Bank to avoid this issue again.

Councilman Burns made motion seconded by Councilman Goodwin to pay Water District #1 Bills in the amount of \$1,555.19 being vouchers No. 19-74 to No. 19-82. Roll call vote: Councilman Musso, yes; Councilman Yastremski, yes; Councilman Burns, yes; Councilman Goodwin, yes; Supervisor Illig, yes. Carried. Vouchers all being routine including voucher 19-78 to John Tears for work done for the Water Dept. going back to March.

Balance sheets and profit & loss reports were available to view. There are no transfers for this month. Supervisor Illig pointed out there is a primary concern with the General fund balance mainly due to the tax cap calculation error in which \$23,132.00 needed to be transferred into a tax cap reserve account. The Highway and Water accounts remain in good shape. This fall the Board will have to address how to handle the General Account deficiency.

The Highway, Water Department, Municipal Services, DCO, Historian, and Justice reports were all available to review.

As seen in his report, Municipal Services Manager Welch commented the Dept. is busy as usual, however nothing out of the ordinary. Construction and inspections continue to increase.

Water Operator Dluzak was not present, however Supervisor Illig reported during the 4th of July weekend the water pumps failed at the Roff Hill site due to an electrical issue. Finally, after getting 2 contractors to the site to assist, we believe the problem has been fixed. The electrical units going to the pumps were wired wrong, apparently since the Water District began. It was not a good situation but could've been much worse without Chuck's quick work. Previous Water Operator, Ken Forenz, also assisted Chuck in getting the pumps running. Thank you to both men for a good job done!

As mentioned earlier, in regards to the part for the grader Highway Superintendent Gibson had to purchase, the part needed was for the transmission computer that is practically obsolete. The computer he ordered unfortunately, did not have the codes set up and Volvo does not know how to program the codes in the computer. In the meantime, through shared services, the County is allowing us to use one of their graders till ours is fixed. At this rate, the Dept is unsure how and when the grader will be back up running. On Depew Road, The Dept. has changed out culverts and plan on grinding it next week. They are also waiting to stone and oil roads as previously scheduled on the list.

Supervisor Illig reported he will be out of the Country beginning this Friday the 12th through the remaining month of July. Deputy Musso will be available for payroll and if needs arise.

Regarding the Council report, Councilman Burns stated the annual United Way Volunteer Day was Friday, June 21st. Once again it was a successful day. Six engineers from Corning came and built 4 picnic tables. The tables look great and will need to be stained in the near future. There was 1 bed that was rotted that needed to be taken down. Councilman Burns asked if the Highway Dept. could take care of the remaining rotten boards. Councilman Burns found a park-style charcoal grill that would be ideal for the garden/picnic table area. Since previously approved, Clerk Giambra will proceed with ordering 2 grills at approx. \$150.00 each.

There was a Planning Board meeting held this past Monday, July 8th in which the Town of Pulteney/Ambulance building sub-division application was reviewed. The Planning Board scheduled a public hearing for August 12, 2019 at 7PM. There is not a ZBA meeting scheduled for July.

Under old business, as discussed last month, Supervisor Illig stated all proper steps are being taken in moving forward with the Ambulance building lot sub-division. A variance was needed prior to the sub-division. The variance was approved by the ZBA on June 18th. After discussing, the Board decided the Town should go ahead and have McConnell & Muller survey the area now so that hopefully the Planning Board will have the survey maps for the hearing. Lauren will contact and schedule. Supervisor Illig noted the library has moved the majority of items, however there is shelving and other items still to move. Once the library has officially completed the move, discussion will begin of how to move Chuck, Lauren, and Dave into the Town Hall.

Regarding the tennis courts, Larry's paving has been contacted and was scheduled for the week of June 24th. They came and milled the cracks the last Friday in June, however have not returned. Last month, Councilman Goodwin suggested the name of an individual to do the striping on the courts. Supervisor Illig attempted to contact but has not been able to reach. In the meantime, he was given the name of a vendor from Top Dog Studio who we use for all our Town signs. That vendor came to look at the courts, and gave the Town a quote of \$800.00 to paint the tennis and pickleball lines and the basketball court. The proposed quote was exactly what we had hoped and expected and much more reasonable than the 2 Nagle quotes we received. The tennis lines will be white and the pickleball lines will be painted bright orange. Depending on when Larry's paving can get started, Supervisor Illig commented we are hopeful the project can finally be completed by mid-end of August. The Highway Dept. will haul away the remnants of materials from the torn-up court as soon as the weather allows hopefully this week.

Under new business, it is that time of year to begin discussion of the 2020 Pulteney Town budget. Supervisor Illig stated he and Bookkeeper Welch will meet to gather the preliminary numbers, however he would like all Board members to be apart of putting the budget together from the bottom-up. With everyone contributing, it should make the hearing and approval process run smoother. Tentatively, the Board agreed to schedule a budget workshop on Wednesday, August 28th at 5PM. The Board will confirm at the August 14th meeting and Clerk Giambra will advertise accordingly.

Continuing with new business, Attorney Prossick has accepted the County Attorney position and cannot continue in the capacity of Town Attorney. Her resignation was accepted as of July 1st. She intends to make a recommendation to the Board of a proper replacement. The Board will need to interview any potential applicants and eventually make an appointment. If after the August meeting there is not an acceptable candidate the Board will advertise. Further updates at the August meeting.

As mentioned at the June meeting, we are now without a dog kennel as Betty Walden, whom we contracted with, was forced to close due to medical issues. DCO Ballam and Clerk Giambra have tried contacting several possible kennels. Yates County SPCA will not accept due to being in a different County, Urbana has no immediate plans to open a kennel as once thought, and Wayland/Cohocton is in the process of building a kennel that hopefully will be an option but not until the first of the year. Today, Clerk Giambra received a quote from the Finger Lakes SPCA and provided it the Board. The main problem with using the SPCA is they are not a 24/7 service and have limited available hours. Due to the limitations, we are hoping to only have to use their service temporarily until the end of the year. On average we have 8-10 dogs per year that need to be kenneled until their owner is found. The quote is for 5 dogs to be received at \$160.00 per dog which would be \$800.00 per year and \$400.00 for half the year (as in this situation). Supervisor Illig expressed it is not the most ideal situation, however we are in an emergency to find a kennel as we have had recent issues. Councilman Musso asked if Attorney Prossick had reviewed the contract and since she resigned prior to Clerk Giambra receiving the contract, she has not reviewed. Due to the emergency situation and lack of options, Councilman Musso made motion seconded by Councilman Burns to execute the contract, pay the \$400.00 now to the Finger Lakes SPCA allowing up to 5 dogs to be kenneled during their allowed times from today for the rest of the year. Roll

call vote: Councilman Musso, yes; Councilman Yastremski, yes; Councilman Burns, yes; Councilman Goodwin, yes; Supervisor Illig, yes. Carried.

Supervisor Illig asked if there were any public comments or concerns at this time. With nothing heard an no need for an executive session, Councilman Burns made motion seconded by Councilman Goodwin to adjourn the meeting. All if favor. Carried.

Meeting adjourned at 7:44 PM.

Erica Giambra, Town Clerk