

1997

KWIC MINUTES

KEUKA WATERSHED IMPROVEMENT COOPERATIVE

110 Court St.
Penn Yan, New York 14527
315-536-5110 Phone
315-536-5545 Fax



KWIC

Merton Plaisted, Chairman
Norman Snow, Secretary/Treasurer
William Weber, Recording Secretary
William Mayer, Esq, Counsel

James C. Smith, Manager

17 JANUARY 1997 MINUTES OF THE REGULAR MEETING HELD IN THE WAYNE TOWN HALL 25 NOVEMBER 1996

The meeting was called to order by Chairman Plaisted at 7:53 PM.

Commissioners present were:

Thomas Chadwick	Urbana
Merton Plaisted	Wayne
James Multer	Barrington
Norman Snow	Milo

Visitors present were:

Kenneth Blumenstock	Wayne
Robert Canfield	Wayne Zoning Officer
James Howell	Wayne Watershed Inspector
Paul Schmied, P.E.	NYS DEC, Avon
J. C. Smith	KWIC Manager

Minutes of October 28, 1996 Meeting

Chairman Plaisted questioned the statement in the minutes dealing with the NYSEG Keuka Power Plant and the role of KLA.

Jim Howell spoke about the impending plant sale versus the license renewal.

Others mentioned involvement by KWIC in the licensing procedure.

J. C. Smith commented that his report on Christiansen Associates was meant to indicate the last 25% will not be billed.

With the above comments taken in to consideration, the minutes were approved upon a motion by Commissioner Chadwick, second by Treasurer Snow.

Commissioners

Myron Baran - Pulteney
James Multer - Barrington
Richard Gardiner - Urbana

Emery L. Cummings - Hammondsport
John Payne - Jerusalem
Leigh MacKerchar - Penn Yan

Treasurer's Report

See attached sheets distributed by Treasurer Snow.

Upon a motion by Commissioner Chadwick, second by Commissioner Multer, the bills in the amount of \$1,186.59 were approved for payment.

Manager's Report

(See attached report.)

J. C. Smith also reported on the following:

- The waiver for an alternate system has been approved by the Department of Health.
- No report is required to be sent to the District office each time the waiver is used.
- At the meeting of J. C. and the inspectors held in November, the following questions were raised.
 - Zone 1 - Keuka Lake or Tributaries also near Lake.
 - What is a regulatory officer?
 - What is new construction

Keuka Lake Looking Ahead

No report.

Chairman Plaisted mentioned there was a question on the \$400 billing for canal testing by Schuyler County. He will check on this matter.

There being no further business the meeting was adjourned at 8:14 upon a motion by Treasurer Snow, second by Commissioner Chadwick.

William A. Weber
Recording Secretary

Enclosure

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James C. Smith, Manager

14 FEBRUARY 1997 MINUTES OF THE REGULAR MEETING HELD IN HAMMONDSPORT 27 JANUARY 1997

The meeting was called to order by Chairman Plaisted at 7:33 PM.

All Commissioners were present with the exception of Penn Yan and Milo. Mayor Emery Cummings represented Hammondsport.

Visitors present were:

Peter Landre	Cornell Co-Op
Joe Littleton	KLA
Walt Scott	KLA
J. C. Smith	KWIC Manager
Dr. Al Wahlig	Pres. KLA

Upon a motion by Commissioner Payne, second by Commissioner Multer the minutes of 25 November 1996 were approved.

Finances

Secretary/Treasurer Snow was not present, but the attached financial report was received and placed on file.

It was agreed to levy the 8 municipalities now for \$3,400 as part of the annual levy of \$6,700. Checks should be sent to Treasurer Norman Snow at P.O. Box 535, Penn Yan.

Manager's Report

See the attached report. Chairman Plaisted pointed out the deficiencies found in Zone 1 inspections related to repairs/replacements. JC pointed out three items in report:

- 1) There are new definitions for Zone 1 required.
- 2) The 200 foot separation from water courses needs refining.

Commissioners

Myron Baran - Pulteney
James Multer - Barrington
Richard Gardiner - Urbana

Emery L. Cummings - Hammondsport
John Payne - Jerusalem
Leigh MacKerchar - Penn Yan

- 3) JC will provide maps of the watershed for each of the municipalities.

JC also spoke about Aerobic systems to point out that he and his inspectors were working on maintenance contracts for all owners of these systems. The annual cost will run \$125 to \$300 and a stricter definition is needed for "authorized service contractor".

JC spoke about a 3% salary increase for his part-time administrative assistant. Commissioner Cummings was opposed to any increase for a part-time employee with no benefits.

JC also spoke about a local waiver related to pump stations and the standards for materials and methods of construction. JC will make a presentation on this topic in the future.

Election of Officers

Chairman

Upon a motion by Commissioner Chadwick, second by Commissioner Multer, Merton Plaisted was elected to serve in 1997.

Secretary/Treasurer

Upon a motion by Commissioner Payne, second by Commissioner Multer, Norman Snow was elected to serve in 1997.

Recording Secretary and Counsel

Upon a motion by Commissioner Chadwick, second by Commissioner Baran, William Weber and William Mayer were respectively elected to hold these positions in 1997.

NYSEG Keuka Hydro Plant

See attached draft agreement. This topic was deferred to the next meeting, but since the meeting Recording Secretary Weber has discovered the names and telephone numbers of the appropriate people at FERC in Washington for intervention in the licensing procedure, should that be necessary.

Peter Landre - Keuka Looking Ahead

Peter reported on the grant proposal for funding under the new environmental bond act. See attached sheet.

The current thinking by Senator Kuhl is that no funds will be available for watersheds other than possible sewer studies.

The language of the bond act indicates municipalities and soil conservation districts can apply, but not KWIC.

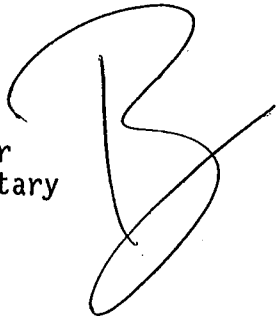
However, since a sewer study might be eligible, upon a motion by Commissioner Multer, second by Commissioner Chadwick, KWIC has endorsed such activity by KLA.

There being no further business, the meeting was adjourned at 8:37 upon a motion by Commissioner Baran, second by Commissioner Multer.

William A. Weber
Recording Secretary

Enclosure

weber\kwic\kwic11.min

A large, stylized handwritten signature in black ink, appearing to be the letter 'B' with a long horizontal stroke extending to the right.

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William Mayer, Esq, Counsel

James C. Smith, Manager

21 MARCH 1997
MINUTES OF THE MEETING
HELD IN HAMMONDSPOORT
24 FEBRUARY 1997

The meeting was called to order by Chairman Plaisted at 7:46 PM.

All Commissioners were present along with the following guests:

Ed Balsley	Gate Manager
James Howell	Wayne Watershed Inspector
Peter Landre	Cornell Co-Op Extension
J. C. Smith	KWIC Manager

Minutes

Upon a motion by Commissioner Baran, second by Commissioner Chadwick, the minutes of 27 January 1997 were approved.

Financial

Treasurer Snow distributed the financial reports attached herewith and upon a motion by Commissioner Payne, second by Commissioner Multer, the bills totalling \$833.76 were approved for payment.

Manager's Report

J. C. Smith distributed his monthly report, attached herewith.

He reported that there are no state regulations that apply for water courses in Zone 1 relative to inspections. J. C. reviewed the map of the Keuka Watershed with the water courses running into Keuka Lake.

J. C. pointed out a definition is needed for "authorized contractors" for Aerobic Systems.

On the topic of pump stations, J. C. submitted Engineering quotations for design of same in lieu of no set standards. He also pointed out Grant money can be used to fund this project.

Commissioners

Myron Baran - Pulteney
James Multer - Barrington
Richard Gardiner - Urbana

Emery L. Cummings - Hammondsport
John Payne - Jerusalem
Leigh MacKerchar - Penn Yan

Quotations:

Jody Allen \$3200
Fagan Engineers \$3500

Upon a motion by Commissioner Pennise, second by Treasurer Snow it was approved to hire an Engineer, pay the bill and seek reimbursement via the Grant. Commissioner Payne voted no.

Upon a motion by Commissioner Pennise, second by Commissioner MacKerchar it was approved to select Jody Allen as the Engineer. Commissioner Payne voted no.

Peter Landre Report

- The Great Lakes protection fund will furnish \$2000 to finish the watershed management plan.
- The Soil Conservation Service will spend \$170,000 for Agricultural planning in the watershed in relation to vineyards and other types of farming.
- The Environmental Bond act is not seen to offer much assistance in identified projects of KWIC/KLA. Letters to Senator Kuhl and NYS DEC are needed to show interest and need for funding; DEC will work on a RFP.
- In a letter to Senator Kuhl Les Travis of the Yates Co. Soil and Water Conservation Service has indicated a joint application with 4 other counties for road bank erosion remediation.
- Peter reported on a joint Web page listing with the Chamber Of Commerce, Yates Co. for an information system on Zebra Mussels, lake level, etc. Is KWIC interested?

Hydro Project

Chairman Plaisted reviewed his last letter on this topic and reported KLA will not be acting until April. The possibility of intervening in the licensing process by FERC remains a possibility.

KWIC Blue Book

It appears that some of the new Commissioners were not given Blue Books by their predecesors. Blue Books were made available and J. C. spoke on the advisability of periodic refresher courses for the Commissioners. It was mentioned that Joe Littleton of KLA might be willing to offer these courses.

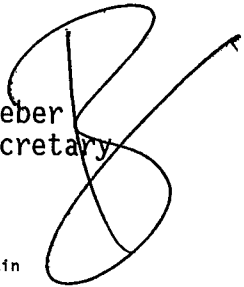
Adjournment

Upon a motion by Commissioner Payne, second by Commissioner Multer, the meeting was adjourned at 8:42 PM.

William A. Weber
Recording Secretary

Enclosure

weber\kwic\kwic12.mfn

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William Weber, Recording Secretary
William Mayer, Esq, Counsel

James C. Smith, Manager

18 April 1997
MINUTES OF THE MEETING
HELD IN PULTENEY TOWN HALL
24 MARCH 1997

The meeting was called to order by Chairman Plaisted at 7:11 PM.

Commissioners present were:

Myron Baran	Pulteney
Thomas Chadwick	Urbana
John Payne	Jerusalem
Merton Plaisted	Wayne
Norman Snow	Milo

Guests present were:

Joe Littleton	KWIC Manager
J. C. Smith	KLA

Minutes

Upon a motion by Commissioner Payne, second by Treasurer Snow, the minutes of 24 FEB 1997 were approved.

Financial

The financial report was given by Treasurer Snow showing bills to be paid of \$351.29. (See attached sheet.) Upon a motion by Commissioner Chadwick, second by Commissioner Payne, the bills were approved for payment.

Manager's Report

- 1) J. C. Smith reported that his secretary was on vacation with no pay per agreement. Upon a motion by Treasurer Snow, second by Commissioner Payne, it was agreed to raise her pay to \$7.75 per hour, all other terms and conditions remaining the same.

Commissioners

Myron Baran - Pulteney
James Multer - Barrington
Richard Gardiner - Urbana

Emery L. Cummings - Hammondsport
John Payne - Jerusalem
Leigh MacKerchar - Penn Yan

- 2) J. C. gave the monthly watershed report, enclosed herewith. J. C. noted permit fees are up, perhaps over budget; contracting is up also.
- 3) The pump station specification work is under way with Engineer Jody Allen working closely with Hornell DOH
- 4) Chemung Country has elected to pursue a waiver similar to the one KWIC now has in place.
- 5) The Finger Lakes Waste Water Study is nearly complete; J. C. is finishing the report.
- 6) J. C. is writing to the Town Boards asking if they want to meet with him over the proposed Zone 1 map.
- 7) J. C. reported for Peter Landre that the Bond Act meeting was poorly attended and there was to be another on April 20. J. C. indicated KWIC's only interest may be in augmentation of inspection services.

Hydro Station

Chairman Plaisted reviewed a proposed letter to NYSEG (see attached).

Joe Littleton advised the Commissioners that a record of opposition by KWIC and other interested parties would be important to FERC in the license renewal process (see other attachments on this issue).

"Blue Book"

Joe Littleton has offered to brief new Commissioners and Town Boards from time to time.

Adjournment

There being no further business, the meeting was adjourned at 8:04 upon a motion by Commissioner Chadwick, second by Commissioner Baran

William A. Weber
Recording Secretary

Attachments

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James C. Smith, Manager

19 May 1997

Minutes of the regular meeting held in the Jerusalem Town Hall on 28 April 1997

The meeting was called to order by Chairman Plaisted at 7:13 p.m.

Members present were: Chairman Plaisted - Wayne
John Payne - Jerusalem
Norman Snow - Milo
James Multer - Barrington
Myron Baran - Pulteney
Thomas Chadwick - Urbana

Visitors present were: JC Smith - KWIC Manager
Peter Landre - Corner Co-op
Joe Littleton - KLA
David Kennedy - KLA
Gary Fraser - KLA
Dr. Alexander Wahlig - KLA
Louis Hoose - Pulteney
Max Parsons - Jerusalem

Upon a motion by Secty/Treas. Snow, second by Mr. Chadwick, the minutes of 24 March, 1997 were approved.

Mr. Littleton agreed to training of new members and town boards as they occur between elections.

Finances

Treasurer Snow handed out the latest financials (attached herewith) and pointed out some bills had not come in yet.
Pending receipt of some customary bills, payment was approved for all the bills upon a motion by Mr. Chadwick, second by Mr. Baran.

Manager's Report

(see attachments)

JC plans a meeting with all the inspectors on 9 May to review plans for the upcoming season.

JC will meet with Jody Allen to review the pump tank specifications.

JC reported that Gerri Russo will be leaving on 2nd May. He was directed to advertise for a replacement.

Commissioners

Myron Baran - Pulteney
James Multer - Barrington
Richard Gardiner - Urbana

Emery L. Cummings - Hammondsport
John Payne - Jerusalem
Leigh MacKerchar - Penn Yan

Chairman Plaisted named the following replacement committee:

Mr. Snow - Chairman
Mr. Baran
Mr. Chadwick
JC Smith

Zone 1 Map

Mr. Littleton will attend the next Milo Board Meeting to review this project. JC also presented a recently completed book entitled:

"On-Site Wastewater Treatment Systems Program & Design Handbook"

This book has all the pertinent regulations, design specs, forms, waiver information and pump station standards.

Mr. Littleton pointed out this book will provide savings to homeowners because of the uniformity of systems design and repair.

JC also pointed out the unique qualities of this book have been recognized by New York City, Chemung County and Skaneateles Lake.

Peter Landre Report

Mr. Landre handed out various pieces of literature (attached) on the following topics:

- .Keuka Lake Book
- .Outlet Program
- .Agricultural program on economics and ecology
- .Mr. Littleton will preview his town board training program at the May meeting.

NYSEG Power Station

Chairman Plaisted reviewed this project with the members and pointed out the recent public notice on changing the levels of Lamoka/Waneta.

Mr. Littleton pointed out the necessity of a paper trail and proper intervention.

Upon a motion by Mr. Payne, second by Mr. Multer, Chrm. Plaisted was instructed to prepare the necessary intervention documents and send them to FERC before 12 May.

Zone 1 Inspections

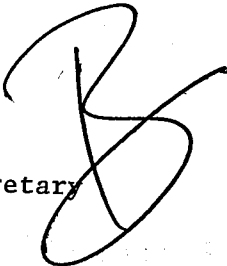
JC pointed out from his regular report (attached) that some municipalities are so far behind, it is not clear how they will ever finish within the 5 year time frame.

There was a discussion on tank pumping at inspection/realty transfer.

Adjournment

Upon a motion by Mr. Chadwick, second by Mr. Payne, the meeting was adjourned at 8:25 p.m.

Submitted by,



W. Weber
Recording Secretary

Attachments.

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James C. Smith, Manager

14 June 1997

Minutes of the Regular Meeting held in Penn Yan's Maxwell Building on 27 May, 1997

The meeting was called to order by Chairman Plaisted at 7:35 p.m.

All members were present with the exception of Mr. Payne of Jerusalem.

Guests present were:

- JC Smith - KWIC Manager
- Peter Landre - Cornell Co-op Ext.
- Dr. Alexander Wahlig - Chairman KLA
- Ed Balsley - Gate Manager
- Joseph Littleton - KLA

Upon a motion by Mr. Multer, second by Mr. Chadwick the minutes of the April 28, 1997 meeting were approved.

Finance

Treasurer Snow presented the financials (attached herewith).
Mr. Snow suggested there be no further levies to the members until the cash balance is worked down a bit further.

Bills in the amount of:

Postage	\$ 15.28
Insurance	660.00
Yates Co. Rent - not in yet	

were approved for payment upon a motion by Dr. Pennise, second by Mr. Baran.

Manager's Report (see attached)

JC reported he had a problem with the last inspector's meeting because of scheduling conflicts.

The Zone 1 tributaries meetings with Town/Village Boards are being scheduled and taken to the planning boards of Milo and Pulteney for starters.

JC wants to have half day meetings for attorneys & realtors to acquaint them with the rules and regulations as well as advising them of the procedures in place.

JC also wants to do the same for contractors, but go into greater depth and take a whole day.

Chairman Plaisted pointed out the critical importance of Zone 1 and the inspection schedule along with proper notification.

JC reported that all the tank pumpers were very busy and that this activity had brought a new company into the marketplace.

NYSEG Situation

Chairman Plaisted has sent to FERC all the necessary documentation to perfect KWIC's intervenue status in the Keuka Hydro Station re-licensing and lake level change proceedings.

KLA and the Waneta/Lamoka Association have also intervened.

Officials' Training

Mr. Littleton provided a preview of his training program for newly elected officials.

The overhead projections were of excellent quality and the members were pleased with the presentation. Mr. Baran remarked that he learned a great deal.

Dr. Pennise suggested a similar presentation be made to the local schools.

Other Business

JC reported he is reviewing resumes for the new secretary.

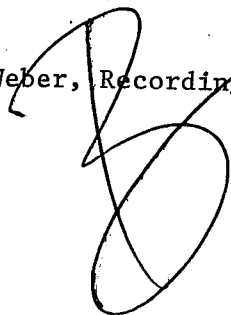
Peter Landres's Report

The Agricultural portion of the Keuka Watershed Project is well underway with an agricultural planner hired to work under Les Travis of Soil and Water.

There being no further business, the meeting was adjourned at 8:51 p.m. upon a motion by Mr. Chadwick, second by Mr. Baran.

William Weber, Recording Secretary

Encls.



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James C. Smith, Manager

18 July 1997

Minutes of the regular Meeting held in the Milo Town Hall on 23 June, 1997.

The meeting was called to order by Chairman Plaisted at 7:46 p.m.

Members present were: Thomas Chadwick, Urbana
Norman Snow, Milo
Myron Baran, Pulteney
Dr. Sam Pennise, Hammondsport
John Andersen, Jerusalem

Guests present were: Gate Manager Balsley
Dr. Alexander Wahlig, KLA
J.C. Smith, KWIC Manager
Joseph Littleton, KLA

Upon a motion by Secty/Treasurer Snow, second by Mr. Chadwick, the minutes of 26 May were approved.

Financials

The following bills were presented:

Postage	\$ 24.89
Mileage	258.72
Advertising	9.50

(The Yates Co. billings were late again.)

Upon a motion by Mr. Chadwick, second by Dr. Pennise the bills were approved for payment.

Treasurer Snow indicated there is still sufficient money in the account, so that no levy to the member municipalities is necessary yet.

Manager's Report

- 1) J.C. Smith handed out the usual sheet on the Septic System Status. (see attached)
- 2) J.C. met with various Town Boards and Planning Boards to review Zone 1 inspections. He pointed out some municipalities are behind in the 5 year plan for Zone 1.

Members

Myron Baran - Pulteney
James Multer - Barrington
Richard Gardiner - Urbana

Emery L. Cummings - Hammondsport
John Andersen - Jerusalem
Leigh MacKerchar - Penn Yan

NYSEG Hydro Station at Keuka

Chairman Plaisted reported that a NYSEG V.P. had written to Dr. Wahlig (as President of KLA) to advise him that NYSEG could not enter into an agreement for a different method of flow control.

Another NYSEG official also spoke with Chairman Plaisted and told him NYSEG was considering the following:

- . Sell the plant
- . Operate/fix it
- . Close it down

This appears to be their reason for not wanting an agreement. The plant will not be run in the summer of 1997 and NYSEG is obviously aware of KWIC/KLA's interaction with FERC to gain intervenor status.

Another problem with the plant is that any new owner would have to hold a public hearing prior to running the turbines.

New Secretary

J.C. reported that Rosemary Thompson has been hired at the rate of \$7.25 per hour for the first 90 days and then if satisfactory, \$7.50 per hour thereafter.

Civil Service Test

J.C. reported that he took the test 2 weeks ago.

Other Business

There were questions on Policies and Procedures relating to Zone 1. In addition to the time table problem mentioned before, Chrm. Plaisted continues to hear that some towns are not following the rules.

Because of these questions Chrm. Plaisted wants a meeting of all the KWIC members, inspectors and other interested parties to see if the policy and procedures can be strictly adhered to; he pointed out KWIC will not succeed unless the rules are followed. The meeting should be in the fall.

Further on this matter, Mr. Snow and Dr. Pennise wanted to know what the problems are. J.C. reported on some of the problems and related some of them to his management style. Mr. Littleton spoke on this matter also. He pointed out:

1) The KWIC manager does not:

- . hire/fire inspectors
- . set wages
- . interfere with Town/Village Boards

But

2) The KWIC Manager does:

- . direct the operation
- . monitors the activities of the inspectors relative to Blue Book Specs.

and if the existing policies and procedures do not give the manager sufficient power, then perhaps the manual should be modified.

Mr. Baran felt the inspectors should attend KWIC Meetings from time to time.

Both Mr. Snow and Dr. Pennise cautioned against a large meeting prior to a complete understanding of what the real problems are between J.C. and the inspectors.

Adjournment

There being no further business, upon a motion by Mr. Snow, second by Dr. Pennise, the meeting was adjourned at 8:26 p.m.

Submitted by,

A handwritten signature in cursive script that reads "Bill".

William Weber, Recording Secretary

Encls.

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James C. Smith, Manager

16 August 1997

Minutes of the Regular Meeting held in the Wayne Town Hall on 28 July 1997

The meeting was called to order by Chairman Plaisted at 7:35 p.m. All members were present with the exception of Barrington and Penn Yan.

Guests present were: Dr. Alexander Wahlig, KLA
Peter Landre, Yates Co. Cornell Co-op Ext.
J. C. Smith, KWIC Manager
Joseph Littleton, KLA
Cris Haesche, Secretary to J.C. Smith

Upon a motion by Mr. Andersen, second by Mr. Baran the minutes of 23 June 1997 were approved.

Finances

Secretary/Treasurer Snow presented the financial reports, attached herewith. Upon a motion by Mr. Andersen, second by Dr. Pennise, the bills were approved for payment.

Secty/Treas. Snow presented a cash projection showing that the members would need to contribute \$2600. each by September 1997. It was agreed to vote on this matter at the August 1997 meeting.

Manager's Report

JC reported his 5 year old computer is slow and getting full. With an estimated replacement cost of \$2000.-2500, JC was instructed to get quotes on new equipment. JC introduced his new secretary Cris Haesche who is now on board and doing well.

JC reported on the KLA meeting and septic system discussion.

He reported that the KWIC handbook is now ready and available for each municipality in KWIC.

Members

Myron Baran - Pulteney
James Multer - Barrington
Richard Gardiner - Ilrhana

Emery L. Cummings - Hammondsport
John Andersen - Jerusalem
Leigh MacKerchar - Penn Yan

JC's report, attached herewith, shows various activities on 3 pages of a new format. There was discussion on the Zone 1 inspections and refinements in the definition of Zone 1 with regard to 200 foot separations and parcel sizes.

Mr. Littleton made a suggestion that JC bring positive recommendations to the KWIC Board at the August Meeting for action on Zone 1 inspections.

Insurance

Chairman Plaisted has a quote for \$3400. for the liability insurance renewal and asked members for action by 9/1/97.

Other Discussion

Dr. Wahlig asked whether KLA should talk about Zone 1 inspections in their newsletters.

JC reported on a complaint from a person in Jerusalem. This was reviewed by the Jerusalem Town Board.

Peter Landre displayed the Keuka Lake Guide Book and gave a copy to each member.

JC reported on his successful Civil Service Test and upon a motion by Mr. Snow, second by Mr. Chadwick, it was agreed to make JC Smith the official KWIC Manager.

There being no further business, the meeting was adjourned upon a motion by Dr. Pennise, second by Mr. Chadwick at 8:28 p.m.

Submitted by,
W. Weber
Recording Secretary.



Encls.

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William Weber, Recording Secretary
William Mayer, Esq, Counsel

James C. Smith, Manager

12 September 1997

Minutes of the Regular Meeting held in Hammondsport on August 25, 1997

The meeting was called to order by Chairman Plaisted at 7:16 p.m.

Members present were:

John Andersen - Jerusalem
Merton Plaisted - Wayne
Myron Baran - Pulteney
Thomas Chadwick - Urbana
James Multer - Barrington
Dr. Sam Pennise - Hammondsport
Norman Snow - Milo

Guests present were:

JC Smith - KWIC Manager
Joseph Littleton - KLA
Dr. Alexander Wahlig - KLA
Peter Landre - Yates Co. Cornell Co-op Ext.
Larry Fisher - Cornell (Guests of
Toni Robertson - Cornell (Peter Landre

Minutes - Chairman Plaisted pointed out that the correct insurance premium figure was \$3046. for 1997. With that correction noted the minutes were approved upon a motion by Treasurer Snow, second by Mr. Baran.

Financials (See Attached) - Upon a motion by Mr. Andersen, second by Mr. Chadwick, the bills totalling \$1700.85 were approved for payment.

Treasurer Snow requested recording Secty. Weber to vouch for the members for \$2,600. each. Upon a motion by Treasurer Snow, second by Mr. Andersen it was approved that the vouchers would be due and payable by 1st October 1997. (See attached budget.)

The budget for 1998 stands at \$68,800. and upon a motion by treasurer Snow, second by Dr. Pennise it was approved unanimously.

Members

Myron Baran - Pulteney
James Multer - Barrington
Richard Gardiner - Urbana

Emery L. Cummings - Hammondsport
John Andersen - Jerusalem
Leigh MacKerchar - Penn Yan

Manager's Report (see attached)

- . JC needs to replace his computer and share a scanner with Yates Co. Soil and Water. \$2,300. should cover this cost.
- . The office rent has been increased to \$1,200.
- . Contractors' Survey (50 mailed)
 - . They were asked if they wanted a session in 1997
 - . Good, positive response
 - . Open to public
- . Jody Allen is finished with the pump station spec and it is now approved by Dept. of Health, NYS. Therefore pump stations to this design are pre-approved.
- . Chairman Plaisted reported on JC smith's Civil Service appointment.

Insurance - Last year's premium from Hatch Leonard was \$3,046. This year's quote is \$2,585. Upon a motion by Mr. Chadwick, second by Mr. Baran it was approved to accept the Hatch Leonard bid for next year.

Survey - (See Attached) JC reported that the Zone 1 work completion task was presented to the inspectors in the form of questions:

- . What resources are required?
- . What else is required?

Pulteney might get credit for earlier work done under its Waste Water Law that preceded the KWIC regulations.

JC also reported that the last 2 pages of the Inspection Summary are suitable for mailing to attorneys and realtors.

JC will ask the KWIC Board to vote on changes in Policies and Procedures at the September, 1997 meeting.

Peter Landre's Report

The Lake level signs project will be undertaken by Ryan Kennedy of Pulteney as an Eagle Scout project. This will be done with KLOC.

The Penn Yan School district has purchased 160 Keuka Lake Books for use in school curriculum.

Sept. 30 & Oct. 1 - The Water Resources Board will have a conference in Geneva. (See Attached)

Sept. 16 - There will be a meeting in Waterloo on water level controls in the Oswego River Basin (See Attached)

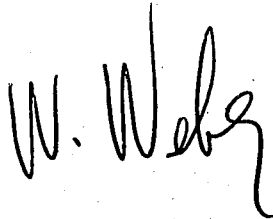
The Watershed Management Plan on Keuka Lake Looking Ahead - What do Towns think needs doing?

Peter introduced guests from Cornell, Larry Fisher and Toni Robertson, who had toured Keuka with Dr. Wahlig as part of his sampling program.

Adjournment - There being no further business, the meeting was adjourned at 8:17 p.m. upon a motion by Mr. Andersen, second by Mr. Baran.

Submitted by,

W. Weber
Recording Secretary



Attachments

KEUKA WATERSHED IMPROVEMENT COOPERATIVE

110 Court St.
Penn Yan, New York 14527
315-536-5110 Phone
315-536-5545 Fax

KWIC

Merton Plaisted, Chairman
Norman Snow, Secretary/Treasurer
William Weber, Recording Secretary
William Mayer, Esq, Counsel

James C. Smith, Manager

15 October 1997

Minutes of the Regular Meeting Held in Hammondsport on 22 September 1997.

The meeting was called to order by Chairman Plaisted at 7:27 p.m.

Members Present were: Merton Plaisted - Wayne
Thomas Chadwick - Urbana
James Multer - Barrington
Dr. Sam Pennise - Hammondsport
Norman Snow - Milo

Guests present were: Dr. Alexander Wahlig - KLA
Ken Blumenstock - KLA
Joseph Littleton - KLA
Thomas Noteware - KLA
Peter Landre - Yates Co. Cornell Co-op Ext.
JC Smith - KWIC Manager

Upon a motion by Treasurer Snow, second by Mr. Chadwick, the minutes of the 8/25/97 meeting were approved.

Treasurer's Report

- . See attached reports
- . Treasurer Snow reported all the member municipalities had paid their \$2600. semi-annual assessment.
- . Upon a motion by Dr. Pennise, second by Mr. Multer, the bills totalling \$3691.84 were approved for payment.
- . The 1998 Budget has been approved by all Member Boards.

Manager's Report

- . See attached report
- . JC Smith mentioned the negative editorial in the recent edition of the Chronicle Express dealing with his refusal on a building permit application. Mr. Smith pointed out that the KWIC regulations create these situations from time to time.
- . The statistical report is not ready yet because the inspectors are still busy with field work.

Members

Myron Baran - Pulteney
James Multer - Barrington
Richard Gardiner - Urbana

Emery L. Cummings - Hammondsport
John Andersen - Jerusalem
Leigh MacKerchar - Penn Yan

Manager's Report con't.

- . Under the topic of proposed changes to the regulations, there is still the question of frequency of tank pumping as part of an inspection.

Keuka Looking Ahead

- . Peter Landre reported on the use of Environmental Bond Act funds for roadside bank erosion control.
- . Mr. Landre also reported on a recreational boating survey being done by Summer interns. This survey will be mailed to KLA members with their next newsletter. (see attached)

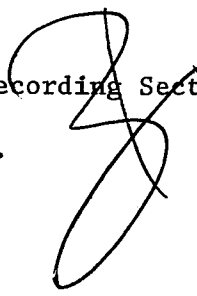
Adjournment

There being no further business, the meeting was adjourned upon a motion by Dr. Pennise, second by Mr. Chadwick at 7:43 p.m.

Submitted by,

W. Weber, Recording Secty.

Attachments.

A large, stylized handwritten signature in black ink, appearing to be 'W. Weber', is written over the typed name and extends upwards into the 'Submitted by,' line.

KEUKA WATERSHED IMPROVEMENT COOPERATIVE

110 Court St.
Penn Yan, New York 14527
315-536-5110 Phone
315-536-5545 Fax



KWIC

Merton Plaisted, Chairman
Norman Snow, Secretary/Treasurer
William Weber, Recording Secretary
William Mayer, Esq, Counsel

James C. Smith, Manager

15 November 1997

Minutes of the Regular Meeting held in The Pulteney Town Hall on 27 October, 1997

The meeting was called to order by Chairman Plaisted at 7:10 p.m.

Members present were: Chairman Plaisted
Norman Snow
Thomas Chadwick
Myron Baran

Guests present were: J.C. Smith, KWIC Manager
Peter Landre, Cornell Co-op Ext.
Dr. Alexander Wahlig, KLA
Joseph Littleton, KLA
Ryan Kennedy, Boy Scout resident in Pulteney
Martha & Mark Fellows - Pulteney Residents

With only 4 KWIC members present and no quorum for KLOC, Chairman Plaisted co-mingled the KWIC and KLOC meetings.

The KWIC minutes of 9/27/97 were approved upon a motion by Mr. Chadwick, second by Mr. Baran.

Treasurer's Report

See attached

Treasurer Snow indicated the expenditures to date were on the budget target.

The bills totalling \$1112.02 were presented and approved for payment upon a motion by Treasurer Snow, second by Mr. Chadwick.

Treasurer Snow drew the attention of the members to pages 3 & 4 of his report as being check register, trust and agency respectively.

Manager's Report

See attached

There has been strong real estate action in Milo and Jersusalem, requiring inspections. These towns are on target for 20% per year.

Chairman Plaisted pointed out that Wayne has been performing inspections, but a lack of reporting creates a zero on the report. To remedy this Wayne has hired a secretary for more timely reports.

Pulteney has a low inspection rate reported, also.

Members

Myron Baran - Pulteney
James Multer - Barrington
Richard Gardiner - Urbana

Emery L. Cummings - Hammondsport
John Andersen - Jerusalem
Leigh MacKerchar - Penn Yan

Guests

Mr. & Mrs. Fellows were given the opportunity to speak. They moved into a new home on Judson Road in Pulteney and have been plagued by a non-performing sewage disposal system.

It appears that with many people involved, there is confusion as to what cause of action must take place to remedy the situation.

After a lengthy discussion, KWIC Manager, J.C. Smith, offered to devote the next day to a full report and plan of action and present this to Mr. & Mrs. Fellows on 10/28/97.

It was noted that the Fellows purchased this home from Madison & Paul Realty and that a warranty must exist for the sewage disposal system above and beyond all the confusion as to the interaction of the seller, contractor(s), KWIC Manager and local inspector.

Ryan Kennedy

Although no KLOC quorum was present Ryan Kennedy gave a report on his Scouting Project for Keuka Lake level signs to be procured and installed at prominent locations on the Lake.

KLOC had previously agreed to pay for the sign materials, estimated to be \$35. each, in 16 gauge stainless steel.

The signs will be installed by Scouting labor with assistance from KLA.

Smaller versions of the sign will be available to private installations.

Peter Landre suggested an interpretive sign be posted on land near the Lake level gauges in the major locations.

As KLOC had previously approved this project, Comm. Chadwick moved to authorize the expenditure of \$200. on this project. Second by Comm.

Plaisted. All in favor with a possible re-vote at the November meeting.

Policies & Procedures

See attached.

J.C. Smith provided new language on where and when tanks are to be pumped.

KLOC Minutes

Upon a motion by Comm. Snow, second by Comm. Chadwick, the KLOC minutes of 9/22/97 were approved.

Sediment Basin

Secretary Weber indicated he has spoken with Comm. MacKerchar on this topic, but had no activity to report.

Adjournment

Upon a motion by Mr. Snow, second by Mr. Chadwick the meeting was adjourned at 8:52 p.m.

Submitted by:

W. Weber, Recording Secretary

Encls.(both KWIC & KLOC)

