

**1996**

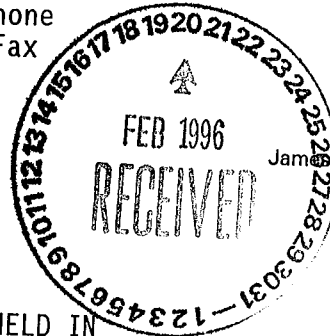
**KWIC MINUTES**

# KEUKA WATERSHED IMPROVEMENT COOPERATIVE

110 Court St.  
Penn Yan, New York 14527  
315-536-5110 Phone  
315-536-5545 Fax

**KWIC**

Merton Plaisted, Chairman  
Norman Snow, Secretary/Treasurer  
William Weber, Recording Secretary  
William Mayer, Esq, Counsel



James C. Smith, Manager

## MINUTES OF MEETING HELD IN JERUSALEM TOWN HALL 22 JANUARY 1996

The meeting was called to order by chairman Plaisted immediately following the KLOC meeting.

All commissioners were present with the exception of Hammondsport and Thomas Chadwick represented the Town of Urbana.

Present in the audience were:

Emily Wheeler . . . . .	Deputy Supervisor Jerusalem
Bill Crain . . . . .	Chairman Jerusalem Planning Board
J. C. Smith . . . . .	KWIC Manager
Peter Landre . . . . .	Water Resource Agent Cornell Co-Op Ext., Yates Co.
James Howell . . . . .	Watershed Inspector Town of Wayne
Walt Scott . . . . .	Chairman, KLA
Bill Weber . . . . .	Secretary, KLOC

### November 1995 Meeting

The minutes of the last meeting of 1995, held in Pulteney, were approved.

### Treasurer's Report

As of December 1995, the checking account is on computer in our regular account with a cash balance of \$15,700

There are some bills to pay and payroll as part of the usual Treasurer's function.

The levy for each of the eight municipalities will be \$6,078.13 each for 1996.

It was approved for each municipality to pay one-half now and send the check to Treasurer, Norman Snow, at PO Box 535, Penn Yan, 14527. The balance will be due in July/August, 1996.

#### Commissioners

Myron Baran - Pulteney  
James Multer - Barrington  
Richard Gardiner - Urbana

Emery L. Cummings - Hammondsport  
John Payne - Jerusalem  
Leigh MacKerchar - Penn Yan

Manager's Report

J. C. Smith reported:

- 1) The last two months were quiet because of the time of the year.

End Of Year Summary:

161 Real Estate Transfer Inspections  
239 Zone I Inspections with some overlap in Transfer Inspections.

- 2) Local Waiver application To NYS Department of Health

Using the same general guide as Schuyler County and an earlier attempt by Pulteney, an application should be considered for a modified sand filter system that would be suitable for upland site, new construction on poor soil with little or no slope. The Code will permit this, provided the plan is submitted by an Engineer and each instance is regulated by KWIC.

The benefit is that the home owners will be spared the expense of individual engineering costs and the Department of Health will not have to review each and every system.

JC received four (4) estimates:

Topping Engineers . . . . .	\$1,200
Fagan Engineers . . . . .	\$2,000
Richard Osgood . . . . .	\$3,400
Allen Engineers . . . . .	\$4,800

The discussion dealt with available sand to meet standards and the ultimate benefit to KWIC.

The Commissioners directed J. C. Smith to contact two lowest quotes to refine their estimates, talk with the Department of Health to ensure this project will be successful and seek legal advice on a contract with the successful bidder.

- 3) J. C. Smith also reported on a conference he attended in Massachusetts wherein he described the KWIC system.
- 4) The 6th Quarterly report on the Waste Water project has been completed. This project may be extended past the September 1996 deadline.
- 5) Complaint Letter - 441/442 ELR, Urbana

J. C. Smith reviewed this situation with the Commissioners. Apparently the Commissioners were sent a letter by the owner of 441 ELR complaining of the treatment he received from KWIC.

The review of the facts indicates serious deficiencies in the ability of these small parcels to adequately treat the waste water according to Code.

With an ancient shared system, new ownership of 441 created a failure. Inspection of J. C, Terry DeBuck and Dick Bills of DoH, indicated the owner of 441 would not be granted permission for new construction on his lot.

J. C. Smith concluded that all parties were treated fairly and the undersized lots with the original, shared system have created a difficult situation.

- 6) J. C. Smith reported on the database project with Carl Christiansen Associates. While the system will accept data, it does not output it in the correct format. J.C. indicated in his discussion with Carl that the project would be complete in two weeks and no partial payments will be made until satisfactory completion.

#### Election Of Officers

Chairman Plaisted indicated he had met with former Secretary/Treasurer Peek in December 1995 and she gave him the books and single, consolidated checking account.

Upon a motion and second Merton Plaisted was named Chairman for 1996. All in favor.

Upon a motion by Commissioner Multer, second by Commissioner Payne, Norman Snow was nominated for Treasurer and William Weber for Secretary. All in favor.

(NOTE: A further discussion with Chairman Plaisted indicates the Secretary must be a Municipal Chief Executive or elected official. Therefore at the February meeting the chairman will recommend that Norman Snow be Secretary/Treasurer and William Weber be Recording Secretary.)

#### Water Resource Agent Report

- 1) Peter Landre reported on the Comprehensive Watershed Study being conducted by KWIC and KLA. This study and associated Grant is moving along nicely.
- 2) Peter Landre also presented preliminary data on the Keuka Lake Monitoring Report (see attached). The dry summer of 1995 made fecal coliform counts dramatically lower than the 1994 results during a wet summer.

Keuka Power Station

Chairman Plaisted reported on this problem and indicated continued displeasure with NYSEG over the unilateral deviation on their part from the 1986 agreement. There was general discussion of Canal water testing, etc. with Jim Howell providing additional information. The next step will be further communication with NYSEG by Chairman Plaisted in concert with KLA.

Jerusalem Sewer District

Bill Crain asked about the sewer system extension.

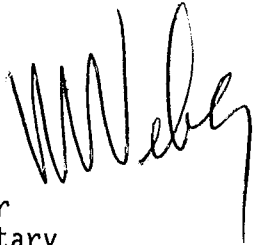
- J. C. Smith said all new construction within 200 feet of line must hook up.
- J. C. also reported mandatory hook-ups for all systems that cannot meet standards.

Adjournment

There being no further business upon a motion by Commissioner Multer, second by Commissioner Baran the meeting was adjourned at 8:53 PM.

February Meeting

The next meeting will be held at 7:00 PM on February 26, 1996 in the Maxwell Building on Main Street in Penn Yan.



William A. Weber  
Recording Secretary

Enclosures

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James C. Smith, Manager

MARCH 13, 1996  
MINUTES OF MEETING HELD IN  
THE PENN YAN VILLAGE OFFICES  
26 FEBRUARY 1996

The meeting was called to order by Chairman Plaisted at 7:16 PM. The attendance was the same as the KLOC meeting; please see those minutes.

Upon a motion by Commissioner Payne, second by Commissioner MacKerchar, the minutes of the 22 January meeting held in Jerusalem were approved.

In the absence of Treasurer, Norman Snow, Chairman Plaisted reviewed the finances; see attached financial sheets.

## Manager's Report

- 1) J. C. Smith distributed the Waste Water System Construction Report. It is currently on the computer, but requires further review with the consultant. There is a problem with the YTD (year to date) totals that will be corrected soon.
- 2) J. C. Smith introduced John Seymour of Fagan Engineers of Elmira. John spoke about the local waiver project and offered the following:
  - a) Schuyler County is in the review process of their local waiver application with the NYS Department of Health.
  - b) Both John and JC feel the KWIC local waiver application can be successful if handled in a fashion similar to Schuyler County's.
  - c) The Engineers and the DoH must work closely together from the beginning for a local waiver application to be successful.
  - d) The local waiver will not apply to Zone 1 on Keuka Lake.

J. C. Smith emphasized that he recommends Fagan Engineers, but that it is not yet a KWIC Board decision.

## Commissioners

Myron Baran - Pulteney  
James Multer - Barrington  
Richard Gardiner - Urbana

Emery L. Cummings - Hammondsport  
John Payne - Jerusalem  
Leinh MacKerchar - Penn Yan

Questions asked by Commissioners:

- 1) Commissioner Pennise asked whether Fagan Engineers can apply for waiver to State at a reasonable, fixed cost.

Answer by John Seymour, "yes and the DoH has indicated they will make it happen for least cost."

John Seymour indicated Fagan Engineers is willing to modify its proposal at perform the entire waiver application process for a total fixed cost of \$2,000.

Upon a motion by Commissioner Pennise, second by Commissioner MacKerchar, subject to review by Attorney Mayer, it was voted to appoint Fagan Engineers to make the local waiver application to DoH on behalf of KWIC. John Seymour indicated a time line of 45 days as DoH wishes to have this project move quickly.

Comments

Joe Littleton pointed out two features in the application:

- 1) The strength of eight (8) municipalities will add to the enthusiasm to be shown by NYS DoH.
- 2) A vital point in the individual municipal hearings on KWIC formation was the streamlining of the wastewater system development process of which this is a striking example.

Appointments

Chairman Plaisted pointed out the action taken at the 26 February meeting was improper in relation to the Secretary position. Upon a motion by Commissioner Payne, second by Commissioner MacKerchar it was voted to make Norman Snow Secretary/Treasurer and William Weber Recording Secretary, as he does not hold an elective position in local government.

Peter Landre Report (Water Resource Agent)

- 1) The Great Lakes Grant will flow to the KLA as recipient with KWIC as beneficiary. The initial survey will deal with homeowners pesticides and farm chemicals. (There was also a discussion of the curious presence of DDT in the fatty tissue of trout.
- 2) The management plan is underway and KLOC Secretary Weber has agreed to write a description of the Gates for this plan.

NYSEG Power Station at Keuka

Walt Scott and Chairman Plaisted spoke to this problem (see attached agreement of 1986).

Salient points of the discussion:

- 1) DEC has recommended dealing one on one with NYSEG, as local government is recognized to have considerable "clout".
- 2) The sampling question is still not clear in relation to the canal and what ends up in Keuka.
- 3) Chris McNaught of NYSEG has agreed to pay for tests, as yet not totally specified.
- 4) Walt Scott has asked NYSEG to come up with a start-up plan.
- 5) An information meeting with NYSEG appears to be a valuable ingredient in this problem
- 6) Jim Howell has spoken with NYSEG and DEC regarding the parameters to test for.

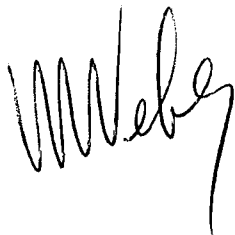
Some parameters:

No metals  
Dissolved oxygen  
Color  
Odor  
Micro biology (canal versus Penstock)

- 7) NYSEG has indicated they will not participate in a public meeting.
- 8) Chairman Plaisted feels NYSEG is moving closer to co-operating with KWIC.
- 9) Walt Scott reminded the Commissioners that KLA and KWIC still have some residual influence in the NYSEG license renewal process.
- 10) Chairman Plaisted indicated he wishes to proceed with NYSEG as if they will eventually co-operate with KLA/KWIC.

Upon a motion by Commissioner Pennise, second by Commissioner Payne the meeting was adjourned at 8:28 PM.

W. Weber  
Recording Secretary



Enclosures



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William Weber, Recording Secretary  
William Mayer, Esq, Counsel

James C. Smith, Manager

## APRIL 4, 1996 MINUTES OF REGULAR MEETING HELD IN MILO TOWN HALL MARCH 25, 1996

The meeting was called to order by Chairman Plaisted at 7:50 PM following the KLOC meeting.

All Commissioners were present with Thomas Chadwick representing Urbana and Sam Pennise representing Hammondsport.

Guests present were:

Joe Littleton . . . . .	KLA
Walt Scott . . . . .	KLA
Jim Howell . . . . .	Watershed Inspector
Lewis Hoose . . . . .	Pulteney Councilman
J. C. Smith . . . . .	KWIC Manager

Chairman Plaisted asked Recording Secretary Weber to include attendance in future minutes so they are "stand alone" with respect to KLOC.

With that comment the minutes of the 26th February 1996 meeting were approved upon a motion by Commissioner Payne, second by Commissioner MacKerchar.

Secretary Treasurer Snow handed out the financial data for review by the Commissioners. With only three bills to pay, a motion by Commissioner MacKerchar, second by Commissioner Payne was made to approve financials and pay the bills. Approved.

### Manager's Report

J. C. Smith reported that the inspectors are getting ready to resume the Zone I inspections. With the requirement for Zone I to be inspected once every five years, 20%. Commissioner Payne questioned the 20% Zone I inspection goal for the Town of Jerusalem. As his Town is the largest of the seven municipalities on the Lake, this is a major task for the inspector.

### Commissioners

Myron Baran - Pulteney  
James Multer - Barrington  
Richard Gardiner - Urbana

Emery L. Cummings - Hammondsport  
John Payne - Jerusalem  
Leigh MacKerchar - Penn Yan

The computer consultant has completed the main task and J. C. Smith recommended that the consultant be paid 75% of his total bill with the 25% hold-back to be used to ensure timely manual preparation and personal training. Upon a motion by Commissioner Snow, second by Commissioner Payne, this plan was approved.

#### Local Waiver

J. C. Smith reported on discussions with Fagan Engineers. The Engineers will produce a one page list of items for discussion relative to the application to both Department of Health offices in Geneva and Hornell. The goal of 1st June, 1996 for having the waiver seems very realistic to JC.

#### The Grant Program

Peter Landre and Les Travis have things up and running with this program. The questionnaire is due to go out soon and things are looking up.

#### NYSEG Canal

Chairman Plaisted reported that the alteration in operation proposed by NYSEG will not occur before 1997.

Jim Howell reported that the test elements will be:

- Total Phosphorus
- Ammonia
- Nitrates
- Conductivity
- Fecal Coliforms
- Biological Oxygen Demand
- Total Suspended Solids

NYSEG seems to be concerned over what will happen to the data.

Chairman Plaisted indicated NYSEG will consider upland irrigation to clear the Canal/Penstock prior to warm weather operation, so things look more encouraging as time passes.

#### Complaints

J. C. Smith advised the Commissioners that a second letter from the Weavers has been generated. JC has instructed the Weavers and their neighbor to get professional assistance and recognize that the engineer for the Weavers may have created a hardship by doing an overly extensive design job.

Recognizing the nature of the complaint, Commissioner Pennise suggested that JC not respond to this latest letter from the Weavers.

Commissioner Multer volunteered to talk to the Weavers about their problem.

Budget

Chairman Plaisted presented the budget and upon a motion by Commissioner Payne, second by Commissioner Mackerchar, it was approved.

Adjournment

Upon a motion, the meeting was adjourned at 8:43 PM.

A handwritten signature in cursive script, appearing to read "W. Weber".

W. Weber  
Recording Secretary

Enclosures

weber\kwic\kwic03.min

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William Mayer, Esq, Counsel

James C. Smith, Manager

MAY 7, 1996  
MINUTES OF THE REGULAR MEETING  
HELD IN THE  
WAYNE TOWN HALL  
APRIL 22, 1996

The meeting was called to order by Chairman Plaisted at 7:52 PM. All Commissioners were present plus the following guests:

Phil Whitman . . . . .	Friends of the Keuka Lake Outlet
Joe Littleton . . . . .	KLA
Walt Scott . . . . .	KLA
J. C. Smith . . . . .	KWIC Manager
Peter Landre . . . . .	Cornell Cooperative Extension
Robert Canfield . . . . .	Wayne Zoning Officer
Ed Balsley . . . . .	Manager, KLOC
Lewis Hoose . . . . .	Town Of Pulteney Councilman
Bob Turissini . . . . .	KLA

The minutes of the March 25th meeting were approved after Chairman Plaisted noted no vote had taken place at that meeting on the budget. Upon a motion by Commissioner Payne, second by Commissioner Snow, the vote was unanimous.

## Finances

Treasurer Snow presented bills totalling \$392.22. Upon a motion by Commissioner Chadwick, second by Commissioner Payne, the bills were ordered to be paid.

## Manager's Report

J. C. Smith handed out his monthly summary report, attached herewith.

Inspection notices will be sent out soon for Zone 1.

J. C. Smith also reported that he is working with Christiansen Associates on having the program effectively deal with unique events and provide consistency of reports.

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## Commissioners

Myron Baran - Pulteney  
James Multer - Barrington  
Richard Gardiner - Urbana

Emery L. Cummings - Hammondsport  
John Payne - Jerusalem  
Leigh MacKerchar - Penn Yan

J. C. Smith also reported on his studies of ways to improve communication when he is in the field.

- Pagers Not reliable in our area.
- Cell Phones There is a State Contract price offer by Cellular One. \$11.00 per month and \$.21 per minute. Sixty (60) minutes per month would cost KWIC \$23.00.

On this topic Commissioner Pennise urged caution because of the tendency for the bill to grow very large, very easily.

Upon a motion by Commissioner Pennise, second by Commissioner Multer, with the provision of verifying the \$.21/minute figure, it was voted to obtain the State bid cell phone on a six (6) month trial basis, recognizing the 90 day commitment requirement.

#### Local Waiver

J. C. Smith met with John Seymour and Dennis Fagan of Fagan Associates to arrange for sending the application within one week to both Hornell and Geneva.

The Technical debate on the waiver is complete and the process should move along quickly now.

Commissioner Payne commented on some items in Jerusalem.

- Inspections are being by the section of Town because of the large size of Zone 1.
- He has a resident with a seldom used old system that the owner does not want to open up for inspection. This is a dilemma!

#### Peter Landre Report

##### The Grant Program for Keuka Lake Looking Ahead Great Lakes Protection Fund

- Survey responses look good.
- Two (2) summer interns will be available via the Soil and Water Conservation Service.
- There may be another grant available for Agricultural areas.
- Keuka is viewed as a pilot project.
- The 1995 monitoring report is now final and available from Peter.
- The goal is to put all the information on Keuka Lake in one place for the management plan.

NYSEG Canal Project

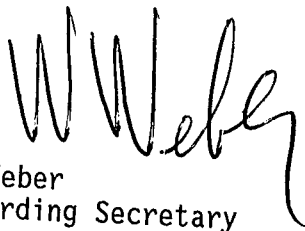
- KWIC will do the testing and NYSEG will pay.
- There will be a review and discussion process with NYSEG with KWIC agreeing to take no action prior to evaluation.
- Chairman Plaisted feels progress is being made.
- The agreed parameters will total nine (9) in number taken in four (4) locations, five (5) times per year by Jim Howell.
- There is a question as to whether NYSEG will run the hydro plant in 1996. Continual running could enhance test results.

Report By Commissioner Multer

Commissioner Multer reported on his conversation with Mr. Weaver. The crux of Mr. Weaver's argument was that his neighbor could put in a cheaper system. Commissioner Multer recommends that KWIC not respond to this issue any more.

Adjournment

Upon a motion by Commissioner Multer, second by Commissioner Payne, the meeting was adjourned at 8:37 PM.



W. Weber  
Recording Secretary

Enclosures

weber\kwic\kwic04.min

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KWIC

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William Weber, Recording Secretary  
William Mayer, Esq, Counsel

James C. Smith, Manager

14 June 1996

Minutes of the Regular Meeting held in the Urbana Town Offices  
on 28 May 1996

The meeting was called to order by Chairman Plaisted at 7:21 p.m.  
All Commissioners were present.

The following guests were in attendance:

Jim Howell - Schuyler Co. Sanitarian  
Walt Scott - Keuka Lake Association  
Ed Balsley - Gate Manager  
Lewis Hoose - Pulteney Councilman  
J.C. Smith - KWIC Manager  
Peter Landre - Cornell Co-op Extension  
Joe Littleton - Keuka Lake Association

Chairman Plaisted pointed out the minutes were in error with regard to the frequency of water testing in the NYSEG Canal. The correct figure is twice a month for five months.

Upon a motion by Comm. Pennise, seconded by Comm. Payne, the minutes were approved as corrected.

Treasurer's Report

In addition to Treasurer Snow's report (attached) he presented the following bills to be paid:

Postage.....	\$ 23.28
J.C. Smith....	275.00
Postage.....	252.00
Mileage.....	182.56
Insurance.....	220.00
Soil & Water..	38.85
Telephone.....	75.52
Attorney Fee..	900.00
	<u>\$1967.21</u>

With the provision that Attorney Mayer provide itemization of his bill, Comm. Baran moved for payment, seconded by Comm Payne, carried.

Minutes KWIC Meeting - 28 May 1996 - (2)

Secretary Weber was asked to voucher the Village of Penn Yan for its annual assessment of \$6219.00.

Manager's Report

See attached status report.

J.C. Smith reported that Zone 1 has 52 inspections to date which is less than 10% of the total. This effort must be sped up.

As property transfers questions arise as to how strictly the 75A Code must be adhered to J.C. is working with the inspectors to get uniformity in this area.

The cellular phone topic was reviewed and J.C. confirmed the cost would be 21 cents per minute for nearly all of NYS and the new Penn Yan tower will cover nearly all of Keuka Lake. Pagers are still not able to provide the proper level of service. Comm. Pennise suggested J.C. obtain a pocket size phone and proceed as was authorized last month.

Local Waiver

J.C. reported there is no timetable from NYS DOH yet, but they have told him to proceed with proposed design on an interim basis, as if it were approved.

Data Base Project

See attached letter from Christiansen Associates. To modify the program will cost an additional \$190. Upon a motion by Comm. Pennise, seconded by Comm. MacKerchar it was approved to proceed with the proposal.

Peter Landre Report

See attached report.

Peter pointed out that Keuka is a pilot project for best management practices in agriculture surrounding Keuka Lake.

There is \$21,000. of additional funding for the watershed management plan.

The agricultural project should start in 1997 and so far about 50% of the farmers surveyed have responded favorably.

Walt Scott pointed out to the Commissioners that the \$50,000. grant was a direct result of a fine proposal written by Betsey Landre and was one of only 4 awarded in the whole of NYS.

Inspectors' - Managers' Responsibility

Comm. Payne asked a question regarding responsibility for actions taken by individual municipal inspectors vs. those by the KWIC manager.

Discussion amongst the Commissioners as well as an opinion rendered by Attorney Mayer resulted in the following:

- . In the case of an action by a municipal inspector acting on his own, the municipality is responsible.
- . In the case of an action by the KWIC manager in any given member municipality, KWIC (and thus the commissioners) is responsible as a single entity.



Minutes KWIC Meeting - 28 May 1996 - (3)

Comments (via letter) from Attorney Mayer

- .Attorney Mayer questioned the penalty portion of the KWIC regulations.
- .He advised each commissioner to ensure his own local watershed law is registered with the Secretary of State.

Insurance

Chairman Plaisted suggested combining public officials Liability Insurance for KWIC/KLOC in September.

In a discussion about changes in the KWIC regulations/watershed law, JC Smith advised the commissioners not to react too soon because of the success he has seen in various situations in Urbana. Upon a motion by Comm. Pennise, seconded by Comm. Chadwick, this topic was deferred until next meeting.

NYSEG Canal

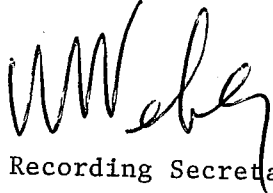
Jim Howell pointed out Schuyler County would like \$400. reimbursed for testing. \$200. will come from KLA and upon a motion by Comm. Pennise, seconded by Comm. Multer, it was moved for KWIC to contribute the other \$200.

Seneca Lake

Jim Howell asked if Zone 1 of KWIC applied to Seneca Lake also and Comm. Snow replied that it did.

Upon a motion by Comm. Pennise, seconded by Comm. Chadwick, the meeting was adjourned at 8:10 p.m.

Submitted by



William Weber, Recording Secretary.

Encls.

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James C. Smith, Manager

## 12 JULY 1996 MINUTES OF THE REGULAR MEETING HELD IN THE URBANA TOWN HALL 24 JUNE 1996

The meeting was called to order by Chairman Plaisted at 7:05 PM. Commissioners for Jerusalem and Hammondsport were absent.

Guests present were J. C. Smith, Manager and Joe Littleton of KLA.

Upon a motion by Commissioner Chadwick, second by Commissioner Baran, the minutes of 28 May, 1996 were approved.

### Treasurer's Report

Treasurer Snow reported the following bills were to be paid:

Postage	\$ 22.84
Mileage	161.84
Cellular Phone	15.56
Stationery Supplies	9.98
Yates To. Soil & Water	31.55
Telephone	79.39
Miscellaneous	55.00
TOTAL	\$ 376.16

Upon a motion by Commissioner Multer, second by Commissioner Chadwick, the bills were approved by payment.

Recording Secretary Weber was instructed to voucher all member municipalities for \$3,219, the second assessment installment (Penn Yan would not be vouchered because they paid the \$6,219 all at one time).

#### Commissioners

Myron Baran - Pulteney  
James Multer - Barrington  
Richard Gardiner - Urbana

Emery L. Cummings - Hammondsport  
John Payne - Jerusalem  
Leigh MacKerchar - Penn Yan

Treasurer Snow has asked Attorney Mayer for a time accounting for the last bill, but does not have a reply yet.

Manager's Report

- See attached summary sheet.
- The data base project with Christiansen Associates has a problem with the computer, not their software.
- The waiver project continues to move along with the next step planned for Albany review. Both Geneva and Horneil DOTT district offices wish to meet with J. C. Smith and John Seymour of Fagan Engineers. In the meantime, the plan will be put to use, as presented.
- The last day of June, 1996 completes the second year of J. C. Smith's tenure. He will provide an annual report at the July meeting.

Waste Water Law

Chairman Plaisted asked his Town Board and Attorney for a review of this law KWIC operates on. The Wayne Attorney thinks the law might be too broad, but is basically acceptable.

Jim Howell was questioned by an attorney in Buffalo who would not identify his client or reason.

Grant Program

Without Peter Landre present, there was no report.

Budget Committee

Chairman Plaisted appointed a budget committee comprised of:

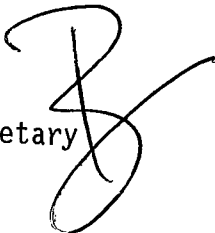
Treasure Jack Snow  
Commissioner Leigh MacKerchar  
Chairman Merton Plaisted

Adjournment

With no other business presented the meeting was adjourned at 7:18 PM upon a motion by Commissioner Baran.

W. Weber  
Recording Secretary

Enclosures



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William Weber, Recording Secretary  
William Mayer, Esq, Counsel

James C. Smith, Manager

August 14, 1996  
MINUTES OF THE REGULAR MEETING  
HELD IN THE  
PULTENEY TOWN HALL  
22 JULY 1996

The meeting was called to order by Chairman Plaisted at 7:23 PM.

Commissioners present were:

Myron Baran	.....	Pulteney
Thomas Chadwick	.....	Urbana
Sam Pennise	.....	Hammondsport
Norman Snow	.....	Milo
Merton Plaisted	.....	Wayne
James Multer	.....	Barrington
Absent	.....	Penn Yan

Guests present were:

Ed Balsley	.....	Gate Manager
Dr. Alexander Wahlig	.....	KLA President
Lewis Hoose	.....	Pultney Councilman
Peter Landre	.....	Cornell Co-Op
J. C. Smith	.....	KWIC Manager
James Howell	.....	Schuyler Co. Sanitarian and Wayne Inspector

Upon a motion by Commissioner Baran, second by Commissioner Chadwick, the minutes of the 24 June 1996 meeting were approved.

## Treasurer's Report

Treasurer Snow handed out the attached proposed budget for 1997 and YTD figures on the current budget.

### Commissioners

Myron Baran - Pulteney  
James Multer - Barrington  
Richard Gardiner - Urbana

Emery L. Cummings - Hammondsport  
John Payne - Jerusalem  
Leigh MacKerchar - Penn Yan

Adjournment

Upon a motion by Commissioner Pennise, second by Commissioner Baran the meeting was adjourned at 7:52 PM.

W. Weber  
Recording Secretary

Enclosures (2)

weber\kwic\kwic06.min

# KEUKA WATERSHED IMPROVEMENT COOPERATIVE

110 Court St.  
Penn Yan, New York 14527  
315-536-5110 Phone  
315-536-5545 Fax

**KWIC**

Merton Plaisted, Chairman  
Norman Snow, Secretary/Treasurer  
William Weber, Recording Secretary  
William Mayer, Esq, Counsel

James C. Smith, Manager

## September 11, 1996 MINUTES OF THE REGULAR MEETING HELD IN THE JEURSALEM TOWN HALL TOWN HALL ON AUGUST 26, 1996

The meeting was called to order by Chairman Plaisted at 7:19 PM.

Commissioners present were:

Absent		
Myron Baran	.....	Penn Yan
Thomas Chadwick	.....	Pulteney
James Multer	.....	Urbana
John Payne	.....	Barrington
Sam Pennise	.....	Jerusalem
Merton Plaisted	.....	Hammondsport
Norman Snow	.....	Wayne
		Milo

The following guests present were:

Jack Feeney	.....	Chairman KLA
James Howell	.....	Schuyler Co.
J. C. Smith	.....	KWIC Manager
Dr. Alexander Wahlig	.....	KLA President

The minutes of the July 22 meeting were approved on a motion by Secretary Snow, second by Commissioner Payne.

### FINANCES

See attached sheet distributed by Secretary/Treasurer Snow. He reported a cash on hand balance of \$44,375.67.

*file in minutes book*

#### Commissioners

Myron Baran - Pulteney  
James Multer - Barrington  
Richard Gardiner - Urbana

Emery L. Cummings - Hammondsport  
John Payne - Jerusalem  
Leigh MacKerchar - Penn Yan

Bills presented for payment were:

Postage . . . . .	\$ 13.21
J. C. Smith (Mileage) . . . . .	257.60
Fagan Engineers . . . . .	2,000.00
Longs Stationery . . . . .	12.25
Yates County . . . . .	14.50
Other Stationery Supplies . . . . .	96.31
Yates County . . . . .	19.40
Telephone . . . . .	66.28
Postage . . . . .	32.00
Cellular Phone . . . . .	18.29
Total . . . . .	\$ 2,492.29

Upon a motion by Commissioner Pennise, second by Commissioner Chadwick these Bills were approved for payment. (There was a discussion on the total amount to be paid to Fagan Engineers, as they agreed to the local waiver for \$2,000, flat fee.)

MANAGER'S REPORT

- o See attached sheet
- o J. C. Smith plans to meet with all the inspectors to review a very busy summer.
- o of the 109 property transfers, JC estimated 50% were on the Lake.
- o JC is happy with the computer system.

BUDGET

Chairman Plaisted reported the Budget passed last month by the Commissioners was being considered by the Municipal Boards.

GRANT

It was reported there was very poor attendance at both public meetings on this topic. Another meeting will be planned with more publicity.

INSURANCE

Chairman Plaisted reported Agent Brian Conlogue has quoted \$3,047.25 from Titan Insurance Company for the liability renewal. The current policy expired on August 31, 1996.

Upon amotion by Commissioner Pennise, second by Commissioner Payne, the insurance bill of \$3,047.25 was approved for payment with the provision that KWIC continues to look for other agent/carriers.

CANAL REPORT

Inspector Howell reported that the last sample on 17 July 1996 showed two problems:

- 1) Total phosphorus slightly high.
- 2) Fecal coliforms were measured at Silsbee Road at CR 87 were high compared to 300 for Waneta and 240 at the head gate.

His conclusion is that water quality degrades during the summer from elevated temperatures and reduced flow rates in/out of the lakes.

ADJOURNMENT

Upon a motion by Treasurer Snow, second by Commissioner Chadwick, the meeting was adjourned at 7:41 PM.

Submitted by,

W. Weber  
Recording Secretary

Enclosures

weber\kwic\kwic07.min





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**KWIC**

Merton Plaisted, Chairman  
Norman Snow, Secretary/Treasurer  
William Weber, Recording Secretary  
William Mayer, Esq, Counsel

James C. Smith, Manager

## OCTOBER 18, 1996 MINUTES OF THE REGULAR MEETING HELD ON SEPTEMBER 23, 1996 IN THE MILO TOWN HALL, PENN YAN

Chairman Plaisted called the meeting to order at 7:40 PM.

All Commissioners were present with the exception of Hammondsport and Barrington.

The following guests present were:

Phil Whitman . . . . .	Friends of the Outlet
Gary Smith . . . . .	Friends of the Outlet
Walt Scott . . . . .	KLA
Jack Feeney . . . . .	KLA
Joe Littleton . . . . .	KLA
Dr. Alexander Wahlig . . . . .	KLA
James Howell . . . . .	Wayne Inspector
J. C. Smith . . . . .	KWIC Manager
Peter Landre . . . . .	Cornell Co-Op Ext.

### Minutes

The minutes of the August 26, 1996 meeting were corrected to indicate all Municipalities had approved the 1997 Budget with the exception of Wayne. Upon a motion by Commissioner Payne, second by Commissioner Chadwick the corrected minutes were approved

### Finances (see attached sheets)

With an additional \$1.25 added to the vouchers for a fire insurance fee, upon a motion by Commissioner Payne, second by Commissioner Baran, the bills were approved for payment.

### Commissioners

Myron Baran - Pulteney  
James Multer - Barrington  
Richard Gardiner - Urbana

Emery L. Cummings - Hammondsport  
John Payne - Jerusalem  
Leigh MacKerchar - Penn Yan

Managers Report (see attached report)

Local Waiver

- ° NYS DOT asked four (4) questions of the Engineer while he was on vacation.
- ° DEC indicated an interest in the process via a notice of incomplete application.

Computer System

- ° Things are a hold with Christiansen Associates.
- ° Data base work is difficult with inspectors being very busy during the summer.

Budget

The budget for 1997 has been approved by Wayne.

Upon a motion by Secretary Snow, second by Commissioner Payne, the budget for C.Y. 1997 was approved.

Peter Landre Report (see attached sheet)

- ° "Keuka Looking Ahead" - There will be a public forum in Wayne on September 24, 1996 with great hope for better attendance than during the summer. Better publicity is planned.

Lamoka - Waneta Canal

Jim Howell reported the last sample to be taken with the canal not running was on August 25, 1996.

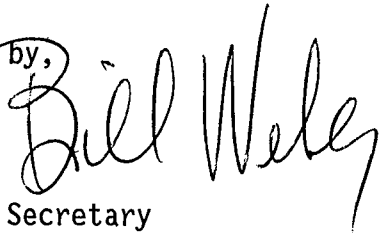
Since the power station has not run since June, 1996, the results are stagnant and no more tests are planned until the station comes on stream again.

Adjournment

There being no further business, upon a motion by Commissioner MacKerchar, second by Commissioner Payne, the meeting was adjourned at 7:58 PM.

Submitted by,

W. Weber  
Recording Secretary



Enclosures

# KEUKA WATERSHED IMPROVEMENT COOPERATIVE

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315-536-5110 Phone  
315-536-5545 Fax



**KWIC**

Merton Plaisted, Chairman  
Norman Snow, Secretary/Treasurer  
William Weber, Recording Secretary  
William Mayer, Esq, Counsel

James C. Smith, Manager

## NOVEMBER 15, 1996 MINUTES OF THE REGULAR MEETING HELD IN PENN YAN'S MUNICIPAL OFFICE ON MAIDEN LANE OCTOBER 28, 1996

The meeting was called to order by Chairman Plaisted at 7:56 PM.

Commissioners present were:

Chairman Plaisted . . . . .	Wayne
John Payne . . . . .	Jerusalem
Norman Snow . . . . .	Milo
Myron Baran . . . . .	Pulteney
Thomas Chadwick . . . . .	Urbana
James Multer . . . . .	Barrington

Visitors present were:

Edward Balsley . . . . .	Gate Manager
Gordon Bascomb . . . . .	Property Owner
Jack Feeney . . . . .	Chairman KLA
J. C. Smith . . . . .	KWIC Manager
Peter Landre . . . . .	Cornell Co-Op Ext.
Joe Littleton . . . . .	KLA

Upon a motion by Commissioner Payne, second by Commissioner Baran, the minutes of 23 September 1996 were approved.

### Finances

(See attached report submitted by Treasurer Norman Snow.) Upon a motion by Commissioner Chadwick, second by Commissioner Payne, the bills totalling \$649.96 were approved for payment.

J. C. Smith requested a payment of \$1,451 be made to him/NYS retirement fund to square up the account. Upon a motion by Commissioner Multer, second by

### Commissioners

Myron Baran - Pulteney  
James Multer - Barrington  
Richard Gardiner - Urbana

Emery L. Cummings - Hammondsport  
John Payne - Jerusalem  
Leigh MacKerchar - Penn Yan

Commissioner Payne, this payment was approved as long as J. C. Smith provided a letter stating the facts in the case.

Manager's Report

(See attached inspection/activity report.)

Gordon Bascomb at 774 EBD, Jerusalem had some questions relating to technical violations and realty transfer inspections. J. C. suggested a meeting with Mr. Bascomb and the buyer.

J. C. Smith reported there will probably be no closure with Christiansen Associates and no final bill will be rendered.

The waiver application has had 4 minor changes by Fagan Engineers and both Department of Health Directors in Hornell and Geneva will now approve the document.

Peter Landre Report

- Peter spoke on the "Looking Ahead" project and said the phase one report is being worked on with recommendations due shortly.
- The Agriculture Sub-Committee is working on this project from the point of view of Agricultural Environmental Planning.
- As the Environmental Bond Act may provide \$2,000,000 for Keuka Lake, Commissioner Payne asked about salt storage sheds.

The NYSEG Plant In Wayne

This project has become even more complicated, as NYSEG has decided to sell the hydro plant and there are 5-6 prospective buyers.

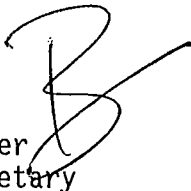
As the Federal contract runs to the year 2003, any buyer should be aware of this fact and agreements with Wayne and KWIC.

As for the use of Sonar for weed control in Waneta Lake, the Commissioners had no comment.

It was reported by Chairman Plaisted that KLA fully intends to be involved in the re-licensing of the plant by the new owner.

There being no further business the meeting was adjourned by Chairman Plaisted at 8:44 PM upon a motion by Commissioner Payne, second by Commissioner Baran.

Submitted by,

  
William A. Weber  
Recording Secretary

Enclosure

# KEUKA WATERSHED IMPROVEMENT COOPERATIVE

110 Court St.  
Penn Yan, New York 14527  
315-536-5110 Phone  
315-536-5545 Fax

**KWIC**

James C. Smith, Manager

-Merton Plaisted, Chairman  
Norman Snow, Secretary/Treasurer  
William Weber, Recording Secretary  
William Mayer, Esq, Counsel

## 17 JANUARY 1997 MINUTES OF THE REGULAR MEETING HELD IN THE WAYNE TOWN HALL 25 NOVEMBER 1996

The meeting was called to order by Chairman Plaisted at 7:53 PM.

Commissioners present were:

Thomas Chadwick . . . . .	Urbana
Merton Plaisted . . . . .	Wayne
James Multer . . . . .	Barrington
Norman Snow . . . . .	Milo

Visitors present were:

Kenneth Blumenstock . . . . .	Wayne
Robert Canfield . . . . .	Wayne Zoning Officer
James Howell . . . . .	Wayne Watershed Inspector
Paul Schmied, P.E. . . . .	NYS DEC, Avon
J. C. Smith . . . . .	KWIC Manager

### Minutes of October 28, 1996 Meeting

Chairman Plaisted questioned the statement in the minutes dealing with the NYSEG Keuka Power Plant and the role of KLA.

Jim Howell spoke about the impending plant sale versus the license renewal.

Others mentioned involvement by KWIC in the licensing procedure.

J. C. Smith commented that his report on Christiansen Associates was meant to indicate the last 25% will not be billed.

With the above comments taken in to consideration, the minutes were approved upon a motion by Commissioner Chadwick, second by Treasurer Snow.

Commissioners

Myron Baran - Pulteney  
James Multer - Barrington  
Richard Gardiner - Urbana

Emery L. Cummings - Hammondsport  
John Payne - Jerusalem  
Leigh MacKerchar - Penn Yan

Treasurer's Report

See attached sheets distributed by Treasurer Snow.

Upon a motion by Commissioner Chadwick, second by Commissioner Multer, the bills in the amount of \$1,186.59 were approved for payment.

Manager's Report

(See attached report.)

J. C. Smith also reported on the following:

- The waiver for an alternate system has been approved by the Department of Health.
- No report is required to be sent to the District office each time the waiver is used.
- At the meeting of J. C. and the inspectors held in November, the following questions were raised.
  - Zone 1 - Keuka Lake or Tributaries also near Lake.
  - What is a regulatory officer?
  - What is new construction

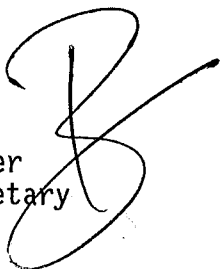
Keuka Lake Looking Ahead

No report.

Chairman Plaisted mentioned there was a question on the \$400 billing for canal testing by Schuyler County. He will check on this matter.

There being no further business the meeting was adjourned at 8:14 upon a motion by Treasurer Snow, second by Commissioner Chadwick.

William A. Weber  
Recording Secretary



Enclosure

# Keuka Lake Watershed Project Committee

April 24, 1996

## Minutes

**The meeting was called to order at 9:30 am by Peter Landre.**

Present were: Peter Landre, Les Travis, JC Smith, Rick Brown, Ed Bauer, Amy Dlugos, John Wilderman, Al McGuffie

**I. The minutes of the last meeting were reviewed and approved.**

### **II. Keuka Lake Watershed Agreement/Study**

#### **a. Review Progress**

1. In reviewing the "Signatories of the Keuka Lake Agreement" it was suggested that all towns involved with Keuka Watershed Improvement Cooperative (KWIC) be listed individually.
2. Would it be necessary to assign one person to target possible "Signatories"? ie. intern
3. Other organizations to send/check on: NYSOPRHP, Finger Lakes Land Trust, and Keuka College.
4. Contacts that have been made and might be missing from the list include: Dick W. with Sullivan Trails, Yates Farm Bureau, and Steuben Farm Bureau. Ed Bauer stated that Stueben Farm Bureau Board did not approve of signing.

### **III. Fact Finding Update**

#### **a. Agriculture Tasks**

1. The Agriculture survey was sent the end of March and the response has been about 130 out of 300 surveys mailed (about a one-third response rate). On April 23, another mailing went out thanking those who responded and asking those who did not to complete and return the survey. A third mailing is planned for those who haven't responded. This will include a cover letter with the Ag Committee members names who helped develop the survey.
2. The results of the Homeowner Survey haven't been counted yet, but are tremendous, perhaps 1,500. Media coverage has been positive. WFLR, covered the project noting that there are two surveys out at once. Surveys are now being entered into a statistical program for later analysis.
3. Jim is still working on watershed modeling. After receiving a new GWLF model from Cornell, a full run of the model using a subwatershed will be performed.
4. AEP Pilot Project is proceeding with five principles to help guide the development of the program. The five principles are: information, education, outreach, better management yields better economics, and refinement of tiered approach. Information

# KEUKA LAKE WATERSHED PROJECT COMMITTEE

June 19, 1996

## Minutes

The meeting was called to order at 9:45 a.m. by Peter Landre.

Present were: Peter Landre, Les Travis, Al McGuffie, Rick Brown, Jim Balyszak, Jean Chase, Jeff Parker, Stever Bartlett and Jay Litchfield

I. The minutes of the last meeting were reviewed and approved.

II. The Keuka Lake Watershed Agreement/Study -

- a) IDA has given their signed agreement to Al McGuffie.
- b) Both Farm Bureaus are expected to sign.

III. Fact Finding Update -

a) **Agricultural Tasks - Les Travis and Stever Bartlett**

1. The ag survey has a 53% response to date. 193 surveys out of 365 have been turned in. All surveys have entered into a database and a statistical report will be run soon. There has been a higher response from Yates County. The second letter listed committee members to show equal representation for both Yates and Steuben Counties. The home owner survey has a 50% response. Data from 803 responses has been entered. Jay and Stever will do the analysis.

2. Watershed Modeling - All but four subwatersheds have the land use information compiled. Modeling with GWLF needs to start soon.

3. AEP Pilot Project - A group from State and Regional met with local levels on June 6th. The pilot project fits within the realm of the KLLA. John Wildeman has set up a meeting with Commissioner Davidson (Ag & Markets) for June 28th. We will continue to move on as planned with flexible schedules. New York State needs to show strong ag involvement.

b) **Streambank Erosion - Les**

1. Stever, Jay and Rick Ayers have put together data from 6 out of the 29 subwatersheds visited. The survey covers bottom, side slope and several variables. Their work is still in the early stages, but they plan on covering every subwatershed.

JC Smith, KWIC  
110 Court Street  
Penn Yan, NY 14527



**c) Point Sources and GIS - Rick**

1. Everyone should have gotten in the subwatersheds with roads maps. Any suggestions, comments, corrections to road names, etc. is helpful.
2. A similar set on roadbank erosion has been digitized. There is a question of doing them in color - we are looking at costs. Anything you want mapped should be given to Rick to do the report maps. Copies of rough drafts are enclosed.

**d) Land Fills and Mined Lands - Jean Chase**

1. Jean is locating and logging active and inactive mines - both permit and non-permit. She is devising a method to rank risk to the watershed by slope, distance to bedrock and water, characteristics of soil, etc. The east side of Keuka Lake is covered. Volunteers are keeping their eyes out for covert dumps.

**e) Limnology - Peter and Jay**

1. Jay has taken the historical data and reviewed it to see what is useful and what can be eliminated. He is combining the recent data. His work summary is included.

**f) General Description**

1. Dave Zorn has sent the demographic maps. We need the wet land maps.

**IV. Public Education**

**a) Public Forum**

1. The forums have been scheduled for July 2 in Penn Yan, and July 18 in Hammondsport. The purpose of the forums is to give the public the opportunity to find out about our work in progress, ask questions and give comments and input. News releases have been sent.

**V. Other Business**

**a) Sewage Sludge on Agricultural Land - Les Travis**

1. An information sheet on this public information meeting is enclosed.

The meeting was adjourned at 11:00 am.