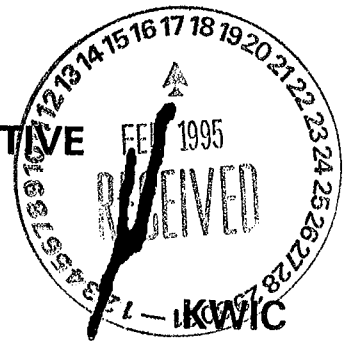


1995

KWIC MINUTES

KEUKA WATERSHED IMPROVEMENT COOPERATIVE

P. O. Box 214
Pulteney, New York 14874
607-868-4222 Phone
607-868-4010 Fax



Merton Plaisted Chairman

Phyllis K. Peek Secretary/Treasurer

MINUTES OF MEETING HELD IN WAYNE TOWN HALL - JANUARY 9, 1995 7:15 PM

Present were Merton Plaisted, Norman Snow, Richard Gardiner, Phyllis Peek and J.C. Smith, Manager.

Chairman Plaisted called meeting to order. Supervisor Gardiner made motion seconded by Supervisor Snow minutes be approved, Carried.

Supervisor Snow made motion seconded by Supervisor Gardiner the bills in amount of \$1276.71 be paid. Carried.

In the Nov. minutes it should read Peter Landre gave update on Grant Program not Manager Smith.

Manager Smith reported, the grant quarterly report has been sent. He has scheduled a meeting on the 25th & 26th of January to meet with area contractors.

Manager Smith has requested extra help with his office work, the need for someone to answer phone, get information, file and maintain records - be empowered to make appointments for him, keep database in computer are some of the duties he would expect to be done by a secretary.

It was discussed \$1150 per yr. plus 20% for other benefits, approximate total of \$13,000. It was suggested a 5 hour day for 5 days. This would have to be advertised and interviews set up. This was not voted on as the board wished it to be decided on when the board was complete.

There was some discussion on the report Manager would like to use at his meetings with the contractors.

Several issues were reviewed, no actions taken.

The retirement question was addressed, as yet nothing is workable.

J.C. would like to have qualified expenses from supervisor in regard to the notice being sent from towns as to the septic questionnaire. This could be presented for information for the grant.

Supervisor Gardiner made motion to adjourn seconded by Supervisor Snow.

Commissioners

Norman Snow - Milo
James Multer - Barrington
Richard Gardiner - Urbana

Emery L. Cummings - Hammondsport
John Payne - Jerusalem
Leigh MacKercher - Penn Yan

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KWIC

Merton Plaisted Chairman

Phyllis K. Peek Secretary/Treasurer

HAMMONDSPORT - February 27, 1995

PRESENT:

Town of Barrington	James Multer - Absent
Town of Jerusalem	John Payne - Absent
Town of Milo	Arnie Sorensen - Alternate
Town of Pulteney	Phyllis K. Peek
Town of Urbana	Richard Gardiner
Town of Wayne	Merton Plaisted
Village of Hammondsport	Emery Cummings, Jr.
Village of Penn Yan	Leigh MacKerchar

ALSO PRESENT:

Joe Littleton
Manager James C. Smith
Peter Landre
William Weber
Robert Turissini
James Howell

Chairman Plaisted called meeting to order at 7:15 PM. Supervisor Gardiner made motion seconded by Arnie Sorensen to accept minutes carried voice vote. Supervisor Gardiner made motion seconded by Leigh MacKerchar that the bills in amount of \$596.68 be paid - motion carried by voice vote.

Supervisor Gardiner made motion seconded by Mayor Cummings that each town and village pay the treasurer \$2700 toward their share of the 1995 KWIC budget, motion carried.

Chairman Plaisted was concerned as to the funds he has been putting aside from Manager Smiths wages for his retirement plan. This is still being reviewed with NYS Systems as Manager Smith was a member of it in his former position. Chairman Plaisted suggested maybe one of the municipalities could put him on their membership list and be reimbursed from KWIC for the annual cost per member. The Chairman will talk with Senator Kuhl's Office.

The election of a Chairman, Secretary & Treasurer was held by the Board of Directors. Supervisor Merton Plaisted was reelected as Chairman with Supervisor Phyllis K. Peek as Secretary & Treasurer of KWIC.

Mayor Emery Cummings made motion to accept the election of Supervisor Plaisted as Chairman and Supervisor Peek as Secretary & Treasurer of KWIC for 1995. Motion was seconded by Arnie Sorensen, voice vote - carried.

Commissioners

Norman Snow - Milo
James Multer - Barrington
Richard Gardiner - Urbana

Emery L. Cummings - Hammondsport
John Payne - Jerusalem
Leigh MacKerchar - Penn Yan

Manager Smith reported on his earlier meeting in Penn Yan with the Inspectors, Realtors, Attorneys, etc. and that there would be another one in Hammondsport on February 28, 1995.

Manager Smith and the Inspectors have been redrafting the policy and procedure for the KWIC Directors to review.

The secretary position was discussed. Chairman Plaisted, Supervisor Snow and Mayor Cummings, the personnel committee, will set up the position at \$7.50 per hr., and review the civil service requirements for part time help. It was suggested the Temp Force might have some one qualified, and that Manager Smith check this out and report back to personnel committee.

Manager Smith would like to attend a 4 day meeting at Lake George through the Yates County Soil & Water Conservation. Mayor Cummings made motion seconded by Leigh MacKerchar that Manager Smith attend the seminar at Lake Placid at a cost of \$50 from KWIC. Motion carried voice vote. Yates County Soil & Water Conservation Office will bill the KWIC for this amount.

Peter Landre discussed the grant and its activities. There is going to be a 2 day training course in Penn Yan which will include field trip around the lake. The course will cost \$25 and is set for April 26 -27 from 8:30 AM - 4:30 PM. He reported there are other grants available. Needs to have a Comprehensive Water Study Program, as to other sources of pollution, etc.

It was noted KWIC presently has restricted its activities to septic systems around the lake but at a future time should be doing something about erosion, etc. it is necessary to keep abreast of these problems.

There were some Keuka College Students during their field period whom helped with the septic surveys in Barrington and Milo. Documented bills from the towns and village whom did this project should submit them for review in relation to the grant.

Arnie Sorensen made motion seconded by Supervisor Gardiner meeting be adjourned, carried.

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KWIC

Merton Plaisted Chairman

Phyllis K. Peek Secretary/Treasurer

The Keuka Watershed Improvement Cooperative Board met on March 27, 1995 at the Village/Town Hall in Hammondsport.

Present were the Supervisors or their alternates from Barrington, Wayne, Pulteney, Urbana, Jerusalem and Milo also the Village Mayors or alternates from Penn Yan and Hammondsport. Manager James C. Smith, Peter Landre, William Weber, Joe Littleton, James Howell, Michael Doyle were also present.

Chairman Plaisted called meeting to order at 7:10 PM. James Multer made motion seconded by Emery Cummings that the minutes of Feb. 27th be accepted, carried by voice vote.

Emery Cummings made motion seconded by Leigh MacKerchar that bills in the amount of \$942.78 be paid, carried by voice vote.

Manager Smith reported on study grant. The hiring of secretarial help for Manager Smith was discussed. Chairman Plaisted had checked with the Personnel Office in Bath. A part time employee with 20 hrs. or less, wouldn't have to come under the list set up by Civil Service. It was discussed having clerical help for under 20 hours per week, with starting salary of \$7.35 per hour after three months an increase to \$7.50 per hour. It was suggested Manager Smith put an ad together with approval from the Personnel Comm. The interviews would be held by the Committee along with Manager Smith present. A motion was made by Emery Cummings seconded by Emily Wheeler that the Personnel Committee (M. Plaisted, N. Snow and E. Cummings Jr.) work with Manager Smith in finding clerical help for his office. Carried by voice vote.

Chairman Plaisted has drafted a resolution for the KWIC responsibility as an Intermunicipal Cooperative. (*See resolution at end) Joe Littleton stated there are two issues (1) clarifying fiscal procedures (2) enrolling the manager into the NYS Retirement System. He noted the basic intermunicipal agreement would not have to be changed. Teresa Rossi from Senator Kuhl's Office has agreed to take the resolution to the State Comptroller Office. It could be used for special legislation only after all municipalities agree.

Chairman Plaisted has received correspondence from Dept. of Labor - Unemployment Insurance referring to the correct liability as a governmental entity, they would like a copy of the NYS legislation that enacted KWIC.

Peter Landre reported the inspector school scheduled in Penn Yan has about 50 signed up presently; plus all the local inspectors. This school has a grant support other than the Genesee Grant. The inspectors will receive creditation from the Dept. of State.

Commissioners

Norman Snow - Milo
James Multer - Barrington
Richard Gardiner - Urbana

Emery L. Cummings - Hammondsport
John Payne - Jerusalem
Leigh MacKerchar - Penn Yan

KWIC Minutes - March 27th Mtg.
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Manager Smith wanted to get the input from all directors as to the handout on the policy and procedures that he had worked up with the help of the local inspectors. It had not been reviewed by all the KWIC Directors so was requested we wait until next meeting April 24, 1995.

James Multer made motion seconded by Emery Cummings Jr. meeting be adjourned.

Next meeting is April 24th at Pulteney Town Hall.

KEUKA WATERSHED IMPROVEMENT COOPERATIVE

The Keuka Watershed Improvement Cooperative Board met on April 24th at the Pulteney Town Hall. Present were Supervisors from the Towns of Barrington, Milo, Wayne, Pulteney, and alternate from Urbana, absent were Town of Jerusalem, and Village of Penn Yan and Hammondsport. Others were Manager James C. Smith, Edward Balsley, Joe Littleton, and William Weber.

Chairman Plaisted called the meeting to order, Supervisor Snow made motion seconded by Alternate Pierce that the minutes be accepted, carried by voice vote.

The bills were presented totaling \$ 776.70, Supervisor Multer made motion seconded by Supervisor Snow that the bills totaling \$776.70 be paid, motion carried by voice vote.

Manager Smith presented his report of March work, a progress report was given as to the training session that is being held later in the week. The grant applied for by the KLA has been approved, this is for land use analyze, said grant is from the Great Lakes Protection Fund.

The data being compiled by data office in Steuben County will cost \$200.00, this has been included in the bills above. There has been some request for this information, since it comes under the Freedom of Information Law there is no reason it can not be reviewed, to obtain copies there would have to be a charge.

The Committee working with Manager Smith will meet later in the week to review the qualifications of applicants for the secretaries job.

Manager Smith would like to have the policy and procedures under review be accepted, it was the the feeling of the board they would prefer having all present before giving an okay.

There has to be a decision on the retirement question, do we go for State Legislation or have one of the municipalities put the manager on their payroll. The N.Y.S. Unemployment wants the Legislation that put KWIC in place. The resolution/legislation was explained by Joe Littleton. It was suggested taking the resolution # 2 back to our boards for their review.

Supervisor Multer made motion seconded by Supervisor Snow to adjourn, all in favor.

Next meeting Branchport Town Hall, May 22nd, 1995-7:00 P.M.

KEUKA WATERSHED IMPROVEMENT COOPERATIVE

P.O. BOX 214
PULTENEY, NEW YORK 14874

The May 22, 1995 meeting of KWIC was held at the Jerusalem Town Hall. Present were Supervisors from Urbana, Wayne and Pulteney; Vice Mayor from Village of Penn Yan, alternates from Village of Hammondsport and town of Jerusalem, absent were representatives from Barrington and Milo. Others present were Manager James C. Smith, Peter Landre, Wm. Weber, Joe Littleton and Jack Phinney.

Chairman Plaisted called meeting to order. Richard Gardner made motion seconded by Sam Pennise that the minutes for April be accepted, motion carried by voice vote. Sam Pennise made motion seconded by Emily Wheeler that bills in the amount of \$975.41 be paid, carried by voice vote.

Manager Smith reported there will be a meeting on June 1, 1995 in Hammondsport with the inspectors. They have worked out a three part form for all to use. The cost of the printing will be around \$ 100.00. Manager Smith would like to be approved to get printing done at ARC in Yates County. Sam Pennise made motion seconded by Leigh MacKerchar that the forms be purchased through ARC in Yates County, motion carried by voice vote.

Joe Littleton commented the septic system inspection is working as planned with the town, village inspectors.

Manager Smith reported one of the requirements in the grant application was to have an observation site of ground water, this is a project he is working on. Manager Smith would like to hire an intern student, Steve Bartlett to help on setting up this program. The grant allows for salary, he felt he could keep him busy for six weeks at a salary of \$6.00 per hr.. Sam Pennise made motion seconded by Emily Wheeler that we authorize Manager Smith to hire the extra help to get the necessary work going, carried by voice vote.

The committee reviewed the resumes for secretarial help to the manager. They picked Geraldine Russo with the approval of the full board. They would hire her for \$ 7.35, three months probation with an increase of .15 if satisfied. Sam Pennise made motion seconded by Richard Gardner that we accept the recommendation of the Committee to hire Geraldine Russo for the secretarial job at a salary of \$7.35 and an increase of .15 after three months review, motion carried by voice vote.

Sam Pennise made motion seconded by Leigh MacKerchar that the changes that have been studied be placed in the proper pages of the Blue Book under policy and procedures, carried by voice vote.

Chairman Plaisted reported he had talked with Attorney Mayer about the resolutions that have been studied and he advised no action be taken at this time.

Sam Pennise made motion seconded by Leigh MacKerchar that the Chairman and Treasurer should continue with the arrangement of taking care of paying bills and wages as have been doing, motion carried by voice vote.

In reference to the retirement question, Joe Littleton feels the Comptroller will not change his position as to KWIC being recognized. It looks like there will have to be special legislation that names KWIC under Law # 31 for it to be a recognized member of the NYS Retirement System.

NYSE&G called KLA and would like to set up a meeting with the boards also Manager Smith and Peter Landre. It was suggested a letter be sent to them in regards to what they want for this meeting.

Peter Landre reported on the new grant program. He stated the two day training with the inspectors was very successful. He gave an update on the 1994 lake monitoring program.

The next meeting will be the usual fourth Monday, June (26) in Penn Yan. Richard Gardner made motion seconded by Sam Pennise that the meeting be adjourned, carried.

KEUKA WATERSHED IMPROVEMENT COOPERATIVE

The June 26, 1995 meeting of Keuka Watershed Improvement Cooperative (KWIC) was held in Penn Yan. Present were Supervisors from Barrington, Milo, Pulteney, Urbana and Wayne, Vice Mayor Leigh from Village of Penn Yan, absent Mayor from Village of Hammondsport and Supervisor from Jerusalem. Others present were Manager James C. Smith, Peter Landre, Walt Scott, Bob Turissini, Joe Littleton, Carl Stuck, James Howell, Geraldine Russo, also four representatives from NYSE&G.

Chairman Plaisted called meeting to order at 7:15 P.M.. The following change in the May 22, 1995 minutes, to read:

Sam Pennise made motion seconded by Leigh MacKerchar that the changes that have been studied and recommended by Manager Smith and the Watershed Inspectors be made a part of the Blue Book under policy and procedures, carried. Leigh MacKerchar made motion seconded by Richard Gardiner that the minutes be accepted with the above change made, carried by voice vote.

The Treasurer reported a total of 16,987.96 balance. The bills total \$ 763.44 plus a bill of \$800.00 for compensation, motion made by Richard Gardiner seconded by Leigh MacKerchar that the bills be paid, motion carried by voice vote.

Geraldine Russo, the secretary appointed was introduced. Manager Smith reported that he will be giving a report of the Cooperative work at the July meeting of the K.L.A.. He reported his involvement with the Inspectors as to the project of inspecting the systems. Joe Littleton again spoke on the project as to its benefits to the lake area.

Carol Howland, Chris McNaught, James Child and Steve Ardenia were present from the Binghamton Office of NYSE&G. to discuss the future plans of the power plant on the east side of Keuka Lake. Presently the plant is shut down from May 31 to Oct. 15, there is a possibility it will be operating more frequently in the future. The original agreement was set up several years ago and done with a handshake. The problem of its being operated in the warm weather is the offensive odors coming from it, for the nearby property owners. It was suggested that the K L A Chairman be notified when they plan to start up the plant. They would like to have some sampling done, Peter Landre was willing to work on it with the Company.

The representatives were willing to work with the groups on the various ideas that were suggested. There will be an information meeting held to inform the public as to the use etc. of this plant. This meeting will be announced at a later date.

In reference to the retirement question, Senator Kuhl has written up a bill to introduce for Legislation.

A budget committee was appointed by Chairman Plaisted, consisting of Supervisor Gardner, Peek and Vice Mayor MacKerchar. They will meet and prepare a tentative for the

Board to review. Chairman Plaisted appointed Supervisor Gardiner to be on the Special Committee that has been active.

The annual performance review will take place in Penn Yan on July 17, 1995 at 5 :00 P.M.. Manager Smith has been asked to write up his accomplishments to date and review his plans for the future. This meeting will be held in the Milo Town Hall, Penn Yan.

Leigh MacKerchar made motion seconded by Richard Gardiner that the meeting be adjourned, carried.

The July 24th meeting of KWIC will be held in Penn Yan at the Maxwell Building.

The budget committee will meet at 6:00 P.M. on the 17 th of July.

KEUKA WATERSHED IMPROVEMENT COOPERATIVE

The July 24, 1995 meeting of Keuka Watershed Improvement Cooperative (KWIC) was held in the Town Offices of the Town of Milo. Present were Supervisors from Barrington, Milo, Pulteney, Wayne and Urbana, Sam Pennise and Leigh MacKerchar from Villages of Penn Yan and Hammondsport. Absent was a director from Jerusalem. Others present were Manager Smith, Joe Littleton, Bill Weber, and Jim Howell.

Chairman Plaisted called the meeting to order. Supervisor Snow made motion seconded by Supervisor Multer that the minutes be accepted, motion carried by voice vote.

Treasurer reported a balance of \$25,984.98. The mileage bill from Secretary Russo and Stever Bartlett was discussed. Sam Pennise made motion seconded by Supervisor Snow to pay the bills and future mileage bills will have more information including mileage readings to and from accompanied on the bill, carried by voice vote. Supervisor Multer made motion seconded by Leigh MacKerchar that the bills totaling \$ 508.55 be paid, motion carried by voice vote.

Manager Smith reported there will be an Inspectors Meeting on August 3, 1995. Inspections are being done in zone one area. There are 3000 sites around the lake subject to this inspection. This does not include sites that are within 200 feet of a stream or any of the creeks and gullies. Manager Smith reported the intern hire, Stever Bartlett has been working on parts of the grant requirements. He is doing field work gathering information on ground water quality around certain kinds of septic systems. This is being documented and investigated through monitoring wells and a sampling program which would last about three months. He has squared away arrangements with a variety of landowners to carry this project out on their property. He has found the appropriate equipment to get these wells established. An auguring device has been borrowed from a place in Ithaca at no cost. This will allow the work to be done without making a mess on the properties. He has found some materials for taking appropriate samples out of these monitoring wells at what appears will be a reasonable cost. The outcome of this study will provide sufficient information to develop some dependable guidelines as to replacement septic systems work on sites that don't meet the State Septic Sanitary Code.

The question was asked of the manager, as to receiving some grant money, he explained, the quarterly reports he submits has to go through several boards and get approved and then there will be some grant money sent.

In reference to a Local Waiver, Manager Smith explained that the sanitary code for State is such that if certain minimum standards can clearly be met, it is appropriate for the local municipality to include construction of a septic system and where those certain minimum standards are not met, the person whom is developing a site will show a plan how something will be done that is responsible, sufficient and circumvents these shortcoming where you can't meet these minimum standards, and in our landscape most common place where you don't need this is in unsuitable soil. We can do something for new construction, sanitary code finds allowable where we have at least a foot of soil that perks properly on the site, but when we get on hillsides and steep hill or when we move south into the lake watershed where one may have three or six inches of poor topsoil over hard clay, our sanitary code says you can't meet the standards and the applicant has to apply for a waiver from the Health Department and a successful application made by an individual has to be based on an engineers design, this is what sanitary code calls for new construction, if you were to completely renovate a building that has been abandoned with unusable plumbing or electricity, that would have to be called new construction as well. The question is, how do you treat sites that have been previously developed or structures that should be condemned essential this is a feature in the code; if there was a mobile health dept. with an engineer on staff, they could ignore the sanitary code. Manager Smith noted although he has been charged with designing septic systems, he can not circumvent this administrative requirement for some folks. He detailed what a waiver would allow him to do and pointed out it would give some property owners some relief as to the cost. He would like to see KWIC go through the process of obtaining a local waiver.

The question was asked does this have to be put in our blue book, not necessarily was the answer. It was also questioned if this would give an opportunity for something to slide by and or if favoritism could be shown, not likely to be this way. The question was asked, 'would we have to apply to both Health Departments, " Manager Smith felt it would be best also should contact James Decker from Health Dept. In Albany. James Howell explained the process going on in Schuyler County presently as they are working on obtaining a waiver. He also stated a local waiver is issued for a specific waste water system only.

Sam Pennise made motion seconded by Supervisor Gardiner that we go ahead with applying for a local waiver and Manager Smith submit an outline of how to obtain this and cost of doing so, he is to report at August Meeting, motion carried by voice vote.

A question was asked about Fagan Engineers, James Howell has worked with the Company and feels they are well qualified.

Chairman Plaisted reported a letter had been sent to NYSEG from KLA in regards to the power plant on east side of Keuka Lake. Chairmen Plaisted reported he had a long talk with Chris McNaught and explained that wasn't happy about the way they were cutting everything out. He (Chairman Plaisted) told Mr. McNaught we were going to do some sampling, they are planning to also and wondered if was going to share the cost, Chairman Plaisted explained that was not our plan. Chairman Plaisted has a folder on the discussion and decision that were made number of years ago. Jim Howell reported he and Peter Landre had tried to set up a meeting to go through the plant, this did not work out. They have compiled a list of sampling points, possible in six different points,, estimating a cost of at least \$ 200.00 apiece. Chairman Plaisted was assured by Mr. McNaught they would inform him when they are going to do sampling. There was some discussion on what procedures would be used.

Chairman Plaisted reported the retirement law has gone through both houses and is waiting for the Governors signature. When this is done the KWIC can proceed and have the Manager reinstated.

The budget committee reported a total of \$48,225.00 to be divided by the eight municipalities making it a total of \$ 6028.13 for each ones 1996 budget figure. Sam Pennise made motion seconded by Supervisor Snow that we accept the proposed budget and take it to our boards for review, motion carried by voice vote.

Supervisor Snow reported on the performance meeting held with five directors present , the group felt Manager Smith's report was helpful and even though there has been several problems and mistakes made , all felt our program is progressing satisfactory.

Manager Smith reported, he is happy as to where we are and feels all the inspectors have been gracious and helpful as well as working with him.

Manager Smith reported on the spill from Ira Davenport and stated all envolved were very efficient in their fields.

Supervisor Gardiner made motion to adjourn seconded by Supervisor Snow,carried.

KEUKA WATERSHED IMPROVEMENT COOPERATIVE

The August 28 meeting of Keuka Watershed Improvement Cooperative (KWIC) was held in the Town of Wayne. Present were Supervisors from Barrington, Milo, Pulteney, Wayne and Don Green, alternate from Urbana, Sam Pennise alternate from Village of Hammondsport. Absent was directors from Village of Penn Yan and Jerusalem. Others present were Manager Smith, Joe Littleton, Bill Weber, Peter Landre, Mike Easling and Jim Howell.

Chairman Plaisted called the meeting to order. Jack Snow made motion seconded by Sam Pennise that the minutes be accepted, motion carried by voice vote.

Sam Pennise made motion seconded by Jack Snow that the treasurer report be accepted, carried by voice vote. Motion made by Jack Snow seconded by Sam Pennise that the bills be paid, motion carried by voice vote.

Manager Smith reported on the Inspectors Meeting held on August 3, 1995. Inspections are being done in zone one area. They discussed how they make their judgment calls. The fee charges were discussed, the fifty dollar site evaluation fee was discussed, small lots were reviewed as to holding tanks and no fees charged, Manager Smith would like the directors to give direction in this area. It was suggested the manager and inspectors get together and come up with some suggestions as they are out in the field. J.C. reported they discussed the waiver process at this meeting. He has contacted Fagan Engineers and reported it would cost between \$1,000.00 to 3,000.00 for then to do the necessary paper work. It will take some time to get this working. Jim Howell explained the waiver he is going to use in Schuyler County. The waiver will have to be granted to each municipality. Sam Pennise made motion seconded by Jack Snow that Manager Smith proceed with the requirements needed to obtain the waiver, motion carried by voice vote.

Manager Smith is not finding time to put the necessary database on the computer because of his workload. He introduced Mike Easling who is involved in writing programs, he gave a cost of doing this work, \$3000 to put it on the computer in Manager Smith's office and to make it possible for the municipalities the cost would be \$1500.00 and \$1000.00. It was the decision of the directors to look around and get other estimates.

Manager Smith requested an increase in his salary, he felt a 3% was reasonable. Jack Snow made motion seconded by Sam Pennise that the salary of manager be increased in the 1996 budget to \$35,000 carried by voice vote. The secretaries salary was discussed. A motion was made by Sam Pennise seconded by Jack Snow that the salary increase to \$7.50 per hour, carried by voice vote.

The retirement bill has been signed by the Governor. Chairman Plaisted reported on the decision of the Civil Service test. The Bath Office informed him it would be a requirement to take a test.

Motion was made by Don Green to adjourn the meeting seconded by Jack Snow, carried.

The September meeting will be in Hammondsport on the 25th.

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KWIC

Merton Plaisted Chairman

Phyllis K. Peek Secretary/Treasurer

The KWIC meeting was held at Urbana Town Hall on September 25, 1995. Present were Supervisors from Wayne, Pulteney, Urbana, Milo, Alternate Emily Wheeler. Others present were Manager Smith, Joe Littleton, Jim Howell, Gary Boardman.

Chairman Plaisted called meeting to order. Jack Snow made motion minutes be accepted seconded by Dick Gardner. Carried by voice vote. Treasurer reported balance of \$26,800.02 with a check enroute to bank from KLA for \$1,367.95. The Town of Barrington still has to pay its' portion left for 1995. Richard Garduer made motion to pay bills of \$520.79 plus bills from Hatch Leonard \$1,800.00 and Kansas City Fire Marine for \$751.58 totaling \$3,072.37. Motion seconded by Jack Snow carried by voice vote. Chairman Plaisted explained about the insurance bills.

J.C. Smith reported on his inspection sheet for August. He will be on vacation for three days 10/11 - 12 - 13/95. He reported on the recommendation to pursue an approval for local waiver. He explained he had contacted the Health Offices in Hornell & Geneva to explain it would be one application rather than two. Both offices have agreed to go this route. The Health Office sent a copy of Manager Smith's letter to the State Dept. in Albany. Kevin Schure in Albany contacted Manager Smith with some questions and later called J.C. Smith stating we would be able to apply for this local waiver.

He reported on implementation of fees or policies where a site need an installation of a holding tank or installation of any aerobic treatment device in lieu of a septic tank into the existing system. The recommendation by J.C. was to treat them as if they were tank replacements for the purposes of a fee. Some communities have a fee for tank replacement. J.C. Smith reported the feed back is this goes beyond the conventional repair of an existing system, and he should be involved thus needs to have some clarification from this board. He reported unusual sites are also reviewed by the manager and inspector.

Chairman Plaisted feels both parties should been involved and get the job done. It was discussed including tank and aerobic all in same category with Manager Smith review and be properly documented inspection site reports.

Dick Gardner made motion seconded by Jack Snow that treat aerobic system replacement as simple tank replacement insofar as fees being charged. Approval of this work coming from Manager and Inspector involved. This is with the understanding no significant changes are made. Motion carried by voice vote.

J.C. feels if get a good database in his office could be better communications as to what is being or has been done in all areas. J. C. Smith reported about the database proposals. He spoke with Christensens Associates, Schulte Systems as well as Easing Associates. It was agreed to have a set down training with the inspectors. Jack Snow made motion seconded by Dick Gardner to accept the proposal from Christensen with the understanding a contractual agreement has to be reviewed before we enter into the program. Motion carried by voice vote.

J.C. Smith will have a meeting October 6th with the Inspectors.

Chairman Plaisted discussed the 1996 budget, was feeling we could take care of the data program in 1995.

Chairman Plaisted reported on the progress of the retirement plan. A copy of the Senate Bill No. 5087-B was passed out. Chairman Plaisted will get in touch with Teresa Rossi to find out what has taken place and get some suggestions as to the next steps. Manager Smith became a member in May 1994 - thus a tier four member.

Manager Smith will be getting the paper work in for the next quarterly report.

Manager Smith reported on the second grant being worked on by Peter Landre. Peter had several requests he wished to ask of the KWIC Board. One was if the manager could be involved in a sub-committee. The feeling is would the manager have time to devote to another project. He replied he would have to find out what it involved. The board would like a more detailed report from Peter.

Jim Howell reported on the problem with NYSE&G and a coming tour of the area involved.

Dick Gardner made motion seconded by Jack Snow to adjourn. Motion carried.

Next meeting October 23rd, 1995 at Hammondsport Village.

KEUKA WATERSHED IMPROVEMENT COOPERATIVE

The October 23, 1995 meeting of Keuka Watershed Improvement Cooperative (KWIC) was held in Hammondsport. Present were Supervisors from Milo, Pulteney and Wayne, Vice Mayor Leigh MacKerchar from Village of Penn Yan, alternate Sam Pennise from Village of Hammondsport, absent were Supervisors from Jerusalem, Barrington and Urbana. Others present were Manager James C. Smith, Peter Landre, Joe Littleton, William Weber and Gate Manager Balsley.

Chairman Plaisted called meeting to order at 7:15 P.M.. Supervisor Snow made motion seconded by Sam Pennise to accept minutes of Sept. 25, 1995, motion carried by voice vote. Sam Pennise made motion seconded by Leigh MacKerchar that the bills totaling \$527.35 be paid, motion carried by voice vote.

Manager Smith reported there will be a meeting with inspectors on Nov. 6. He reported on the local waiver application.

The monthly summary report from Manager Smith was discussed. Jack Snow ask, "what recourse do we have if the inspection results are not followed through by the owners?" Manager Smith stated summons could be served if not complying. Manager Smith hopes to have complete reports of all the work for his office and available for the inspectors. This report will show the number of inspections to be done and other information. This is some of the reports that will be generated from the main computer once the program is in place. The inspectors and Manager Smith reviewed the program. They had several suggestions which would be beneficial to the program.

Sam Pennise made motion seconded by Leigh MacKerchar that the contract as set up by Christensen Computer Associates be accepted with paragraph saying alpha version will be provided and reviewed by board and manager before payment is made, carried by voice vote. Manager Smith will get a revision to the contract and present it to the board in November.

Peter Landre gave a progress report on the grant to the KLA Foundation. He would like to sub-contract for Manager Smith to be an advisory member. He would attend the committee meetings and give some input on his expertise as to the septic program he is in charge of for the KWIC. Sam Pennise made motion seconded by Leigh MacKerchar that the board approve Manager Smith participation in the studies presently being worked on by the grant committee under Peter Landre, motion carried by voice vote.

Peter Landre passed out an update on the fecal count for Lake Keuka and on the water quality study done recently. Sam Pennise ask, "if there was any way this information could be given to the media"? Peter will check with the Steuben Courier Advocate.

Chairman Plaisted brought up the retirement plan and it was suggested a resolution be introduced. Sam Pennise introduced the following resolution seconded by Jack Snow,

“BE IT RESOLVED: that the Keuka Watershed Improvement Cooperative (KWIC) of the Towns of Barrington, Jerusalem, Milo, Pulteney, Urbana & Wayne, Villages of Hammondsport and Penn Yan located in Counties of Steuben and Yates in the State of New York does hereby elect to participate as an employer in the New York State and Local Employees Retirement System and approves inclusion of its officers and employees in such system, in accordance with any and all of the laws governing such participation as set forth in the Retirement and Social Security Law, as presently or hereafter amended, together with any administrative rule, regulation or directive governing same.

BE IT FURTHER RESOLVED: that this election shall become effective on the eighteenth, day of December, 1995.”

This resolution approved by voice vote, carried.

Chairman Plaisted reported on the power plant situation . They sent a letter to Jin Howell stating they had done all the testing. Jin Howell will do some also.

Sam Pennise made motion seconded by Leigh MacKerchar that meeting be adjourned, carried
The November meeting will be on the 27th at the Pulteney Town Hall.

KEUKA WATERSHED IMPROVEMENT COOPERATIVE

P. O. Box 214
Pulteney, New York 14874
607-868-4222 Phone
607-868-4010 Fax

KWIC

Merton Plaisted Chairman

Phyllis K. Peek Secretary/Treasurer

MINUTES OF NOVEMBER 27, 1995 MEETING

The KWIC Meeting was held at the Pulteney Town Hall on November 27, 1995. Present were Supervisors from Pulteney, Urbana, Milo, Wayne and alternates Sam Pennise from Village of Hammondsport; Charles Peek from Barrington. Others present Manager Smith, Joe Littleton, James Howell, William Weber and Myron and Mrs. Wheeler.

Chairman Plaisted called Meeting to order at 7:15 P.M. Jack Snow made motion to except Minutes Seconded by Dick Gardiner. unanimously Approved.

The Treasurer presented a bill which she received in the amount of \$2317.03. This bill after some discussion was found to be A part of our bills It was for services to the Grant. We will be reimbursed later by the Grant Funds. A motion to pay this bill along with the others on the monthly Abstract was made by Sam Pennise and seconded by Charles Peek. Carried by voice vote.

J.C. Smith gave an update on the progress with the Local Waiver. He also stated he hoped to have it in place by 5-1-96.

The Manager also informed us he would participate in the December 1st and 2nd Form at Worcester, Mass. He will present the How and Why of our Program and how it operates.

The new Supervisor elect and his wife from the Town of Pulteney were introduced to every one. We wish him well not only in his new Supervisors post but also as a new member of the KWIC Board.

The Christensen Computer Associates agreed to the changes made in the contract by the Board of Directors. Sam Pennise proposed the idea of setting up a date for the demonstration of the program in conjunction with the meeting of the local Watershed Inspectors. Mr. Smith would report to the Board the results of the Meeting.

Supervisor Plaisted received a phone call from NYSEG. They stated the testing had been completed and they would start operations on the following Monday. When ask for the results it was found they had done very little testing.

Commissioners

Norman Snow - Milo
James Multer - Barrington
Richard Gardiner - Urbana

Emery L. Cummings - Hammondsport
John Payne - Jerusalem
Leigh MacKerchar - Penn Yan

on their own.

The Town of Wayne decided to do testing on their own before they opened the gates in the Canal. The results of the testing was very unfavorable in several important categories. It was decided to write a letter to NYSEG informing them of our testing and the results. We are going to ask for their cooperation and return to the program which was so very satisfactory in the past. If not, we will have to approach this problem by more drastic measures.

Motion made by Sam Pennise, seconded by Dick Gardiner, motion carried. That a letter from the KWIC and one from the KLA be sent in hopes of some results.

Peter Landre headed up a long discussion on the Keuka Watershed Study. He hopes to get everyone involved in the study of the Keuka Watershed Study. He has presented an agreement form which he feels would help promote everyone's interest in this study. The more people involved in the work of completing this study means the study will be that much better.

Motion made by Sam Pennise, seconded by Dick Gardiner, all in favor. That Chairman Plaisted sign the Agreement in behalf of the KWIC Board of Directors. It was further proposed that each Supervisor take this agreement to the local Town Boards for their consideration.

Chairman Plaisted reported that the State Retirement Plan is already to go with the first monthly payment.

Jack Snow made motion to adjourn. Seconded by Dick Gardiner. Motion carried.