

2005  
KWIC MINUTES





**KWIC**

**Keuka Watershed Improvement Cooperative  
Suite 205  
1 Keuka Business Park  
Penn Yan, NY 14527  
315-536-0917**

Paul Bauter, Watershed Manager

Minutes for Meeting Held on January 24, 2005 in the Town of Wayne

Next meeting to be held in the Town of Urbana on March 28, 2005

Members present: Tom Chadwick (Urbana), Jack Snow (Milo), Marilyn Baldrige (Wayne), Eileen Farnan (Barrington), William Weber (Pulteney),

Members absent: Vince Domeraski (Hammondsport), Daryl Jones (Jerusalem), and Doug Marchionda (Penn Yan)

Guests Present: Paul Bauter (Watershed Manager), Bill Oben & Al Wahlig, (KLA), Ed Balsley (KLOC), Mark Socola (Treasurer of KLOC), Lauren Welsh & Bob Reed (Inspector and CEO of Pulteney).

Chairman Chadwick called the meeting to order at 7:28 pm.

Minutes: Minutes of the November 29, 2005 meeting were voted into recorded by Mr. Weber, seconded by Mr. Snow. Motioned carried.

Election of Officers: Ms. Farnan motioned that Chairman Chadwick and Vice-Chair Weber remain in their positions. Mr. Weber seconded. Motion carried.

Treasurer's Report: Mr. Snow reported that the KWIC balance is \$4, 718.48. There is a check from the Stueben County Soil and Water for the installer's course to deposit that will be used towards the bills incurred for this course. Ms. Farnan motioned to accept the report. Ms. Baldrige seconded. Motion carried.

Manager's Report: Mr. Bauter handed out activity reports and noted that there are still some glitches in the system, but the reports are fairly accurate. Zone 1s are slightly down, mostly due to Milo sewer system. There has been a lot of activity in Zone 2, which also might affect the Zone 1s. Mr. Weber asked if the Zone 1s were starting over again, and Mr. Bauter confirmed. Mr. Bauter noted that an expanded activity report would be made available at the next meeting.

Also handed out were the packet that all participants in the Onsite Wastewater Installer's course would be given. Mr. Bauter reported that there was a full house for both locations. 86 people had signed up for the one-day course, and after some cancellations, 83 were expected at Belhurst Castle and Esperanza Mansion. Mr. Bauter

Members:

Thomas Chadwick – (Chairman) Urbana  
William A Weber – Pulteney  
Eileen M Farnan – Barrington  
Marilyn Baldrige – Wayne

Norman Snow – (Secretary/Treasurer) Milo  
Vince Domeraski– Hammondsport  
Daryl H Jones – Jerusalem  
Doug G Marchionda, Jr – Penn Yan

stated that Keuka Lake was well represented in the courses. Some people were coming from Seneca and Canandaigua Lakes. Signed up were: 44 contractors, 6 engineers, 6 CEOs, all the KWIC inspectors, some people from both the OTN and the DEC. This course will be the "trial" run for the State to take over next year. The instructors will be Mr. Bauter, Marion Balyszak and Edith Davey from Seneca Lake Pure Waters Association, and George Stralley from Gould's Pumps.

Mr. Weber asked what the ramifications were if one did not take the course. Mr. Bauter explained that this was a voluntary program. Installers would still be able to install if they did not participate in the course. This course was to train installers to the correct ways of installation, to have them subscribe to a code of ethics. If anyone had a complaint on an installer or on an installation, the complaint would be reviewed by a committee who could suspend certification for the installer.

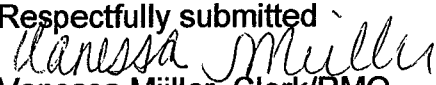
Mr. Bauter also handed out a flow chart for inspections, repairs, on onsite systems. These flow charts could be made available to all applicants, and will be reviewed at the next meeting.

Mr. Bauter also stated that the official approval from the Department of State for the local waivers has finally come in. This is good for 5 years, and then needs to be renewed.

Looking Ahead: Mr. Landre was not at the meeting, so Looking Ahead was postponed until next meeting

Other Business: Mr. Bob Reed asked why the retirement was increased in the KWIC budget. It was replied that in all towns in New York State this had happened. There is no control over this issue.

Mr. Snow motioned for the meeting to go into executive session. Ms. Baldrige seconded. Motioned carried at 7:50 p.m. All guests left the room.

Respectfully submitted  
  
Vanessa Miiller, Clerk/RMO  
February 11, 2005



**KWIC**

**Keuka Watershed Improvement Cooperative  
Suite 205  
1 Keuka Business Park  
Penn Yan, NY 14527  
315-536-0917**

Paul Bauter, Watershed Manager

Minutes for Executive Session Meeting Held on January 24, 2005 in the Town of Wayne

Next meeting to be held in the Town of Urbana on March 28, 2005

Members present: Tom Chadwick (Urbana), Jack Snow (Milo), Marilyn Baldrige (Wayne), Eileen Farnan (Barrington), William Weber (Pulteney),

Members absent: Vince Domeraski (Hammondsport), Daryl Jones (Jerusalem), and Doug Marchionda (Penn Yan)

Mr. Snow motioned for the meeting to go into executive session. Ms. Baldrige seconded. Motioned carried at 7:50 p.m. All guests left the room.

This meeting was to discuss the insurance claim between the 4 municipalities and their insurance companies for the Niles' claim. It was decided that the 4 municipalities would not be alone, that all 8 municipalities would participate in the claim. This motion was made by Ms. Farnan and seconded by Ms. Baldrige. Motion carried.

Motion made by Ms. Farnan to adjourn executive session. Ms. Baldrige seconded. Motion carried at 8:15 p.m.

Respectfully submitted,

*Vanessa Miller*  
Vanessa Miller, Clerk/RMO  
February 11, 2005

Members:

Thomas Chadwick – (Chairman) Urbana  
William A Weber – Pulteney  
Eileen M Farnan – Barrington  
Marilyn Baldrige – Wayne

Norman Snow – (Secretary/Treasurer) Milo  
Vince Domeraski – Hammondsport  
Daryl H Jones – Jerusalem  
Doug G Marchionda, Jr – Penn Yan

**Keuka Watershed Improvement Cooperative**  
**Suite 205**  
**1 Keuka Business Park**  
**Penn Yan, NY 14527**  
**315-536-0917**

**KWIC**

Paul Bauter, Watershed Manager

Minutes for Meeting Held on March 28, 2005 in the Town of Urbana

Next meeting to be held in the Village of Hammondsport on May 23, 2005

Members present: Tom Chadwick (Urbana), Marilyn Baldrige (Wayne), Eileen Farnan (Barrington), William Weber (Pulteney), Vince Domeraski (Hammondsport), Daryl Jones (Jerusalem)

Members absent: Jack Snow (Milo), and Doug Marchionda (Penn Yan)

Guests Present: Paul Bauter (Watershed Manager), Bill Oben, (KLA), Ed Balsley (KLOC), Mark Socola (Treasurer of KLOC), Lauren Welsh & Bob Reed (Inspector and CEO of Pulteney), Richard Ackerman (Jerusalem), and Joseph Doyen (Pulteney)

Chairman Chadwick called the meeting to order at 7:15 pm.

Minutes: Minutes of the regular January 24th meeting, the executive session meeting also held on January 24<sup>th</sup>, and the Executive session meeting that was held on February 8<sup>th</sup>, (recorded as February 5<sup>th</sup>), were voted into recorded by Ms. Baldrige, seconded by Mr. Weber. Motioned carried.

Treasurer's Report: Mr. Snow was not able to provide the bills, as he was absent from the meeting. A bill from Attorney Bailey was presented, and a motion to pay the bill provided on the treasurer's approval was motioned by Mr. Weber and seconded by Ms. Baldrige. Motion carried.

Manager's Report: Mr. Bauter handed out a new format for the activity reports. It was noted that there are still some computer glitches, but that they will be worked out shortly. Mr. Bauter stated that he has divided everything up in the activity reports, so that hopefully they will be easier to read and understand. The flow chart was also handed out. It was suggested that these be given to all the inspectors and copies be made available to all town offices to give to potential customers. Mr. Bauter also handed out the Flow Outline for KWIC Onsite Wastewater Treatment Systems Permits. There was a question on why KWIC is so involved as much as we are with the construction plans. Much discussion followed.

Rate proposals from P.E. Tom Hager and P.E. Richard Osgood were presented to the board. The board acknowledges that this is good information to go by, but not what they were looking for.

Members:

Thomas Chadwick - (Chairman) Urbana  
William A Weber - Pulteney  
Eileen M Farnan - Barrington  
Marilyn Baldrige - Wayne

Norman Snow - (Secretary/Treasurer) Milo  
Vince Domeraski - Hammondsport  
Daryl H Jones - Jerusalem  
Doug G Marchionda, Jr - Penn Yan

The annual plan from Mr. Bauter was presented. Mr. Weber asked if there were any ideas on how Mr. Bauter could maximize his time. Some suggestions were delegating percolation tests and deep hole test. The directors will review the annual plan and report back.

A Resolution from The Town of Pulteney Board was presented to the KWIC board. The Pulteney Board would like to see the Intermunicipal Agreement amended. They would like to see each Town/Village Board pick their own KWIC Director, and that each decision within the KWIC board be unanimously voted on by all 8 members. A motion made by Mr. Domeraski and seconded by Ms. Baldrige stated that Attorney Bailey review the Intermunicipal Agreement and the Town of Pulteney Board's suggestions. Motion carried.

Looking Ahead: Mr. Landre informed the Board that the water level project was still going strong. They are presently working on the software and data logger. Water sampling will be starting back up in April. Mr. Oben noted that the regulation of in-lake structures is progressing.

Other Business: There was no other business at this time.

Ms. Farnan motioned for the meeting to be adjourned. Mr. Jones seconded. Motioned carried at 8:10 p.m.

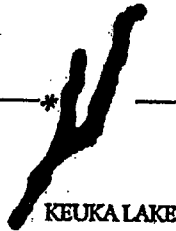
Respectfully submitted

  
Vanessa Miller, Clerk/RMO

May 11, 2005

# PULTENEY

William A. Weber  
Town Supervisor  
PO Box 214  
Pulteney, NY 14874



Phone: 607-868-4222  
Fax: 607-868-4010  
Cell: 607-738-1547

At a regular meeting of the Town Board of the Town of Pulteney held at the offices of the Town located at 9226 County Rte. 74, Pulteney, New York on March 9, 2005 p.m. the following members of the Town Board were:

**PRESENT:** William Weber, Supervisor  
Elizabeth Snyder, Councilwoman  
Richard French, Councilman  
Robert Kemp, Councilman  
Junior C. Gibson, Councilman

**ABSENT:** None

**WHEREAS**, the Town of Pulteney is a member municipality of Keuka Watershed Improvement Cooperative (KWIC); and

**WHEREAS**, KWIC is formed and constituted pursuant to an Intermunicipal Agreement dated December 9, 1993 signed by all member municipalities; and

**WHEREAS**, said Intermunicipal Agreement has heretofore been amended from time to time; and

**WHEREAS**, the Town of Pulteney, as a member municipality of KWIC desires an amendment to the Intermunicipal Agreement as herein provided.

**NOW**, upon motion made by Junior Gibson and seconded by Elizabeth Snyder, it is

**RESOLVED**, that Section III of the Intermunicipal Agreement entitled "Governing Board, sub-paragraph b, be amended to read as follows:

The Chief Executive Officer, Town Supervisor, Village Mayor, or other elected official chosen by the town board of a town or the board of trustees of a village shall represent their respective municipality as its director.



**RESOLVED**, that Section III of the Intermunicipal Agreement entitled "Governing Board, sub-paragraph e, be amended to read as follows:

Voting/quorum of the board of Directors, unless otherwise provided, shall consist of a simple majority of directors entitled to vote. A simple majority of all directors entitled to vote being necessary to carry a motion for general meeting purposes. Passage of resolutions for changes and amendments to KWIC policies and agreements will require a unanimous vote of all eight (8) directors. Approval of all contracts must also be by unanimous vote of all eight (8) directors.

**RESOLVED**, that the Town Supervisor of the Town of Pulteney, as the Town of Pulteney representative on the Board of Directors of KWIC shall present this resolution to the KWIC board of directors for its action.

This resolution was duly adopted by a majority vote of the Town Board as follows:

Supervisor William Weber	Voting	No
Councilman Elizabeth Snyder	Voting	Yes
Councilman Richard French	Voting	Yes
Councilman Robert Kemp	Voting	Yes
Councilman Junior Gibson	Voting	Yes

Dated: March 22, 2005  
Donna K. Conley  
Town Clerk





**KWIC**

**Keuka Watershed Improvement Cooperative**  
**Suite 205**  
**1 Keuka Business Park**  
**Penn Yan, NY 14527**  
**315-536-0917**

Paul Bauter, Watershed Manager

Minutes for Meeting Held on May 23, 2005 in the Village of Hammondsport

Next meeting to be held in the Town of Pulteney July 25, 2005 at 7 p.m.

Members present: Tom Chadwick (Urbana), Eileen Farnan (Barrington), Doug Marchionda (Penn Yan), Jack Snow (Milo), and Marilyn Baldrige (Wayne), arrived at 7:30 p.m. making a quorum).

Members absent: William Weber (Pulteney), Daryl Jones (Jerusalem), and Stella Pulver (Hammondsport)

Guests Present: Paul Bauter (Watershed Manager), Bill Oben, (KLA), Ed Balsley (KLOC Manager), Mr. & Mrs. Stackhouse (Urbana), Paul Wood, Al Wahlig (KLA), and Peter Landre (CCE)

KWIC meeting was an informational meeting to start, due to lack of quorum. Ms. Baldrige arrived at 7:30 (due to conflict in Town of Wayne) to complete quorum.

Minutes: Minutes of the May 28<sup>th</sup> meeting were approved at 8:30 p.m. due to lack of quorum. Motioned by Mr. Jones, seconded by Ms. Baldrige. Motion carried.

Treasurer's Report: Mr. Snow stated that the total assets were \$10, 348.88. The attorney bill was also paid. Motioned made by Ms. Farnan to accept the finances, Ms. Baldrige seconded. Motion carried.

Manager's Report: Mr. Bauter stated that the permits were on schedule. At time of meeting, 10 permits were ready to go, and 18-20 were waiting for fees. Mr. Snow asked how the process could be speeded up. It was noted that the information sheet could be handed out with each application, along with telling each applicant that they had the option of hiring an engineer or going with a KWIC plan. Much discussion ensued over regulations and "home-fixes". It was also noted that violations are behind due to the focus on new construction.

Mr. Bauter informed the board that the inspectors will be mailing out the Zone 1 letters. There are still some issues with the computer program that are being worked out.

Mr. & Mrs. Stackhouse from the Town of Urbana asked to speak to the Directors over their lake property. An aerobic system was put in close to their house last year. Mr. Stackhouse now wants to put in a flat deck, with handicapped access, over the system. He stated that he would build it so that grass would still be able to grow under the

Members:

Thomas Chadwick – (Chairman) Urbana  
William A Weber – Pulteney  
Eileen M Farnan – Barrington  
Marilyn Baldrige – Wayne

Norman Snow – (Secretary/Treasurer) Milo  
Vince Domeraski – Hammondsport  
Daryl H Jones – Jerusalem  
Doug G Marchionda, Jr – Penn Yan

decking. He also wondered if he could put in a holding tank instead of the aerobic system. The Directors discussed the problem with Mr. Stackhouse, thanked him, and told him he would hear from them soon. Mr. Stackhouse did say that if the Directors wanted, he would take out the deck.

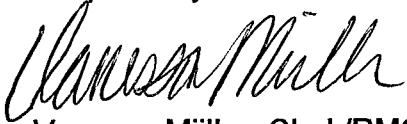
Flow outline- to be used with each application that goes out. It was suggested that KWIC discontinue doing new systems, and only deal with replacement or repairs. Any new system that is applied for will be directed to a private licensed engineer. This would provide a great reduction in the KWIC workload. The Directors will hold a special meeting in the coming weeks to decide on this suggestion.

Looking Ahead: Mr. Landre reported that sampling has started. He noted that the slimy algae that have been reported means that the lake is clear. Zebra mussels have reached their peak, and there is a lull in the overall population.

Other Business: Mr. Oben reported that the docks and moorings regulations are moving along well. They are setting the stage for Albany legislation. It was asked who would enforce the dock regulations- local law enforcement, CEO's? Much discussion followed on enforcing the rules and regulations of the docks.

Mr. Marchionda motioned for the meeting to be adjourned. Mr. Snow seconded. Motioned carried at 8:45 p.m.

Respectfully submitted



Vanessa Miiller, Clerk/RMO  
July 6, 2005



**KWIC**

**Keuka Watershed Improvement Cooperative  
Suite 205  
1 Keuka Business Park  
Penn Yan, NY 14527  
315-536-0917**

Paul Bauter, Watershed Manager

**KWIC Special Meeting  
June 21, 2005  
Keuka Business Park  
Penn Yan, NY**

The meeting was called to order at 3:35 PM by Chairman Tom Chadwick.

Present were Board members Tom Chadwick, Jack Snow, Daryl Jones, Bill Weber, Marilyn Baldrige and Eileen Farnan. Paul Bauter, Watershed Manager was also present. Absent members were Doug Marchionda Jr. and Stella Pulver.

KWIC's policy regarding designing systems was discussed. Some minor wording changes would be made in the 4<sup>th</sup> draft of the Flow Outline for KWIC Onsite Wastewater Treatment System Construction Permit to improve the communication. Jack Snow made the motion to refer all new type onsite wastewater treatment systems to a private engineer effective 6/22/05. Motion was seconded by Marilyn Baldrige. The vote was 6 ayes and 0 nays.

Other business we received a resignation letter from Vanessa Miller effective July 31, 2005. The possibility of securing temporarily the part time services of Christina White to get us through the busy summer schedule was approved.

The meeting was adjourned at 3:58 PM.



**KWIC**

**Keuka Watershed Improvement Cooperative**  
**Suite 205**  
**1 Keuka Business Park**  
**Penn Yan, NY 14527**  
**315-536-0917**

Paul Bauter, Watershed Manager

Minutes for Meeting Held on July 25, 2005 in the Town of Pulteney

Next meeting to be held in the Town of Jerusalem on September 26, 2005 at 7 p.m.

Members present: William Weber (Pulteney), Tom Chadwick (Urbana), Jack Snow (Milo), Marilyn Baldrige (Wayne), and Stella Pulver (Hammondsport).

Members absent: Daryl Jones (Jerusalem), Doug Marchionda (Penn Yan), and Eileen Farnan (Barrington).

Guests Present: Paul Bauter (Watershed Manager), Ed Balsley (KLOC Manager), David & Mary McConnell, Mr. Gibson, Al Wahlig (KLA), and Mark Socola (KLOC Treasurer).

Chairman, Tom Chadwick, called the KWIC meeting to order at 7:15 pm.

Minutes: Minutes of the regular meeting held on May 23, 2005 and the special meeting held on June 21, 2005 was approved after a motion was made by Mr. Snow, and seconded by Ms. Baldrige. Motion carried.

Treasurer's Report: Mr. Snow supplied the members with copies of his reports including a balance sheet, expenses showing year-to-date versus the budget, and pages showing checks written since our last regular meeting. Mr. Snow stated that the checking account had gone very low, but that after receiving assessments at the KWIC office from all municipalities except one, we are doing fine. Ms. Baldrige made a motion to accept the report of the Treasurer. Mr. Weber seconded the motion, and the motion carried.

Manager's Report: Paul Bauter reported to the KWIC Board that year-to-date we have granted 77 wastewater construction permits. We have about 30 listed still to do. Some of those are applications awaiting information, 11 are ready to go but waiting for the permit fee. Engineers are working on 5 of those, 9 are replacement systems, and 17 are new systems. These new systems were started before the recent policy change. Since the change, we have had three that we have referred to a Professional Engineer. We should start seeing a decrease in Paul's workload. In the next couple of weeks we may have ten more done, some may not follow through, and the five through the Professional Engineer will be approved through the Department of Health. Our approval is done about the same time as DOH approval, as we are communicating with

Members:

Thomas Chadwick – (Chairman) Urbana  
William A Weber – Pulteney  
Eileen M Farnan – Barrington  
Marilyn Baldrige – Wayne

Norman Snow – (Secretary/Treasurer) Milo  
Stella Pulver – Hammondsport  
Daryl H Jones – Jerusalem  
Doug G Marchionda, Jr – Penn Yan

the Department of Health during the permitting process. Paul also mentioned that changing of staff at DOH in Geneva has caused some delay in the permitting process. Yates County does have to go through the Geneva office for approval.

Zone one inspection progress was pointed out as 85 out of 548 for our goal this year. Mr. Snow asked for a report on how many have never had a zone one inspection. The process on how those properties are dealt with was discussed. Paul will be providing a report to the Board of Directors as to how many zone one properties are still out there not inspected. Pulteney's zone one inspections due ~~is~~<sup>are</sup> high because the first round of inspections is still not complete. Before the sewer went in there were 2900+ septic tanks within the zone one boundary. Paul also stated that there is more progress, but that we are lacking in getting reports into the KWIC office.

Mr. Wahlig questioned the permits to date. There are 77 permits, but some of those were applied for in 2004.

Looking Ahead: Mr. Landre was not with us during this meeting, so Mr. Wahlig gave us a few comments regarding the status of Keuka Lake. The lake is recovering nicely. It is more turbid and the oxygen levels are good. The fish population appears to be coming back and the PH level is at 8.14. Mr. Chadwick mentioned the drop in zebra mussels, which Mr. Wahlig stated is why the lake life is coming back.


Other Business: The KWIC office has an opportunity to move within the same building, but to a slightly bigger office space. We had looked at Suite 201 before, which consists of two separate offices. Rent would be \$300 per month versus the current \$266, according to Steve Isaacs. The budgeted \$3200 rent would include utilities. KWIC would pick up another 25 square ft. of office space. More discussion of this matter brought a motion by Mr. Weber to accept the new office space. Ms. Baldrige seconded the motion. Motion carried.

There was also discussion of the KWIC Clerk being replaced again. Vanessa has left and Cris White has returned to fill the position at this time.

Mr. Snow made a motion at 7:37 pm for the meeting to go into executive session and to include the Clerk, Cris and Paul Bauter. Bill Weber seconded the motion. Motion carried.

At 7:54 pm, Mr. Snow made a motion to move out of executive session to conclude this KWIC meeting. Ms. Pulver seconded the motion. The motion carried. Meeting was adjourned at 7:54 pm.

Respectfully submitted



Cris White, KWIC Recording Secretary  
August 1, 2005



**KWIC**

**Keuka Watershed Improvement Cooperative**  
**Suite 205**  
**1 Keuka Business Park**  
**Penn Yan, NY 14527**  
**315-536-0917**

Paul Bauter, Watershed Manager

Minutes for Meeting Held on September 26, 2005 in the Town of Jerusalem.

Next meeting to be held in the Village of Penn Yan on November 28, 2005 at 7 p.m.

Members present: William Weber (Pulteney), Tom Chadwick (Urbana), Jack Snow (Milo), Marilyn Baldrige (Wayne), Stella Pulver (Hammondsport), Daryl Jones (Jerusalem), and Eileen Farnan (Barrington).

Members absent: Doug Marchionda (Penn Yan).

Guests Present: Paul Bauter (Watershed Manager), Ed Balsley (KLOC Manager), Janet Stone, Bill Oben, Bob Warden, Floyd Lane, Al Wahlig (KLA), and Mark Socola (KLOC Treasurer).

Chairman, Tom Chadwick, called the KWIC meeting to order at 7:20 pm.

Minutes: Minutes of the regular meeting held on July 25, 2005 were approved after a motion was made by Mr. Snow, and seconded by Ms. Baldrige. Motion carried.

Treasurer's Report: Mr. Snow supplied the members with copies of his reports including a balance sheet; Operating Statement showing actual year-to-date expenses versus the budget and the difference; check listing of checks written since our last regular meeting; and a copy of the tentative KWIC Budget for 2006.

Mr. Snow stated our bank balance is at \$23,599 and that we are ahead of where we were last year at this time. After discussing the reports handed out, Mr. Snow stated that a decision does need to be made on the proposed budget for 2006. Ms. Baldrige made a motion to accept the report of the Treasurer. Ms. Pulver seconded the motion, and the motion carried.

With some discussion of the increase for inflation, and the increase in revenue that is offset by the Engineer costs, Mr. Jones made a motion to accept the proposed budget for KWIC's official 2006 Budget. Ms. Pulver seconded the motion. The motion carried.

Manager's Report: Paul Bauter started his report to the directors by sharing with them a list of applications that are in the process of being permitted. Paul noted that some on the list have dates after the names; they are those who have paid permit fees. Also, a few on the list may not even follow through. The amounts are the permit fees that will

Members:

Thomas Chadwick – (Chairman) Urbana  
William A Weber – Pulteney  
Eileen M Farnan – Barrington  
Marilyn Baldrige – Wayne

Norman Snow – (Secretary/Treasurer) Milo  
Stella Pulver – Hammondsport  
Daryl H Jones – Jerusalem  
Doug G Marchionda, Jr – Penn Yan

be collected in order to permit construction for those properties. This was a visual for the directors to get an idea of the workload at the KWIC office. Some comments were made regarding the report for clarification.

Paul moved onto his Progress Report where he stated that 3 townships have no numbers and in an effort to get an accurate zone one report for the Directors, a Watershed Inspector meeting has been scheduled for October 20. All of the inspectors have been encouraged to bring any inspection reports to date. We are still having issues with the database and have scheduled an appointment with our MPR representative for October 4<sup>th</sup>.

To date we have permitted 112 construction projects as opposed to last year at this time where there were 109. It appears that this year there will be a record number of permits issued through the KWIC office. We have also had some issues in the office move with the computers networking.

Paul also suggested that we might want to help ease the load on the inspectors by implementing a program to register some contractors to do Property Transfer inspections. They would want to put some kind of certification on those who actually perform the inspections so they are done properly, and of course, reports would need to be provided to the KWIC office and proper municipal authorities. Each municipality could arrange for a property transfer fee to be paid, but that would be up to the municipalities.

Other discussion included the new policy for new construction and the affect it has had with property owners and contractors. We also talked about goal numbers for zone-one property inspections and how they were formed. Some zone-one numbers drop because of the sewers in place. Also, in order to get Pulteney caught up, Paul felt that there needed to be more manpower. Getting inspections done is up to the property owner. They contact the contractor, who contacts the inspector to schedule the inspection. Some of the issues have been due to lacking reports, inspectors not getting the reports to the KWIC office. All of the inspectors have been provided lists at the beginning of the year showing them the inspections that need to be done and what needs to be caught up on. There may also need to be a little more pressure from the municipal boards in getting reports from the inspectors.

Looking Ahead: Mr. Landre was not with us this evening. Bob Warden was there and discussed the "Home Rule" and it's status. He began by thanking the Directors for appointing the committee to put together a draft that would hopefully and eventually become law for homeowners on Keuka Lake to practice. Mr. Warden discussed the goals and concerns of the Home Rule and stated that at this point it is in the hands of the directors to vote on at each municipal board meeting.

There was discussion regarding uniformity between municipalities, getting a resolution drawn up, and upcoming meetings in each municipality. Mr. Warden will work with the KWIC clerk in distributing information.

Other Business: None.

At 7:53 pm, Mr. Weber made a motion to adjourn this KWIC meeting. Ms. Pulver seconded the motion. The motion carried.

Respectfully submitted

A handwritten signature in cursive script, appearing to read "Cris".

Cris White, KWIC Recording Secretary  
November 1, 2005





**KWIC**

**Keuka Watershed Improvement Cooperative  
Suite 201  
1 Keuka Business Park  
Penn Yan, NY 14527  
315-536-0917**

Paul Bauter, Watershed Manager

Minutes for Meeting Held on November 28, 2005 in the Village of Penn Yan.

Next meeting to be held in the Town of Milo on January 23, 2006 at 7:00 p.m.

Members present: William Weber (Pulteney), Tom Chadwick (Urbana), Jack Snow (Milo), Marilyn Baldrige (Wayne), Doug Marchionda (Penn Yan), Daryl Jones (Jerusalem), and Eileen Farnan (Barrington).

Members absent: Stella Pulver (Hammondsport).

Guests Present: Paul Bauter (Watershed Manager), Ed Balsley (KLOC Manager), Bill Oben, Bob Worden, Pete Robbins, Al Wahlig (KLA), and Mark Socola (KLOC Treasurer), Jody Allen, PE, Bill Schroeder, Terry DeBuck (Inspector, Hammondsport & Urbana), and Dawn Dowdle, Supervisor Elect for the Town of Wayne.

Chairman, Tom Chadwick, called the KWIC meeting to order at 7:39 pm.

Minutes: Minutes of the regular meeting held on September 26, 2005 were approved after a motion was made by Mr. Snow, and seconded by Ms. Baldrige. Motion carried.

Treasurer's Report: Included in Mr. Snow's handout information, was a balance sheet amount shown as of date of this meeting. Mr. Snow discussed an escrow amount of NYS income tax shown and an end of year \$5000-6000 surplus.

Also included is a list of checks written since our September meeting. In regards to the budget, he stated that we are over on fees, but that amount is offset by payment to Mr. Osgood.

Mr. Weber made a motion to accept the Treasurer's Report. Seconded by Mr. Jones, this motion carried.

Manager's Report: Paul discussed a Resolution for Quality Communities Program Grant for Waterfront Development Plan, as the County would like to get a letter of support for their plan. Mr. Snow made a motion to provide this letter of support. Ms. Baldrige seconded the motion and it carried.

Paul mentioned a request from a property owner for the release of grey water, for which Paul stated the owners would need to get a variance from the state. These owners are

Members:

Thomas Chadwick – (Chairman) Urbana  
William A Weber – Pulteney  
Eileen M Farnan – Barrington  
Marilyn Baldrige – Wayne

Norman Snow – (Secretary/Treasurer) Milo  
Stella Pulver – Hammondsport  
Daryl H Jones – Jerusalem  
Doug G Marchionda, Jr – Penn Yan

looking for variance from a black water system too. The owner in the Town of Wayne is trying to build a cabin stating that it will have no running water and they will be using a compost toilet. The grey water system is required and falls under local management. Owners have stated there will be water brought to the property and only minimal use, and they have plans drawn up from an engineer for a drip system. The property in question does have a well with an outside pump. The house is constructed; they need to get their certificate of occupancy. The board stated there is insufficient evidence to make a decision and that they should provide Paul with detailed information to submit to the board members.

Paul also discussed the Keuka Watershed website is up and running.

Inspection activity reports were dispersed to each member. Paul pointed out our goal numbers and number of permit applications received to date. We executed an Inspectors' meeting in October. It is a busy time of the year for the inspectors, and we are still trying to get information from them. The second page of the activity report, Paul showed a manager's report, regarding new site evaluations and whether they are for repairs, renewals, or replacements. The third page was another breakdown of permits not yet permitted and Paul discussed their status.

Paul stated that the new policy seems to be working, applying to new systems, not replacement. Everything needs an engineer's stamp except for renewal. It took about two months for things to start to relax a bit.

Looking Ahead: Mr. Landre was not with us this evening. There was a presentation however, presented by Mr. Worden regarding the Mooring Law and it's status. In his presentation, Mr. Worden pointed out that 6 of 8 public meetings have been held. He also noted that they needed a note from the Attorney for the Town of Urbana for them to be the lead agency. Specific details were discussed regarding the Law and a proposed law is being redrafted.

Other Business: Paul Bauter discussed with the members of the board that Mr. Craig Jackson of the DEC would like to hear comments regarding the 42-unit townhouse on both sides of Route 54 proposed in the Town of Wayne. There were questions regarding sewage treatment and a water plant. Paul stated there was no plan yet for storm water. There is concern with slopes and a nearby creek that discharges into Keuka Lake. Mr. Jackson is looking for preliminary comments and a general approval or oppose of said project. Without sufficient information, the board will not be able to comment at this time.

Also discussed in this portion of the meeting was a letter from Jody Allen, of Allen Engineering, who questioned her need for Paul to witness site evaluations. Ms. Allen is concerned that she doesn't know what to charge her clients and that the new policy regarding the permitting of construction of wastewater treatment systems has become confusing process. After some discussion, Mr. Snow suggested that the board appoint a committee to look into the issues regarding Professional Engineers and the permitting process. This committee will include Mr. Chadwick, Mr. Snow, Mr. Jones, and Mr. Weber, from the board, along with Jody and Paul.

At 9:45 pm this board meeting went into executive session to discuss a personnel matter, as a motion was made by Mr. Jones and seconded by Ms. Baldrige.

At 10:15 pm, Ms. Baldrige made a motion to end the executive session. Mr. Jones seconded Ms. Baldrige's motion. Mr. Chadwick motioned to adjourn this KWIC meeting. Mr. Weber seconded the motion. The motion carried.

Respectfully submitted



Cris White, KWIC Recording Secretary  
January 1, 2006