

Supervisor Mark Illig called the regular meeting of the Pulteney Town Board to order at 7:00 PM on Wednesday, September 9, 2020, at the Pulteney Town Hall with the Pledge of Allegiance.

Roll call: Supervisor Mark Illig; Councilman Elizabeth White; Councilman Michael Yastremski; Councilman Tammy Tones; Councilman Kathleen Burns; Highway Superintendent Terry Gibson; Attorney Mark Schlechter; Bookkeeper Rebecca Welch; and Town Clerk Erica Giambra.

It is noted those in limited attendance wore masks and social distancing was practiced at 6 feet apart.

Bill Weber spoke of the recent passing of his friend and neighbor, Tom Smith. He and his wife Carole, moved to Stone Point in 1994 after he retired from the Veterans Administration hospital in Batavia. They enjoyed their summer residence fixing it up every year while spending winters in Florida. Tom was diagnosed with colon cancer five years ago and recently entered into home hospice this summer passing September 4<sup>th</sup>. He will be fondly remembered and sadly missed by many.

Councilman White made motion seconded by Councilman Tones to accept the minutes of the August 12, 2020 regular Board meeting. All in favor. Carried.

Councilman Yastremski made motion seconded by Councilman Burns to authorize to pay General Bills in the amount of \$4,593.01 being vouchers No. 20-147 to No. 20-160. Roll call vote: Councilman White, yes; Councilman Tones, yes; Councilman Burns, yes; Councilman Yastremski, yes; Supervisor Illig, yes. Carried. Supervisor Illig noted voucher No. 20-150 to Don Strzepek for our contractual mowing payment. Also, voucher No. 20-160 to Wade Hilton for uniform reimbursement as union contracted. Remaining vouchers are overall routine for General this month. Councilman Burns pointed out voucher No. 20-127 from July was not approved with the previous vouchers. Bookkeeper Welch explained this voucher is the last water bill for the Ambulance building that the Town will be responsible for. Councilman Burns made motion seconded by Councilman White to authorize to pay voucher No. 20-127 in the amount of \$105.00. Roll call vote: Councilman White, yes; Councilman Tones, yes; Councilman Burns, yes; Councilman Yastremski, yes; Supervisor Illig, yes. Carried.

Councilman Tones made motion seconded by Councilman Yastremski to pay Highway Bills in the amount of \$86,839.26 being vouchers No. 20-169 to No. 20-184. Roll call vote: Councilman White, yes; Councilman Tones, yes; Councilman Burns, yes; Councilman Yastremski, yes; Supervisor Illig, yes. Carried. Voucher No. 20-169 to Suit-Kote Corp. being the most expensive at \$69,025.80 will be reimbursed through CHIPS funding. Remaining vouchers overall routine.

Councilman White made motion seconded by Councilman Tones to pay Water District #1 Bills in the amount of \$8,750.71 being vouchers No. 20-77 to No. 20-83. Roll call vote: Councilman White, yes; Councilman Tones, yes; Councilman Burns, yes; Councilman Yastremski, yes; Supervisor Illig, yes. Carried. Voucher No. 20-83 being the main expense to the Village of Penn Yan for our contractual water payment.

There are no transfers this month. The balance sheets and profit & loss reports were available to review.

The Highway, Water Department, Municipal Services, Justice and Historian reports were all available to review.

Municipal Services Manager Welch commented building permits are continuing to slow slightly. He has been spending a lot of time on property transfers that have not passed inspection. He completed ISO (Insurance Services Organization) and a report will be issued within 3 months. With COVID, he is not able to take his usual mandatory in person trainings, therefore is in the process of taking webinars to reach the 24 hours required for licensing.

Supervisor Illig mentioned along with the Water report, Chuck has been taking lead and copper sampling, which is required every 3 years from random properties within the Water District. In addition, he is continuing to work on replacing failing meters.

For the Assessor report, Supervisor Illig stated Assessor Oliver is fortunately back to work and feeling well after recent trips to the hospital in July.

Highway Supt. Gibson reported the Dept. has replaced 7 culverts on Lower Middle Road allowing them to grind the road next year. They borrowed the County Soil & Water excavator for a week to clean out ditches and cattails in the Town pond. NYSDOT painted lines on Judson Road that is being used as a detour while SR54A is closed. Highway Supt. Gibson is interested in purchasing a culvert pipe planned for Gay Road now, before the prices increases. By purchasing now, we would save \$25.00/ft he reported. The culvert pipe is budgeted on a State bid, therefore the Board agreed to move forward with the purchase. Lastly, he received information today Governor Cuomo has cut CHIPS funding 20%. He is waiting to see how much funding, if any we will receive.

Supervisor Illig reported the Board held a budget workshop prior to the meeting from 5-7PM this evening. A tentative budget will be sent to the Board prior to the October meeting to be reviewed/updated to enable adoption of the preliminary budget in October and schedule a public hearing for November.

Attorney Schlechter is now asking for additional paperwork to conclude the ambulance sub-division. He is in need of the Board Resolution to transfer ownership and minutes from the Planning Board sub-division approval. Clerk Giambra will send those documents so Atty. Schlechter can finalize the paperwork.

There is not a Planning Board meeting this Monday, September 14<sup>th</sup>, however Lauren is expecting there will be a meeting scheduled for October. Highway Supt. Gibson/Chairman of the Planning Board, asked if Atty. Schlechter would be present to hear and review the proposed lighting regulations at the October Planning Board meeting (if scheduled). Atty. Schlechter agreed. Clerk Giambra will send him the proposed regulations prior to the meeting. There is not a Zoning Board of Appeals meeting scheduled for September. Lauren commented there is an application in the works, however there is no rush in scheduling.

Under old business, as reported last month, the Town of Pulteney has been selected by the NYS Comptroller's Office for an audit. Due to COVID, they are not making office visits instead the audit is being done remotely. Clerk Giambra and Bookkeeper Welch have been providing several requested lists of documents sent via secured email file. We are still undergoing the data collection process with no written feedback at this time. Once a formal analysis and report are provided, the Board will set up committees to work on updating administrative policies. Supervisor Illig thanked Bookkeeper Welch and Clerk Giambra for their continued extensive efforts in providing the requested documentation. Further updates at the October meeting.

Continuing with old business, Highway Supt. Gibson wanted to confirm with the Board he could move forward with his search of a new Highway pickup truck that has been budgeted for 2020. Supervisor Illig commented to the Board the 2008 truck is falling apart. He asked particulars of what type of truck Highway Supt. Gibson was looking for. He responded a truck similar to the recently purchased Water Dept. pickup truck. Highway Supt. Gibson originally thought he wanted a truck that he could put a plow on, however he and the Board agreed is not necessary. The Water Dept. truck was approx. \$27,000.00. With Water Operator Dluzak's assistance, he will report back at the October meeting with updated prices. Hopefully, a similar truck around the same price range will be available. As a Highway line item, \$20,705.00 is currently budgeted for 2020, therefore the remaining amount will need to come out of another line item within the Highway budget.

Under new business, as Supervisor Illig reported earlier, the Board held a budget workshop to formulate a 2021 tentative budget. See budget workshop minutes.

Supervisor Illig stated there is a need for an executive session and quarterly audit/review, however asked the public if they had any comments or questions at this time.

Carol McGill was present and commented, as she spends a lot of time at the library and around the buildings, she has received various comments regarding the playground equipment, in particular the little kid's area closest to the library. She and other residents are concerned the equipment is not in a safe spot and there are little to no wood chips surrounding the equipment. She is suggesting possibly moving that piece of equipment that is near the library to the south of the swings. It is also being suggested to remove the chain linked fence in between the playground and basketball court so parents can watch and attend to their children easier. Supervisor Illig agreed safety is of utmost importance regarding the playground. The playground as it is now, was established around 2008. Supervisor Illig proposed taking a comprehensive look at resident concerns and what they would like to see as the future of the playground. Councilman Burns and Councilman White offered to co-chair a committee to develop a vision for the playground working with community members. Carol agreed to assist. Carol also mentioned the library has pickleball equipment now for anyone in need and interested in playing. This summer the new tennis/pickleball court has gotten such wonderful feedback and a lot of use 😊

With nothing further heard, Supervisor Illig made motion seconded by Councilman White to adjourn the regular meeting and enter into an executive session. All in favor. Carried.

Supervisor Illig made motion seconded by Councilman Yastremski to adjourn the executive session and resume the regular meeting. All in favor. Carried.

After a successful quarterly audit/review, Supervisor Illig made motion seconded by Councilman Tones to adjourn the regular meeting. All in favor. Carried.

Meeting adjourned at 7:55 PM.

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Erica Giambra, Town Clerk

