

**2018**

**KWIC MINUTES**

APPROVED

DRAFT

 SCANNED

KEUKA WATERSHED IMPROVEMENT COOPERATIVE  
Minutes -January 22, 2018  
Town of Jerusalem - Branchport Fire Hall

Mark Illig called the meeting to order at 7:45pm, following the KLOC meetinf. He explained that Steve Butchko was unable to attend. The following were in attendance Mark Illig, Pulteney, John Webster, Urbana; Leslie Church, Milo; Nate Olney, Barrington; Anne C. Green, Hammondsport; Patrick Killen, Jerusalem'; Leigh Mackerchar, Penn Yan. KWIC Managers James Balyszak and Colby Petersen were present. Guests were Bill Laffin, and Bill Weber.

As keeping with past practice, the chairman of KWIC is the vice chair of KLOC who was selected at the KLOC meeting, namely Steve Butchko, Wayne. The Vice Chair of KWIC is the chair of KLOC, namely Mark Illig, Pulteney. Anne Green, Hammondsport is secretary of both.

The minutes of November 27 were approved as emailed on motion of Olney and second by Church.

The Contract Manager presented the contract renewal with Yates County Soil and Water for 2018. It will be \$151.60 per unit of service which is 1.5% increase over last year. This was approved on motion of Killen and second by Webster.

Bookkeeper's Report: Not all Commissioners had a copy so it was agreed to delay budget adoption until our February meeting. However the Bookkeeper was directed to pay bills, including \$1493.90 to YCSW for December on m/Illig and s/Olney.

Contract Manager Report:: each municipality was given its most recent update of inspections. \$450 was approved to pay for the upload of real property data from Yates and Steuben Counties to the data base on m/Killen, s/Illig.

The NYSDEC Grant: Tim Cutler is gathering the info so KWIC can be reimbursed for its expenditures.

LULA Training will be April 30, 2018 at Yates County Auditorium: There will be a presentation of View Sheds and mock planning board meeting presentation.

In light of Jim Balyszak' retirement (Congratulations), Colby Petersen has been named District Manager of YCSW (ditto),

We adjourned at 8:05pm. Next meeting is February 26, 2018 at the Town of Milo at 7pm.

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KEUKA WATERSHED IMPROVEMENT COOPERATIVE  
MINUTES FEBRUARY 26, 2018  
TOWN OF MILO

Chair Steve Butchko called the meeting to order at 7:00pm. The following representatives were present: Nate Olney, Barrington; Anne C. Green, Hammondsport; Mark Illig, Pulteney ; Patrick Killen, Jerusalem; Dale Hallings, Milo; Leigh Mackerchar, Penn Yan; John Webster, Urbana; Steve Butchko, Wayne and Colby Peterson, contract manager. Forgot or lost guest sign in sheet.

Following the pledge to the flag, Webster moved and Butchko seconded the approval of the January 22 minutes as emailed. Carried. The bookkeeper's report as emailed was approved on motion of Killen and Olney. We agreed we had already approved the budget for 2018; Also the billings have been sent to municipalities. The Manager's bill for \$2122.68 was approved. However a bill from Go Daddy for the web domain was unknown. Illig is to check with Dan Radigan about it.

The Manager's report was given by Colby Peterson. Each municipality was given its monthly report. No training is yet scheduled for watershed inspector certification but it is being worked on. There is training in March on a new aerobic system for current inspectors.

Other: The numbers are in for the work on the Stony Star Wart clean up and ready for submission to the DEC so KWIC can get reimbursed. We will wait to see how the growth develops before scheduling another harvest. Also, Killen spoke about doing the Branchport branch again this summer.

New York State grants through counties for septic repair/replacement was discussed : Yates got \$200,000 but Steuben only applied for Smith Pond.

Harmful Algae Blooms money from New York State. Keuka Lake was not one of the priority Lakes to get money. Municipalities were urged to pass a resolution to the State Officials to get money before Keuka develops a major problem. The project "Moorings at Keuka" at the north end was discussed again - it must be clear that KLOC may need to dredge sometime so there has to be room and that KLOC will not dredge solely for navigational needs. A general discussion of commercial/restaurants on the lake and the problem that the Department of Healths do not enforce out septic requirements.

LULA training is April 30, 2018 at the Yates County Building 5-8 pm with pizza. Credit hours for Planning and Zoning Boards are available.

Next Meeting March 26 - Village of Penn Yan . KLOC will start out at 7pm.

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KEUKA WATERSHED IMPROVEMENT COOPERATIVE  
MINUTES MARCH 26, 2018  
VILLAGE OF PENN YAN

Chair Steve Butchko called the meeting to order at 7:00pm. The following representatives were present: Anne C. Green, Hammondsport; Mark Illig, Pulteney ; Patrick Killen, Jerusalem; Leigh Mackerchar, Penn Yan; ; Steve Butchko, Wayne and Colby Peterson, Contract Manager. Barrington, Milo, and Urbana were not represented. Guests who signed in: Bill Weber, Chris Ebburtson, Bill Laffin, Mary Zeljz, Mark Morris, undecipherable. KLOC Gate keepers: Brent Bodine and Bill Jensen.

There was a coin flip to determine whether KWIC or KLOC would go first and KWIC "won". Next time KLOC will go first. This was done out of concern for the staffs of each sitting through the other meeting.

The meeting was called to order at 7 pm by Chair Butchko with the pledge to the flag. The minutes of February 26 as emailed were approved on motion of Killen and second by Illig. The bookkeepers' emailed report for February was reviewed. It and the Manger's bill of \$909.72 were approved on motion of Green and second by Killen.

Contract Manager Colby Peterson distributed the reports of each municipality. A report on the Switz Restaurant system was given in detail. It is monitored by DEC/DOH not KWIC, however due to continuing concerns with the system The Town of Wayne sent a letter to the state agencies and it did get results. It is hoped that the DEC/DOH will be closely watching that the restaurant keeps its agreement.

Harmful Algae Bloom resolutions to the Governor were passed by each municipality requesting the state to include Keuka in the distribution of additional state monies to combat the invasion.

Mark Morris spoke on meeting with Seneca Lake folks on the 9 Element Plan it is adopting. It is a watershed wide multi disciplinary team to determine what is going into the lake. He did send a link to us and will report again to KWIC.

Bill Laffin reported that KLA still has 5 boxes of KWIC material from Bill Weber and would like them disposed of. A couple of volunteers will review and see if any of the material should go to Pat Christiansen our records keeper to be added to our stored files.

Chair Butchko said he was inviting 2 Yates County Legislators to our next meeting. He will do the same for Steuben when next we meet in Steuben.

LULA Training is April 30 at Yates County auditorium at 5:30. Training credits available. Meeting ajourned at 7:45 by Killen and Mackerchar.

KEUKA LAKE WATERSHED IMPROVEMENT COOPERATIVE  
MINUTES OF APRIL 23, 2018  
AT BARRINGTON TOWN HALL

Chairman Steve Butchko called the meeting to order at 7:00 pm. After the Pledge to the Flag the following Commissioners were present: Butchko, (Wayne); Leslie Church, (Milo); Mark Illig, (Pulteney); John Kuehn, (Barrington); Anne Green, (Hammondsport); Patrick Killen, (Jerusalem); Leigh Mackerchar, (Penn Yan). Urbana was not represented. Gate Manager Colby Peterson was present. Guests who signed in : Bill weber, Bill Jensen, Brent Bodine, Sue Lange, Dennis Carlson, Bill Laffin, Diane Edwards, Richard Osgood, Tim Cutler, Mark Morris, Bonnie Perry (Yates County Legislature).

For the benefit of new guests Chair Butchko explained KWIC/KLOC structure and history and the good effect it has had on the Keuka water quality.

On motion of Jerusalem and second by Pulteney The minutes of March 26 as emailed were approved.

On motion of Hammondsport and second by Milo the Bookkeeper's report of March 31, 2018 was approved as emailed. Bills of \$2577.50 for the gate manager and \$720 for DSD were approved on motion of Jerusalem and second by Pulteney.

The CONTRACT MANAGER, Colby Peterson distributed the monthly report to each municipality. He reported that Urbana will be approving the use of 5 pumpers to do inspections and the paper work and data base updates will be done by the Town's deputy Clerk. He reported on the issues at the Switzerland Inn - DEC will continue to permit the Inn to discharge into the lake if its chlorination system is installed, working and monitored. It is hoped that KWIC will be permitted to do the oversight inspections. The Manager was asked to obtain a list of the SPEDES permits around the lake.

The Board on motion of Jerusalem and second by MILO approved the loan of \$15,000 to KLOC to assist in financing the planning and implementation of certain repairs to flood control structures located in the Village of Penn Yan. KLOC shall repay this loan over 5 years @ \$3000 per year. (Resolution and M U) are attached as part of these minutes. A roll call vote showed 7 in favor of the resolution and MU; 1 absent. Following approval, the Short form Environmental assessment was completed finding no negative impact.

Mark Morris, Chair of KLA's Water Quality Committee made a report concerning the 9 Element Plan and the establishment of a committee (which is to represent stake holders) to update Keuka's watershed management plan. There will be 3 KLA members, 1 Keuka College member, 1 person from Cornell University Cooperative Education and a representative from the Yates County Soil and Water.. Chair Butchko moved and Killen seconded appreciation to Mark Morris for taking

on this task and to appoint and support the Yates County Soil and Water Dept, currently Colby Peterson in this matter.

The five boxes from the late 50"s left by Bill Weber at the KLA offices will be reviewed and the KWIC records officer (Pat Christensen) will be asked to organize them.

Folks were reminded of the eighth annual LULA training at the Yates County Auditorium on April 30. Two hours of training credit are available.

Meeting adjourned at 7:56 pm for the KLOC Meeting.

Attachments to these minutes are the MOU between KWIC/KLOC and Resolution on KWIC loaning KLOC \$15,000.

**NEXT MEETING TUESDAY MAY 29, 2018 AT WAYNE.**

KWIC minutes of April 23, 2018 Page 2.

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KEUKA WATERSHED IMPROVEMENT COOPERATIVE  
Minutes of May 29, 2018  
AT WAYNE TOWN HALL

The meeting was called to order at 7:pm by Chair Butchko. After the Pledge, the following answered the roll call: John Kuehn, Barrington; Anne C. Green, Hammondsport; Arnie Sorensen, Milo; Leigh Mackerchar, Penn Yan; John Webster, Urbana; Steve Butchko, Wayne. Jerusalem and Pulteney were not represented.. Colby Pertersen, Manager was present.

Regular order was suspended for the purpose of public comments of the Switzerland Inn/septic issue as about 18 persons were present for that purpose. All comments were concerned with reports that the system had not been inspected for years and raw sewage was being dumped into the lake near water intake pipes of nearby neighbors. A short history of the situation was given noting that neither KWIC nor the Town has jurisdiction of the commercial operations on the lake, that DEC and the Dept. Of Health is the authority. All parties were urged to comment on the plan to those agencies. The plan is permitting an older technology which needs to be monitored by a third Party. After 50 minutes of comments the public session was closed and regular order begun.

The minutes of April 23 were approved on M/Barrington S/Penn Yan.

The Bookkeeper's Report was approved and the legal bill for \$897 from Harter Secrest and Emery concerning the financing of the repairs to the gates and writing the resolution and MOU was agreed to be split with KLOC on M/Urbana, S/ Penn Yan.

The Manager's Report: Reports were distributed to each municipalities and he reported that generally "business is picking up" now that the weather has improved.

Other business: Referring to the Switzerland Inn issue, on Motion of Wayne and Second by Hammondsport, it was agreed to send a letter during the comment period outlining KWIC's concerns and to copy the state, county legislators. Further we need assurances from DEC that inspections are being carried out on other commercial properties on our lake.

Keuka Lake Looking ahead - 9 Element Plan grant application is due July 23. Mark Morris of KLA will prepare information MOU for our June meeting. It will work jointly with the Seneca Lake Association.

Meeting was adjourned at 8:04 for the KLOC meeting.

Next KWIC meeting is June 25<sup>th</sup> at the Town of Urbana.

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KEUKA WATERSHED IMPROVEMENT COOPERATIVE  
MINUTES OF JUNE 25, 2018  
AT URBANA TOWN HALL

At 7:22 pm Chair Butchko called the meeting to order, following the KLOC meeting. Answering the roll call were the following commissioners: Steve Butchko, (Wayne) John Kuehn, (Barrington), Anne C. Green, (Hammondsport); Mark Illig, (Pulteney) Patrick Killen, (Jerusalem); Leslie Church, (Milo); John Webster, (Urbana); Leigh Mackerchar, (Penn Yan). Others attending were Bill Laffin,,KLA; Michael Hanna Steuben County Legislature; and Bill Jensen, KLOC gate manger.

The minutes as emailed for May 29, 2018 were approved on motion of Webster second by Mackerchar.

The bookkeeper' report as emailed was approved on M/Webster, S/Penn Yan along with the contract manager's bill for \$2842.88 for May, 2018.

In the absence of the contract manager, the monthly activity reports were distributed to each municipality by Chair Butchko who said a half year comparison report will be prepared for next month's meeting. Also the OTN training will be held in Potter on August 2.

DEC 9 element Plan. Chair Butchko, with Mr. Wheatland of the Seneca Lake Association and Mark Morris of KLA., presented a plan of Keuka and Seneca Lake to develop a 9 element plan and apply for a grant to pay for it. It was stated that having a Plan was crucial to getting DEC and EPA funding. Generally such a plan will provide for monitoring water quality and to determine what nutrients are out of balance in the water which trigger HABs in the lake. At least 2 years of data will be required and then an examination of the sources of these nutrients would be carried out and finally a plan would be developed to prevent such activity. It was emphasized that currently neither lake is in trouble but the trend for the nutrients is up and we need to be proactive. At this time the cost is \$340,000, the grant would ask for \$100,000. At present KLA has committed \$5000 over three years, Corning INC, \$45000. Discussion ensued because final solid numbers were not possible. Keuka would be 25% of the plan and represented through KLA on the Board. KWIC was asked to commit \$5000 over three years. On motion of Pulteney, S/Hammondsport, the commissioners voted 8 to 0 to authorize up to \$5000 over three years to work with Seneca Lake in developing the 9-Element plan and passed the official resolution for KWIC to be submitted with the grant request.

Switzerland Inn update: It has been determined that the Switz is the only restaurant which is dumping treated sewage into the Lake and may be working on another type of system which would decrease the need for monitoring so closely.

The Commissioners also agreed to move the *July meeting to Monday the 16<sup>th</sup> in Milo at 1pm just prior to the grant deadline so final number are given to each member of KWIC.*



APPROVED

KEUKA LAKE WATERSHED IMPROVEMENT COOPERATIVE  
MINUTES OF JULY 23, 2018  
AT THE HAMMONDSPORT TOWN HALL



SCANNED

Chairman Steve Butchko called the meeting to order at 7:00PM. After the Pledge to the Flag the following Commissioners were present: Butchko, (Wayne); Leslie Church,(Milo); Mark Illig, (Pulteney); John Kuehn, (Barrington); Patrick Killen, (Jerusalem); Leigh Mackerchar, (Penn Yan). John Webster, (Urbana); Emery Cummings, Jr, (Hammondsport). KWIC Manager, Colby Peterson was present. Guests who signed in: Bill Weber, Dennis Carlson, Bill Laffin, Richard Osgood, Mark Morris

On motion of Commissioner Patrick Killen and seconded by Commissioner John Webster, the June 4, 2018 minutes were approved as submitted per email. All in favor.

On motion of Commissioner Webster and seconded by Commissioner Church, a salary increase of 2% for Patty Christensen was approved. All in favor.

On motion of Commissioner Illig and seconded by Commissioner Webster, the proposed 2019 Budget was approved. All in favor.

On motion of Commissioner Kuehn and seconded by Commissioner Killen, the Bookkeeper's Report was approved. All in favor.

On motion of Commissioner Kuehn and seconded by Commissioner Illig, a letter supporting a Jerusalem Public Sewer system will be sent. All in favor.

On motion of Commissioner Webster and seconded by Commissioner Killen, the YCS & W voucher was approved. All in favor.

Mr. Morris stated that CNY will begin their harvesting in the middle of August.

Meeting adjourned at 8:05PM.

**NEXT MEETING MONDAY, AUGUST 27 AT PULTENEY.**



## **KEUKA WATERSHED IMPROVEMENT COOPERATIVE AUGUST 27, 2018 MINUTES PULTENEY TOWN HALL**

Chairman Steve Butchko called the meeting to order at 7:00PM. After the Pledge to the Flag the following Commissioners were present: Butchko, (Wayne); Leslie Church, (Milo); Mark Illig, (Pulteney); John Kuehn, (Barrington); Patrick Killen, (Jerusalem); Leigh Mackerchar, (Penn Yan). John Webster, (Urbana); Anne C. Green, (Hammondsport). KWIC Manager, Colby Peterson was present. Guests who signed in: Bill Weber, Dennis Carlson, Bill Laffin, Mark Morris, Nancy Cole, Kris West, Brent Bodine.

The draft minutes as emailed were amended to show that Emery Cummings, Jr. Represented Hammondsport and to delete the reference to the KLOC meeting which did not take place. Then July minutes were approved as amended by motion of Illig and second by Killen.

The bookkeeper's emailed report was approved along with the bills from legal firm, Harter, Secrest, and Emery for \$103; DSD's bill for the annual web maintenance fee of \$2800 and the Yates County Soil and Water District bills for the contract manager for June of \$2350.11 and July of \$3316.69 on motion of Webster and second by Church.

Colby Pertersen, Contract Manager distributed his report of activities and the individual municipal reports. Clearly July was a very busy month but August has proven to be lighter.

Other business:

The Starry Stonewart removal was done August 21-22 which was less bulky than last year. The same contractor was used and the town of Jerusalem aided in disposal again. Killen announced that the hand removal of the algae from Sugar Creek will take place September 22 or 29 with the help of volunteers.

Mark Morris of KLA reported over 130 Keuka Lake area residents attended the August 20 annual water quality conference at Keuka College. An emphasis on water quality monitoring was made which will help the determination of what contaminates and source points exists in keeping with 9 Element plan.

Killen, asked for a letter of support for a grant to the Fingerlakes Museum to plant trees/vegetation along Sugar Creek. Moved by Killen, second by Butchko, approved.

YCSW will have a seminar on cover crop February 13, 2019. LULA Training will be Apr; 29, 2019.

KWIC will meet 9/24/18 Town of Jerusalem (Branchport fire hall)

Adjourned at 8PM for KLOC meeting



**KEUKA WATERSHED IMPROVEMENT COOPERATIVE  
MEETING MINUTES OF SEPTEMBER 24, 2018  
JERUSALEM TOWN HALL**

Chair Butchko called the meeting to order at 7:00 pm. Following the Pledge the following commissioners answered the roll call: Stephen Butchko, Wayne; Mark Illig, Pulteney; Patrick Killen, Jerusalem; Jim Harris, Milo; Leigh Mackerchar, Penn Yan; John Webster, Urbana; and Anne C. Green, Hammondsport. Guests who signed in were Bill Laffin, Dennis Carlson, and Mark Morris. Contract Manager Colby Peterson was not present.

The minutes of August 27, 2018 were approved as emailed on motion of Illig and second by Killen. The Bookkeeper's report was approved as emailed on motion of Green and second by Illig.

Chairman Butchko, in the absence of the Manager distributed Managers activity list for August and each municipality's monthly inspection reports. We discussed the continuing issue of past dues and in particular the zone 1 past dues. Not clear if it is the lack of inspections or failure to enter into the data base.

Other: 9 Element Plan, the Keuka team headed by Mark Morris continuing to meet with Seneca Pure Water Group to prepare data for grant funding in July. The group also determined it needs to find point sources of contaminates as a first step. Keuka will use members of the LULA group to begin the process. A list of native plants in the lakes is on [www.senecalake.org](http://www.senecalake.org).

Starry Stone wart harvesting in Sugar Creek, Killen, reported that on September 22, 27 volunteers harvested probably 50% more than last year.

Gate Repair Grant application from DASNY is proceeding re: report from Killen. A discussion was begun on whether gate openings could be used for other than level control e.g. high turbidity in the water.

Reminders: Cover crop seminar February 13, 2019 and Lula Training April 27, 2019.

Adjourned at 7:50pm There was not KLOC meeting

Next meeting at Town of Milo October 22, 2018. There will be a KLOC meeting also.

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KEUKA WATERSHED IMPROVEMENT COOPERATIVE  
October 22, 2018 MINUTES  
MILO TOWN HALL

Vice Chair Illig called the meeting to order due to illness of the Chair at 7:00 pm. The following answered the roll call Illig (Pulteney); Church (Milo); Kuehn, (Barrington); Killen, (Jerusalem); Mackerchar, (Penn Yan); Green, (Hammondsport); Urbana and Wayne were not represented. Guests included: Dennis Carlson, Bill Laffin, and Richard Osgood. Gate Keeper Brent Bodine was present.

The minutes of September 24<sup>th</sup> were approved as emailed on motion of Jerusalem and second by Penn Yan.

The Bookeeper's report as emailed was reviewed and bills from DSD for the domain name -\$90 and Yates County Soil and Water for the contract manager for September - \$2463.83 were approved on motion of Jerusalem and second by Penn Yan,

Pulteney moved and Milo seconded adjournment at 7:05pm and to proceed to the KLOC meeting.. Approved

Next KWIC meeting is November 26, 2018 at Penn Yan.

APPROVED

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## KEUKA WATERSHED IMPROVEMENT COOPERATIVE MEETING MINUTES---NOVEMBER 28, 2016 TOWN OF WAYNE

Commissioners present: Stephen Butchko, Wayne; John Webster, Urbana; Leslie Church, Milo; Mark Illig, Pulteney; Phil Warren, Barrington; Anne C. Green, Hammondsport; Patrick Killen, Jerusalem; absent Penn Yan. Others: Colby Petersen, KWIC Manager; Mark Morris, Bill Laffin, Dennis Carlson, Al Wahlig, Diane Edwards, Tim Cutler, Michael Hanna.

Chair Butchko called the meeting to order at 7:40 pm. Minutes from September were approved on motion of Barrington and second by Milo. The Bookkeeper's Report was reviewed and it was noted that there is still an outstanding bill from Yates County Soil and Water (for Manager's fee). The report was approved on motion of Urbana and Milo.

Manager's report was given by Colby Petersen. Copies of inspection data through November 28 were distributed to each municipality, and a chart comparing the municipalities for the year. Also the time record for October and November was given out. On the DOH waivers for KWIC, it was stated that they were approved a year ago but no written authorization has been given. Thanks for a job well done this year was expressed to the Managers and Yates County.

WEB site presentation: Scott Demin, DSD presented a possible new web page presentation. Questions were raised concerning the cost and whether in fact a new site was necessary. It was agreed that Killen, Butchko and Illig would be a committee to determine what should be on web page, what improvements they would recommend, get a written proposal from DSD and to work with Radigan who manages the current site. Also, some at the September meeting questioned that \$7500 was approved for a new site (it was not in the minutes).

DOS Grant presentation given by Butchko. This is the grant which used Cornell to discuss a sustainable Keuka. The presentation in part relied on the LULA planning group. The central point was whether there is a way to protect the Keuka Viewshed from private invasive development and the possibilities of solar/wind power structures.

2017 Meeting Schedule (the 4<sup>th</sup> Monday of the month at 7:00 pm): January 23, Urbana (changed from Hammondsport); February 27, Hammondsport; March 27 Pulteney; April 24 Jerusalem (Branchport Fire Department); We will finalize the rest of the year as we determine if monthly or every other month meetings are necessary.

The Land Use seminar is April 27 at the Yates County Ad Building.

Next meeting at Urbana Town Hall, 7:00pm January 23 KLA will have a presentation on the Invasive Species situation. Please review material distributed by KLA to each Commissioner.

Adjourned at 9:00pm on motion from Hammondsport, second by Jerusalem.