

Supervisor Illig called the regular meeting of the Pulteney Town Board to order at 7:00 PM on Wednesday, November 13, 2024, at the Pulteney Town Hall with the Pledge of Allegiance.

Roll call: Supervisor Mark Illig; Councilman Tammy Tones; Councilman Richard Rees; Councilman Jon Beckman; Highway Superintendent Terry Gibson; Attorney Jennifer Galvan; Bookkeeper Rebecca Welch; and Town Clerk Erica Button. Absent was Councilman Kathleen Burns.

Bill Weber spoke of the recent Town passing of Evelyn Schuck. Evelyn was a resident of Pulteney and remained here her entire life raising a family, many of whom (and their children) still live here. Bill is surprised he did not know Evelyn as he knows many of her relatives including Jack Nichiporuk, Joe, Brian, and Ed Schuck. Evelyn was employed by the Taylor Wine Company in Hammondspport until her retirement. She was one of the iconic grand ladies of Pulteney living to 94 years old and will be missed by all who knew her.

At this time, Supervisor Illig introduced Hammondspport Central School Superintendent, Kyle Bower. Kyle is traveling to the surrounding Townships that make up the Hammondspport School District to ensure lines of communication are open involving the 14.6 million Capital Improvement Project that will be voted on December 12th 12-8pm at the Hammondspport Elementary Gym. Kyle outlined key elements of the project and provided a handout largely describing the proposed renovations. With the District being able to secure capital reserves, this proposed project will have no additional tax impact on taxpayers. He mentioned there will be a similar brochure mailed out to residents as well as informational meetings held prior to the Vote Day. The District currently has a budget of \$16 million and will wait to hear once the Governor’s budget is released regarding any state aid that will be available. He is encouraging the Board to reach out to him with any questions residents may have. He thanked the Board for their service as well as Highway Supt. Gibson and the Highway Dept. for their efforts and ability to work together throughout the school season.

Councilman Rees made motion seconded by Councilman Tones to accept the minutes of the August 26, 2024, budget workshop and October 9, 2024, regular Board meeting. All in favor. Carried.

There are transfers needed in all 3 Accounts. Councilman Beckman made motion seconded by Councilman Tones to approve the following transfers.

**2024
BUDGET
TRANSFERS**

| GENERAL | Increase Budget Line | Amount | Decrease Budget Line | Amount |
|---------|--------------------------------------|-------------------|------------------------|-------------------|
| | A1355.1 - Assessor Personal Services | \$ 2,500.00 | A1620.51 - Contingency | \$ 2,500.00 |
| | A1620.42 - Repair/Maintenance | \$ 5,000.00 | A1620.51 - Contingency | \$ 5,000.00 |
| | A16270.42 - Postage/Printing | \$ 1,500.00 | A1620.51 - Contingency | \$ 1,500.00 |
| | A8810.4 - Cemetery Contr. Exp | \$ 500.00 | A1620.51 - Contingency | \$ 500.00 |
| | Total | \$9,500.00 | Total | \$9,500.00 |

| HIGHWAY | Increase Budget Line | Amount | Decrease Budget Line | Amount |
|----------------|----------------------------------|---------------------|------------------------------------|---------------------|
| | D5110.1 - General Personal Svcs. | \$ 30,000.00 | D5130.1 - Machinery Personal Svcs. | \$ 30,000.00 |
| | D5110.2 - Capital Outlay | \$ 2,000.00 | D5130.4 - Machinery Contr Exp. | \$ 2,000.00 |
| | D5130.2 Equipment | \$ 100,000.00 | D5110.4 - General Contr Exp. | \$ 100,000.00 |
| | D5132.41 - Telephone | \$ 500.00 | D5132.45 - Heating | \$ 500.00 |
| | D5132.44 - Electricity | \$ 1,000.00 | D5132.45 - Heating | \$ 1,000.00 |
| | Total | \$133,500.00 | Total | \$133,500.00 |

| WATER | Increase Budget Line | Amount | Decrease Budget Line | Amount |
|--------------|--|--------------------|-------------------------------------|--------------------|
| | SW8310.8 - Meter Replacement | \$1,000.00 | SW8389.4 - Contingency | \$1,000.00 |
| | SW8320.41 - Electricity - Master Meter | \$1,000.00 | SW8320.42 - Electricity - Roff Hill | \$1,000.00 |
| | SW8340.5 - Penn Yan Capital | \$13,000.00 | SW8340.6 - Cost of Water | \$13,000.00 |
| | SW9030.8 - Social Security | \$2,000.00 | SW9040.8 - Workmen's Comp | \$2,000.00 |
| | Total | \$17,000.00 | Total | \$17,000.00 |

Roll call vote: Councilman Rees, yes; Councilman Beckman, yes; Councilman Tones, yes; Supervisor Illig, yes. Carried.

Beginning with finances, Councilman Tones made motion seconded by Councilman Beckman to pay General Bills in the amount of \$6,475.06 being vouchers No. 24-198 to No. 24-217. Roll call vote: Councilman Rees, yes; Councilman Beckman, yes; Councilman Tones, yes; Supervisor Illig, yes. Carried.

Councilman Rees made motion seconded by Councilman Tones to pay Highway Bills in the amount of \$350,563.87 being vouchers No. 24-199 to No. 24-217. Roll call vote: Councilman Rees, yes; Councilman Beckman, yes; Councilman Tones, yes; Supervisor Illig, yes. Carried. Supervisor Illig pointed out voucher No. 24-206 in the amount of \$333,762.00 for the new Highway truck. The check has been cut for approval but will be held until the Bond Anticipation Note Resolution is approved (on the agenda) and the loan funds have been deposited from Five Star into the Highway checking account.

Councilman Beckman made motion seconded by Councilman Tones to pay Water District #1 Bills in the amount of 1,236.23 being vouchers No. 24-97 to No. 24-104. Roll call vote: Councilman Rees, yes; Councilman Beckman, yes; Councilman Tones, yes; Supervisor Illig, yes. Carried.

The P & L and balance sheets were available to review.

The Highway, Water Department, Municipal Services, Justice and DCO reports were available to review.

Lauren commented that he's currently working on 3-4 sub-divisions; several building permits are still being submitted otherwise business as usual.

In addition to the Water report, Supervisor Illig mentioned, as seen in the Water District Balance Sheet, we currently have approximately \$130,000.00 in funds that as

planned in January \$50,000.00 will be used to set up capital reserves in the Water District.

Highway Superintendent Gibson reported the Dept. has finished roadside mowing for the season and according to feedback approx. 99% of residents are happy with the job done. They have been hauling in gravel for next year's projects and did grading where needed. He turned in the CHIPS reimbursement paperwork and we will receive \$127,552.32 in December. The new truck is in Rochester at the dealer and should be received tomorrow if not next week.

Supervisor Illig relayed that Councilman Burns has continued looking into the pickleball/tennis court issues and will formulate a proposal and present at the December meeting.

Supervisor Illig will contact SCT Computers tomorrow to get a progress update on the upgrade and redesign of our Town website.

There was not a Planning Board meeting and there will not be a Zoning Board of Appeals meeting for November. There is a Planning Board meeting scheduled for December 9th.

Under old business, Historian Ray Emery is moving forward with the Hometown Heros banner program and ready to start handing out applications and instructions. He will ensure they are available at the Town Hall as well. Bookkeeper Welch has set up the proper separate business accounts for funds to be deposited and expenditures for the program.

Under new business, Pat Rafalowski is up for re-appointment on the Board of Assessment Review. Clerk Button has spoken with Pat, and she has agreed to be appointed for another term. Supervisor Illig made motion seconded by Councilman Tones to re-appoint Pat Rafalowski to a term of 10/1/24-9/30/29 to serve on the Board of Assessment Review. All in favor. Carried.

Continuing with new business, as mentioned earlier, we are securing a loan with Five Star Bank for \$150,000 for the new Highway truck. Supervisor Illig made motion seconded by Councilman Rees to approve the following Bond Anticipation Note Resolution for a \$150,000.00 1-year loan at a 4.9% interest rate.

**BOND ANTICIPATION NOTE RESOLUTION PULTENEY TOWN BOARD
PULTENEY, NEW YORK November 13, 2024**

**TITLE: AUTHORIZING THE ISSUANCE OF A BOND ANTICIPATION
NOTE FOR THE PURCHASE OF A NEW TRUCK Pursuant to Article II, Title 3 of the
Local Finance Law of the State of New York**

WHEREAS, the Town of Pulteney is in need of a new truck to replace one in its fleet of vehicles; and

WHEREAS, it is anticipated that the purchase of said truck may be accomplished by the borrowing of a bond for the period of one year in a sum not to exceed \$150,000; and

WHEREAS, the Town Board for the Town of Pulteney, duly convened at a regular meeting on November 13, 2024, agreed to authorize and empower the Supervisor of the Town to pledge the Town's full faith and credit for the borrowing and repayment of the sum of \$150,000, together with interest at a rate of 4.9% per annum; and

NOW THEREFORE, BE IT

RESOLVED, the Town Supervisor be, and hereby is, authorized and directed to issue a Bond on behalf of the Town of Pulteney and pledge the Town's full faith and credit in accordance with the terms and conditions of the Local Finance Law, in an amount not to exceed \$150,000, for a period of one year, said sums to be appropriated for the purpose above mentioned, and be it further

RESOLVED, said note shall be redeemed by providing for sums in the 2025 Budget, together with any and all interest payments; and be it further

RESOLVED, certified copies of this resolution shall be forwarded to the Town Supervisor.

Roll call vote: Councilman Rees, yes; Councilman Beckman, yes; Councilman Tones, yes; Supervisor Illig, yes. Carried.

Supervisor Illig provided an update on replacing the Town Hall front door with a new security/handicap assessable door. As Lauren had suggested last meeting to contact Marble's Glass in Penn Yan for a quote, they provided a quote that was less than the previous from the company in Big Flats as reported in October. The quote for Marble's was Board approved via email. Supervisor Illig has also been working with our security services, Eastern Security, and the Board was provided a quote for the addition of an alarm access control system for their review. Supervisor Illig made motion seconded by Councilman Beckman to accept the quote by Eastern Security. Roll call vote: Councilman Rees, yes; Councilman Beckman, yes; Councilman Tones, yes; Supervisor Illig, yes. Carried. Clerk Button will send in the accepted quote, schedule Marble's to come measure and order the door, and have both companies on site for install. Stay tuned.

Lastly on the agenda is our annual Town Christmas luncheon for Town employees and volunteers. As in previous years, it will be held at JB's Restaurant on December 12th at noon. Clerk Button will send an email invite out and gather RSVP's.

At this time, 7:30PM, Supervisor Illig made motion seconded by Councilman Rees to recess the regular meeting and enter into the scheduled public hearing regarding the proposed 2025 Town of Pulteney preliminary budget. All in favor. Carried. Clerk Button published a legal notice of public hearing as required. Supervisor Illig explained the Board has been working on the budget process for months now. They held a budget workshop in August creating the tentative budget, adopting such in September, adopting the preliminary in October, and bringing us to this evening. There are a few minor changes from the preliminary budget presented in October to the budget proposed for adoption this evening. Supervisor Illig noted in the General budget under Assessor the final proposed salary from the Town of Urbana was given to us and that is now reflected in the budget including the Deputy Assessor salary of \$5,000.00. Also, in the General budget we received the final invoice from our insurance agent therefore that amount is reflected. With these 3 increased changes, the contingency line was lowered by the exact amount to offset. In the Highway budget Bookkeeper Welch pointed out under snow removal the amount should read \$46,872.00 rather than \$46,872.80. She will correct. Highway Superintendent Gibson noted in the General budget he spoke with our mower Keuka Property Services, and he is expecting to have to increase his wages for next year. He did not have an amount to relay at this time however will the beginning of next year prior to executing a new contract. Supervisor Illig asked if the public had any comments or questions at this time? Bill Weber (14916 Stone Pt.) asked what the tax levy rate will

be this year compared to last? Supervisor Illig reported the good news with this 2025 budget, the tax rate in 2024 was \$2.74 per thousand and in 2025 will be \$2.60 per thousand. There was a tax cap audit performed earlier today and had the pleasure of telling the State we are under the tax cap. Supervisor Illig noted proper budget planning and an excess of revenue that was not anticipated from sales tax as reasons for the lowered rate. Supervisor Illig asked the Board if they had any questions or further discussion on the preliminary budget? All denied. With nothing further heard, Supervisor Illig made motion seconded by Councilman Tones to close the public hearing and resume the regular meeting. All in favor. Carried. Councilman Beckman made motion seconded by Councilman Tones to adopt the following **Resolution:**

Town of Pulteney Adoption of the 2025 Budget

WHEREAS, the Town of Pulteney wishes to adopt the proposed preliminary budget as presented for the year 2025; and

WHEREAS, the Town of Pulteney has reviewed and after due notice held a public hearing at the November 13, 2024, regular meeting of the Town Board; and

NOW THEREFORE, it is hereby

RESOLVED, that the Town of Pulteney hereby adopts the 2025 budget; and it is further

RESOLVED, that the Town Clerk is hereby authorized to send the adopted budget to the Steuben County Clerk of the Legislature Office.

Roll call vote: Councilman Rees, yes; Councilman Beckman, yes; Councilman Tones, yes; Supervisor Illig, yes. Carried.

Lastly, as mentioned at the October Board meeting, the Board members and Attorney Galvan received a letter from a resident recently suggesting the Town allocate a portion of lakefront property allowing the residents of Pulteney to have public lake access including a community park. Art Sable was present this evening to discuss his vision further. Art has lived in Pulteney 52 years and has been able to enjoy having access living on the lake. He feels all residents not having access should have the right as well. Supervisor Illig agreed he has often thought that would be a nice amenity for residents however is unaware how realistic the notion is. Art had a handout of his park project concept that he provided to the Board. Supervisor Illig stated as the new year is approaching, the Town Board plans to discuss long-range goals for recreation for our residents. Art mentioned this concept, although the reality may be a challenge and steep climb, is an important investment for the future of our Town and next generations. One option for funding this project could be through possible grants. The Board will continue to discuss when visualizing long range plans for recreation. Stay tuned.

Supervisor Illig stated there is a need for an executive session concerning pending litigation. Supervisor Illig made motion seconded by Councilman Beckman to adjourn the regular meeting and enter into an executive session. All in favor. Carried.

After completed discussion, Supervisor Illig made motion seconded by Councilman Tones to adjourn the executive session and resume the regular meeting. All in favor. Carried.

Supervisor Illig asked if anyone from the public had any comments/questions? With nothing heard, Supervisor Illig stated there is a need for a quarterly audit/review,

however no further business will take place. After a successful audit was completed, Supervisor Illig made motion seconded by Councilman Rees to adjourn the regular meeting. All in favor. Carried. Meeting adjourned at 7:52PM.

Erica Button, Town Clerk